

Agenda

Reigate & Banstead
Local Committee

**We welcome you to
Reigate and Banstead Local Committee**
Your Councillors, Your Community
and the Issues that Matter to You



Discussion

Items include:

- Highways Forward Programme 2014/15
- Redhill Balanced Network Update
- Surrey Trading Standards Update

Venue

Location: Reigate Town Hall,
Castlefield Road,
Reigate, Surrey RH2
0SH

Date: Monday, 2 December
2013

Time: 2.00 pm

You can get involved in the following ways

Get involved

Ask a question

If there is something you wish know about how your council works or what it is doing in your area, you can ask the local committee a question about it. Most local committees provide an opportunity to raise questions, informally, up to 30 minutes before the meeting officially starts. If an answer cannot be given at the meeting, they will make arrangements for you to receive an answer either before or at the next formal meeting.

Write a question

You can also put your question to the local committee in writing. The committee officer must receive it a minimum of 4 working days in advance of the meeting.

When you arrive at the meeting let the committee officer (detailed below) know that you are there for the answer to your question. The committee chairman will decide exactly when your answer will be given and may invite you to ask a further question, if needed, at an appropriate time in the meeting.

Sign a petition

If you live, work or study in Surrey and have a local issue of concern, you can petition the local committee and ask it to consider taking action on your behalf. Petitions should have at least 30 signatures and should be submitted to the committee officer 2 weeks before the meeting. You will be asked if you wish to outline your key concerns to the committee and will be given 3 minutes to address the meeting. Your petition may either be discussed at the meeting or alternatively, at the following meeting.

Thank you for coming to the Local Committee meeting

Your Partnership officer is here to help. If you would like to talk about something in today's meeting or have a local initiative or concern please contact them through the channels below.

Email: sarah.quinn@surreycc.gov.uk

Tel: 01737 737695



SURREY
COUNTY COUNCIL

Surrey County Council Appointed Members

Mrs Dorothy Ross-Tomlin, Horley East (Chairman)
Mrs Kay Hammond, Horley West, Salfords and Sidlow (Vice-Chairman)
Mrs Natalie Bramhall, Redhill West and Meadvale
Mr Jonathan Essex, Redhill East
Mr Bob Gardner, Merstham and Banstead South
Mr Michael Gosling, Tadworth, Walton and Kingswood
Dr Zully Grant-Duff, Reigate
Mr Ken Gulati, Banstead, Woodmansterne and Chipstead
Mr Nick Harrison, Nork and Tattenhams
Ms Barbara Thomson, Earlswood and Reigate South

Borough Council Appointed Members

Cllr Victor Broad, Tadworth and Walton
Cllr Adam De Save, Reigate Central
Cllr Julian Ellacott, Redhill West
Cllr Ms Sarah Finch, Redhill East
Cllr Norman Harris, Nork
Cllr Roger Newstead, Reigate Hill
Cllr Graham Norman, Meadvale and St Johns
Cllr David Powell, Horley West
Cllr John Stephenson, Chipstead, Hooley and Woodmansterne
Cllr Mrs Rachel Turner, Tadworth and Walton

If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language please either call Sarah Quinn, Community Partnership and Committee Officer on 01737 737695 or write to the Community Partnerships Team at Consort House, 5-7 Queensway, Redhill, Surrey RH1 1YB or sarah.quinn@surreycc.gov.uk

This is a meeting in public. If you would like to attend and you have any special requirements, please contact us using the above contact details.

GUIDANCE ON USE OF INFORMATION TECHNOLOGY (IT) AND SOCIAL MEDIA AND ON THE RECORDING OF MEETINGS












Those wishing to report the proceedings at the meeting will be afforded reasonable facilities for doing so; however, there is no legal requirement to enable audio or video recordings or use of IT and social media during the meeting. The final decision on whether a member of the public or press may undertake these activities is a matter for the Chairman's discretion.

All mobile devices (mobile phones, BlackBerries, etc) should be switched off or placed in silent mode during the meeting to prevent interruptions and interference with any Public Address (PA) or Induction Loop systems. Those attending for the purpose of reporting on the meeting may use mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. This is subject to no interruptions, distractions or interference with any PA or Induction Loop systems being caused. The Chairman may ask for mobile devices to be switched off in these circumstances.

Any requests to record all or part of the meeting must be made in writing, setting out the parts of the meeting, purpose and proposed use of the recording, to the Chairman prior to the start of the meeting. In considering requests to record the meeting, the Chairman will take into consideration the impact on other members of the public in attendance. The Chairman may inform the committee and any public present at the start of the meeting about a proposed recording, the reasons and purpose for it and ask if there are any objections. The Chairman will consider any objections along with any other relevant factors before making a decision. The Chairman's decision will be final, but s/he may ask for recordings to be ceased in the event that they become a distraction to the conduct of the meeting and may request a copy and transcript of any recording made.

			
Mrs Dorothy Ross-Tomlin (Chairman) Horley East	Mrs Kay Hammond (Vice-Chairman) Horley West, Salfords & Sidlow	Mrs Natalie Bramhall Redhill West & Meadvale	Mr Jonathan Essex Redhill East
			
Mr Bob Gardner Merstham & Banstead South	Mr Michael Gosling Tadworth, Walton & Kingswood	Dr Zully Grant-Duff Reigate	Mr Ken Gulati Banstead, Woodmansterne & Chipstead
		 SURREY COUNTY COUNCIL Local Committee (Reigate & Banstead) County Councillors 2013-17	
Mr Nick Harrison Nork & Tattenhams	Ms Barbara Thomson Earlswood & Reigate South		

For councillor contact details, please contact Sarah Quinn, Community Partnership and Committee Officer (sarah.quinn@surreycc.gov.uk / 01737 737695)

			
Cllr Victor Broad Tadworth & Walton	Cllr Adam De Save Reigate Central	Cllr Julian Ellacott Redhill West	Cllr Ms Sarah Finch Redhill East
			
Cllr Norman Harris Nork	Cllr Roger Newstead Reigate Hill	Cllr Graham Norman Meadvale & St Johns	Cllr David Powell Horley West
		 <p>Local Committee (Reigate & Banstead)</p> <p>Borough Council Co-optees 2013-14</p>	
Cllr John Stephenson Chipstead, Hooley & Woodmansterne	Cllr Mrs Rachel Turner Tadworth & Walton		

For councillor contact details, please contact Sarah Quinn, Community Partnership and Committee Officer (sarah.quinn@surreycc.gov.uk / 01737 737695)

OPEN FORUM

Before the formal Committee session begins, the Chairman will invite **questions relating to items on the agenda from members of the public** attending the meeting. Where possible questions will receive an answer at the meeting, or a written response will be provided subsequently.

PART ONE - IN PUBLIC

1 APOLOGIES FOR ABSENCE (AGENDA ITEM ONLY)

To receive any apologies for absence.

2 MINUTES OF PREVIOUS MEETING (AGENDA ITEM ONLY)

(Pages 1 - 46)

To approve the minutes of the previous meeting as a correct record. The minutes will be available in the committee room half an hour before the start of the meeting, or online at www.surreycc.gov.uk/reigateandbanstead or by contacting the Community Partnership and Committee Officer.

3 DECLARATIONS OF INTEREST (AGENDA ITEM ONLY)

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

Notes:

- Each Member must declare any interest that is disclosable under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, unless it is already listed for that Member in the Council's Register of Disclosable Pecuniary Interests.
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner).
- If the interest has not yet been disclosed in that Register, the Member must, as well as disclosing it at the meeting, notify the Monitoring Officer of it within 28 days.
- If a Member has a disclosable interest, the Member must not vote or speak on the agenda item in which it arises, or do anything to influence other Members in regard to that item.

4 PETITIONS (AGENDA ITEM ONLY)

To receive any petitions in accordance with Standing Order 68. Notice should be given in writing or by email to the Community Partnership and Committee Officer at least 14 days before the meeting. Alternatively, the petition can be submitted on-line through Surrey County Council's e-petitions website as long as the minimum number of signatures (30) has been reached 14 days before the meeting.

One petition was received prior to the deadline.

4a Petition - 20mph Speed Limit - Woodmansterne Street/Carshalton Road

Response TO FOLLOW

5 FORMAL PUBLIC QUESTIONS (AGENDA ITEM ONLY)

To answer any questions from residents or businesses within the Reigate and Banstead Borough area in accordance with Standing Order 69. Notice should be given in writing or by email to the Community Partnership and Committee Officer by 12 noon 4 working days before the meeting.

6 FORMAL MEMBER QUESTIONS (AGENDA ITEM ONLY)

To receive any questions from Members under Standing Order 47. Notice should be given in writing to the Community Partnership and Committee Officer before 12 noon 4 working days before the meeting.

One question received to date:

Restoration of Reigate Priory Museum – Cllr Roger Newstead
(Response TO FOLLOW)

7 LOCAL COMMITTEE AND MEMBERS ALLOCATION FUNDING - UPDATE [FOR INFORMATION ONLY]

(Pages 47 - 54)

Surrey County Council Councillors receive funding to spend on local projects that help to promote social, economic or environmental well-being in the neighbourhoods and communities of Surrey. This funding is known as Members' Allocation. For the financial year 2013/14 the County Council has allocated £12,876 revenue funding to each County Councillor and £35,000 capital funding to each Local Committee. This report provides an update on the projects that have been funded since May 2013 to date.

(Report and Annex 1 attached)

8 HIGHWAYS FORWARD PROGRAMME 2014/15 - 2015/16 [EXECUTIVE FUNCTION]

(Pages 55 - 66)

This report seeks approval of a programme of highway works for Reigate and Banstead funded from the Local Committee's delegated capital, revenue and Community Enhancement budgets.

(Report and Annexes 1 and 2 attached)

9 HIGHWAYS SCHEMES UPDATE [FOR INFORMATION ONLY]

(Pages 67 - 76)

At the 4 March 2013 Local Committee, Members agreed a programme of revenue and capital highway works in Reigate and Banstead. Delegated Authority was given to enable the forward programme to be progressed without the need to bring further reports to the Local Committee for decision. This report sets out recent progress.

(Report and Annex 1 attached)

- 10 REDHILL BALANCED NETWORK UPDATE AND STATION ROAD (EASTERN END) CONSULTATION [EXECUTIVE FUNCTION]** (Pages 77 - 106)
- This paper is to update Members on the Redhill Balanced Network and feedback received following the 6 week consultation on Station Road (eastern end), Redhill.
- (Report and Annex A attached)*
- 11 LOCAL SUSTAINABLE TRANSPORT FUND - TRAVEL SMART - WAYFINDER SIGNAGE [EXECUTIVE FUNCTION]** (Pages 107 - 124)
- In June 2012, Surrey County Council was successful in securing an award of £14.3 million in grant funding from the Department of Transport's Local Sustainable Transport Fund (LSTF). This is in addition to the award of £3.9 million LSTF Key Component secured in July 2011.
- Both grants are for the period up to 31 March 2015 and jointly form the Surrey Travel SMART programme. As part of the Surrey Travel SMART programme, a total of £4.8 million has been allocated for sustainable travel improvements in Redhill/Reigate.
- This report asks Members to consider the final designs for wayfinding signs to be installed in Redhill town centre and the local area.
- (Report and Annexes A – E attached)*
- 12 SURREY TRADING STANDARDS WORK IN REIGATE AND BANSTEAD DURING 2013 [FOR INFORMATION ONLY]** (Pages 125 - 132)
- A report to provide an update on Surrey Trading Standards work affecting Reigate and Banstead Borough in 2013, including changes.
- (Report attached)*
- 13 CABINET FORWARD PLAN [FOR INFORMATION ONLY]** (Pages 133 - 136)
- Report attached*
- 14 LOCAL COMMITTEE FORWARD PLAN [FOR INFORMATION ONLY]** (Pages 137 - 138)
- Report attached*

**THESE MINUTES REMAIN DRAFT UNTIL FORMALLY APPROVED AT
THE 2 DECEMBER 2013 MEETING**

Minutes of the meeting of the
REIGATE AND BANSTEAD LOCAL COMMITTEE
held at 2.00 pm on 16 September 2013
at Reigate Town Hall, Castlefield Road, Reigate, Surrey RH2 0SH.

Surrey County Council Members:

- * Mrs Dorothy Ross-Tomlin (Chairman)
- * Mrs Kay Hammond (Vice-Chairman)
- * Mrs Natalie Bramhall
- * Mr Jonathan Essex
- Mr Bob Gardner
- * Mr Michael Gosling
- * Dr Zully Grant-Duff
- * Mr Ken Gulati
- * Mr Nick Harrison
- Ms Barbara Thomson

Reigate and Banstead Borough Council Members:

- Cllr Victor Broad
- Cllr Adam De Save
- Cllr Julian Ellacott
- * Cllr Ms Sarah Finch
- Cllr Norman Harris
- * Cllr Roger Newstead
- * Cllr Graham Norman
- Cllr David Powell
- * Cllr John Stephenson
- Cllr Mrs Rachel Turner

* In attendance

43/13 APOLOGIES FOR ABSENCE (AGENDA ITEM ONLY) [Item 1]

Apologies for absence were received from Mr Bob Gardner, Ms Barbara Thomson, Cllr Victor Broad, Cllr Adam De Save, Cllr Julian Ellacott and Cllr Mrs Rachel Turner.

44/13 MINUTES OF PREVIOUS MEETING (AGENDA ITEM ONLY) [Item 2]

The minutes were agreed as a true and accurate record of the meeting.

45/13 DECLARATIONS OF INTEREST (AGENDA ITEM ONLY) [Item 3]

There were no declarations of interest.

46/13 PETITIONS (AGENDA ITEM ONLY) [Item 4]

Two petitions were received.

ITEM 2

47/13 PETITION - CARSHALTON ROAD, WOODMANSTERNE [Item 4a]

The Committee received a petition signed by 84 residents, requesting that Surrey County Council put in place a zebra crossing for school children on Carshalton Road, Woodmansterne.

The Committee **NOTED** the response of the Area Team Manager.

48/13 PETITION - SOMERS ROAD, REIGATE [Item 4b]

A petition was presented by Mrs Katrina Millard, signed by 249 residents, calling for safety measures in Somers Road, Reigate.

The Committee **NOTED** the response of the Area Team Manager.

49/13 FORMAL PUBLIC QUESTIONS (AGENDA ITEM ONLY) [Item 5]

Three formal public questions/statements were received. Responses were tabled and are attached to the minutes as **Appendix A**.

[Professor Swanson asked a supplementary question. He wished to know whether Surrey County Council should routinely ask local Members to contribute to planning consultations. The Area Team Manager responded that all Members receive lists of planning applications, and if members of the public had an issue with an application, they should contact their local Member.

In Mr Parks' absence, Mr Ken Gulati reiterated that he was only seeking agreement in principle to the proposed 20mph zone.

Mrs Straker asked a supplementary question. She wished to know how a parking restriction between 10am and 11am would help the problem of congestion later in the day. If a one hour per day restriction was the only option, she wished to know if this could be between 2pm and 3pm instead. The Parking Team Manager responded that a longer restriction had originally been advertised but this had received many objections, particularly from parents of children attending Micklefield School. He offered to change the restriction to 2pm – 3pm as requested, and was happy to meet with residents, along with the divisional Member.]

50/13 FORMAL MEMBER QUESTIONS (AGENDA ITEM ONLY) [Item 6]

One Member question was received from Ms Barbara Thomson. A response was tabled and is attached to the minutes as **Appendix B**. This was noted in Ms Thomson's absence.

51/13 LOCAL COMMITTEE TASK GROUP REPRESENTATION 2013-14 - VACANCIES [NON-EXECUTIVE FUNCTION] [Item 7]

No nominations were received for the vacancies on the Local Sustainable Transport Task Group and the Youth Task Group. These task groups will therefore continue with the membership as set out in the report submitted.

**52/13 LOCAL COMMITTEE AND MEMBERS' ALLOCATION FUNDING - UPDATE
[FOR INFORMATION ONLY] [Item 8]**

Resolution:

The Committee **NOTED** the amounts that have been spent from the Members' Allocation (revenue) and Local Committee capital budgets, as set out in Annexes 1 and 2 of the report submitted.

**53/13 REIGATE AND BANSTEAD PARKING REVIEW - RESPONSE TO
STATUTORY CONSULTATION [EXECUTIVE FUNCTION] [Item 9]**

Declarations of Interest: None

Officers attending: David Curl, Parking Strategy and Implementation Team Manager, and Adrian Harris, Engineer, Parking Team

Petitions, Public Questions, Statements: One question (dealt with under Item 5)

Member Discussion – key points:

- The Parking Team Manager explained that there had been a number of late responses to the proposals in Josephine Avenue and Buckland Road, Lower Kingswood, on the grounds that the double yellow lines would make it harder to access the church. The Parking Team Manager accepted these comments but was in agreement with the divisional Member that the proposals should go ahead as advertised because: obstructive parking was an issue on Sundays, not just Monday-Friday; wedding and funeral cars can park on waiting restrictions; loading is permitted on waiting restrictions (except where there are loading restrictions); Blue Badge holders can park for 3 hours on waiting restrictions; there is a church car park within 100 yards and ample parking in Josephine Avenue; this is a safety issue near the junction with the A217.
- Concerns were raised regarding the introduction of double yellow lines at Shaw's Corner, Redhill; the Redhill United Reformed Church has no car park and users of the church, including community groups have to park on street. The Parking Team Manager agreed to look into this.
- Members wished to know when a permit scheme would be introduced in Grovehill Road, Redhill. The Parking Team Manager replied that the Redhill Parking Task Group would be looking into this, and the first meeting would be convened shortly.
- Support was expressed for the proposals in Garden Close, Banstead and Lynden Gardens, Reigate.
- Concerns were expressed that parking restrictions would displace problem parking elsewhere, given that parking was permitted on unrestricted residential roads.

Resolution:

The Committee **AGREED:**

ITEM 2

- (i) The proposals and recommendations in Annex 1 to the report submitted, some amended following statutory consultation.
- (ii) That where necessary, the Parking Team Manager, in consultation with the Chairman, Vice-Chairman and local Member, make any necessary adjustments to the proposals following the meeting.
- (iii) That the County Council make an Order under the relevant parts of the Road Traffic Regulation Act 1984 to impose the waiting and on street parking restrictions in Reigate and Banstead as shown in the Annex to the report submitted (and as subsequently modified by (ii)).
- (iv) That the existing text based parking traffic regulation orders are converted to plan based orders.
- (v) That the waiting and loading restrictions proposed for the Redhill Balanced Network are implemented 'as advertised'.

[A revised drawing no. 18012 was tabled, replacing p.112 in the original agenda pack, and is attached to the minutes as **Appendix C.**]

54/13 SURREY FIRE AND RESCUE SERVICE ANNUAL REPORT 2012-13 [FOR INFORMATION ONLY] [Item 10]

Declarations of Interest: None

Officers attending: Eddie Roberts, Area Manager East and Stuart de Fraine Ford, Community Impact Officer East, Surrey Fire and Rescue Service (SFRS)

Petitions, Public Questions, Statements: None

Member Discussion – key points:

- Discussion took place regarding the difficulty in finding a site for a new fire station in Burgh Heath. The Area Manager reported that SFRS were in discussion with Surrey County Council's Property Services, and that he hoped to have completed the move by August 2014. He assured Members that contingency plans were in place.
- Members wished to know if there were patterns to malicious calls. The Area Manager informed the Committee that malicious calls were recorded on spreadsheets in order that persistent offenders could be targeted.
- The Chairman noted that she was pleased to see the number of young people attending Safe Drive Stay Alive and the number of SEN pupils spoken to by the Fire Safety Team. She encouraged all Members to see a performance of Safe Drive Stay Alive.
- It was noted that East Surrey Hospital generated many Automatic Fire Alarm (AFA) calls, and Members wished to know how the service was responding to this. The Area Manager replied that since hospitals are considered high risk premises, SFRS has to attend. Ongoing work was taking place with East Surrey Hospital around this.

- The Vice-Chairman, speaking in her capacity as Cabinet Associate for Fire and Police Services, thanked SFRS for their work and ensuring that safety messages were reaching the community, particularly vulnerable people. She highlighted the fact that there had been no fatalities through fire in the borough in the past year.

Resolution:

The Local Committee **NOTED** the report.

[A revised Annex 1 was tabled and is attached to the minutes as **Appendix D.**]

55/13 DEMENTIA FRIENDLY SURREY CHAMPIONS - REIGATE AND BANSTEAD [NON-EXECUTIVE FUNCTION] [Item 11]

Declaration of Interest: None

Officer attending: Liz Tracey, Project Officer – Dementia Friendly Communities, Adult Social Care

Petitions, Public Questions and Statements: None

Member Discussion – key points:

- Members expressed their strong support for the initiative, and highlighted pieces of work that were already contributing to the agenda, such as SFRS and Adult Social Care's joint work around vulnerable adults, and the Borough Council's appointment of an Ageing Well Co-ordinator.
- Concerns were raised that East Surrey Clinical Commissioning Group (CCG) were not involved. The Project Officer clarified that whilst East Surrey CCG had not received Government funding from the Dementia Challenge, they were signed up to the initiative and were promoting it.
- Clarification was sought as to whether care homes were part of the initiative. The Project Officer confirmed that they were.
- A question was asked regarding the involvement of day services and carers of people with learning disabilities. The Project Officer responded that the needs of people with learning disabilities and dementia were key to the initiative, and work with Surrey and Borders Partnership Trust to fill in the gaps was taking place. Work was also taking place to raise awareness in day services.

Resolution:

The Committee **AGREED:**

- (i) To collectively become a Dementia Friendly Surrey Champion.
- (ii) To sign up to the Ageing Well Commitment and select one or more of the pledges set out in Annex 1 to the report submitted at a later date.

ITEM 2

- (iii) To identify steps to action these pledges in order to nurture a dementia friendly borough.

[A presentation was tabled and is attached to the minutes as **Appendix E.**]

56/13 HIGHWAYS SCHEMES UPDATE REPORT [EXECUTIVE FUNCTION] [Item 12]

Declarations of Interest: None

Officers attending: John Lawlor, South East Area Team Manager and Anita Guy, Senior Engineer, Surrey Highways

Petition, Public Questions, Statements: None

Member Discussion – key points:

- The local Member for Banstead, Woodmansterne and Chipstead expressed a hope that further solutions to the issues in Croydon Lane would be explored.
- Members wished to know whether the road maintenance items brought forward, such as Philanthropic Road, Redhill, would take place this year. The Area Team Manager reported that this was on the Operation Horizon list, which would be circulated outside the meeting (*Post-meeting note: this has been actioned*).
- A question was asked regarding the progression of tree and verge works. The Area Team Manager agreed to investigate whether this was being carried out by the Community Gang or the Central Team.
- A request was made for updates on footways and the new gulley cleaning contract. The Area Team Manager agreed to seek an update from the Central Team regarding footways, and reported that gulley cleaning would take place in December and March.

Resolution:

The Committee:

- (i) **NOTED** the contents of Annex 1 to the report submitted; and
- (ii) **AGREED** that the proposal to provide a pedestrian refuge in Croydon Lane, Banstead is not progressed at the current time.

57/13 PROPOSED 20MPH ZONE FOR CHIPSTEAD [EXECUTIVE FUNCTION] [Item 13]

Declarations of Interest: None

Officer attending: Not applicable – report presented by Mr Ken Gulati, local Member for Banstead, Woodmansterne and Chipstead

Petitions, Public Questions, Statements: One statement received.

Member Discussion – key points:

- Concerns were raised that many roads in the borough were being used as “rat runs”, and whilst parts of Chipstead may require a 20mph limit, a blanket limit was unnecessary, particularly given that Chipstead did not have a school and the zone would not be enforceable by the police. It was also noted that Hazelwood Lane already had a restriction on lorries.
- Concern was also raised regarding a previous traffic calming scheme instigated by Chipstead Residents’ Association.
- Members sought clarification that no direct funding would be required for the proposal. The Highways Area Team Manager confirmed that the scheme was not on the forward programme for SCC funding at the moment.
- Some Members supported the proposal on the grounds that a blanket 20mph zone would prevent displacement of traffic, and that the community were fully supportive. It was also noted that 20mph zones were common in other parts of the country. Others felt that whilst it would be useful to have a large scale 20mph experiment in Surrey, it was difficult to approve the scheme in principle without knowing the costs.
- An amended recommendation was proposed by the Vice-Chairman, and seconded by Mr Nick Harrison and Dr Zully Grant-Duff. This was put to the vote and carried.

Resolution:

The Committee **AGREED** that:

- (i) Investigation by Chipstead Residents’ Association into a 20mph zone for Chipstead takes place, based on the area outlined in Annex 2 to the report submitted.
- (ii) A full report and recommendations be brought to a future meeting of the Local Committee following agreement of details with officers and Police.

**58/13 PROPOSED HIGHWAYS IMPROVEMENTS - LANGSHOTT, HORLEY
[EXECUTIVE FUNCTION] [Item 14]**

Declarations of Interest: None

Officer attending: Dave Taylor, Project Engineer, Economy, Transport and Planning

Petitions, Public Questions, Statements: None

Member Discussion – key points:

- The Chairman, also local Member for Horley East, thanked the Project Engineer and his team for the thoroughness of their work. She noted that the input of residents had been excellent, and that the Farmhouse pub had been helpful in enabling meetings to be held, often at short notice.

ITEM 2

- The Vice-Chairman, also local Member for Horley West, Salfords and Sidlow, noted that this issue had been ongoing for many years, and that she had been involved with partners in obtaining funding for the Fastway scheme from central Government, resulting in a scheme which served all parts of the community. She was aware of residents' concerns, but understood that the road needed to be improved in order for the bus to safely access it.

Resolution:

The Committee **AGREED** that:

- (i) Authority is given to support the scheme to reconstruct Langshott and provide passing places and a footway to facilitate the bus service, subject to the identification of available funding, as set out in Option 3c.
- (ii) To authorise the advertisement and introduction of a Traffic Regulation Order to reduce the speed limit to 30mph.
- (iii) To authorise the advertisement and introduction of a Traffic Regulation Order for the prohibition and restriction of waiting, loading and unloading on Langshott, to avoid vehicles causing an obstruction to the bus route.
- (iv) To authorise the advertisement and introduction of a Traffic Regulation Order for the "Bus Only Access" from The Acres onto Langshott.
- (v) That the consideration and resolution of any representations received as a result of advertising the above Traffic Regulation Orders be delegated to the South East Surrey Area Team Manager in consultation with the Chairman and Vice-Chairman of the Local Committee and local elected Members.

59/13 REDHILL BALANCED NETWORK - UPDATE [EXECUTIVE FUNCTION] [Item 15]

The Vice-Chairman took the chair for this item.

Declarations of Interest: None

Officers attending: Paul Fishwick, Local Sustainable Transport Fund (LSTF) Project Manager and Narendra Mistry, Principal Design Engineer, Environment and Infrastructure

Petitions, Public Questions, Statements: None

Member Discussion – key points:

- The local Member for Redhill West and Meadvale reported that Reigate and Banstead Borough Council was contributing £1.1 million to the project. She confirmed that she was happy with the proposals for Station Road East and that discussions regarding the accommodation of minicabs had been positive.

- The local Member for Redhill East expressed support for the proposals as they currently stood, but sought assurance that the proposed bollards would not break, and that cycle lanes crossing entrances and junctions would be marked. He also expressed concern that a new pinch point would be created near McDonalds at the crossing points at the bus station. The Project Manager agreed to look at best practice for rise and fall bollards. Signs and lining across junctions would be provided and the raised tables would assist with safety. He also agreed to look at the bus station crossing points.
- The Vice-Chairman thanked the task group for their input.

Resolution:

The Committee **AGREED:**

- (i) To the proposed flat top tables indicated in Annex B1 to the report submitted, and in Annex A plan numbers 101 and 111, and to authorise the advertisement of an appropriate Notice, and to note the treatments to the crossings in Annex B2 to the report submitted.
- (ii) Not to advertise the possible flat top road tables indicated in Annex B1 to the report submitted, and in Annex A plan numbers 102 and 104 at this time, due to the comments received from the bus operators, and to continue work with the bus operators to try and find an amicable solution.
- (iii) To the proposed segregated cycle/footway route located in Queensway as indicated in Annex A to the report submitted on plan 111.
- (iv) To the proposed location of Bus Stop Clearways at bus stops identified within the town centre as indicated in Annex A to the report submitted on plans 101, 102, 106, 108, 109, 110 and 111.
- (v) That if objections are received to the advertisement of the legal notices and traffic orders, the Area Team Manager is authorised to try and resolve them in consultation with the Chairman, Vice-Chairman, Divisional Member and Project Manager, and decide whether or not they should be acceded to and therefore whether the orders should be made, with or without modification.
- (vi) To the proposed options for the Station Road East public realm, as indicated in Annex C to the report submitted, and agreed that these options be the subject of a public consultation between 23 September and 3 November (6 weeks) and the feedback from the consultation is reviewed by the Member task group and the Local Committee.

60/13 LOCAL SUSTAINABLE TRANSPORT FUND - TRAVEL SMART PROGRAMME [FOR INFORMATION ONLY] [Item 16]

Declarations of Interest: None

Officer attending: Marc Woodall, Travel SMART Engagement Team Manager

Petitions, Public Questions, Statements: None

Member Discussion – key points:

- Members wished to know when the Travel SMART shop in the Belfry was due to open. The Engagement Manager reported that the lease had been signed and agreed and a manager was in place. Other partners would be participating too, and it was hoped that the shop would open in mid-October. An update would be provided to the LSTF Task Group at its next meeting on 24 September.
- Members asked whether it would be possible to hold a Cycling Festival in Redhill or Merstham in 2014. The Engagement Manager responded that the Cycling Festival was due to become an annual event, and Priory Park had been a fantastic venue. However, it may be possible to hold an additional event in Redhill or Merstham.

Resolution:

The Committee **NOTED**:

- (i) The LSTF Annual Report for 2012/13.
- (ii) Progress made to date on the Travel SMART programme.
- (iii) The forward plan for decisions as part of the Travel SMART programme.

61/13 CABINET FORWARD PLAN [AGENDA ITEM ONLY] [Item 17]

Resolution:

The Committee **NOTED** the report for information.

[The Local Divisional Member for Nork and Tattenhams reported that he had met with volunteers and staff at the Tattenhams Community Partnered Library and that this was working very well.

The Chairman agreed to write to the Cabinet Member for Schools and Learning expressing the Committee's support for new and expanded schools in the borough.]

62/13 LOCAL COMMITTEE FORWARD PLAN [AGENDA ITEM ONLY] [Item 18]

Resolution:

The Committee **NOTED** the report for information.

Meeting ended at: 4.46 pm

Chairman

SURREY COUNTY COUNCIL

LOCAL COMMITTEE (REIGATE & BANSTEAD)

DATE: 16 SEPTEMBER 2013
SUBJECT: PUBLIC QUESTIONS AND STATEMENTS
DIVISION: ALL REIGATE & BANSTEAD DIVISIONS



1. Consultation on Planning Applications – Prof Garth Swanson

“When the borough council receives a planning application, it asks the County Highways department for comment. The response is made on a form with a number of check boxes and the opportunity to state if the site was visited. Having looked at a number of applications with which I have close acquaintance, I find that the responses are often made very casually without even visiting the site.

A close examination of the case would certainly have brought forward a completely different response from the County. Is the Local Committee satisfied that the Highways department is acting diligently in this respect?”

The Chairman responds on behalf of the Local Committee:

“Every single application published on the Reigate and Banstead weekly list of planning applications is looked at by an officer from Transport Development Planning (TDP).

TDP will consider whether the application will have an impact on road safety as the primary concern, but in addition, concerns relating to traffic congestion, and wider transportation policy issues are included in our assessment. These wider considerations include the need to reduce reliance on the private car, and issues relating to parking, changes to access, pedestrian and cycle access/parking, rights of way and travel planning to name a few. This happens initially as a desk top assessment - looking at the application documents submitted and using local knowledge to make a decision on whether or not there is likely to be any impact on the public highway.

If the decision is made that there is unlikely to be any impact on the public highway, the form referred to below is filled in and submitted to Reigate and Banstead Borough Council without a site visit being made. Officers have assured me that the response is therefore not made casually but only after careful consideration as described above. Officers also state that they err on the side of caution with these assessments and will always choose to make a site visit even if they are unsure about whether there will be an impact.

On applications where officers consider there is likely to be an impact that needs further consideration and a site visit, they do not fill in the form referred to in the question, but complete what is known as a CR1 document - making recommendations either for approval with conditions or refusal - depending on their assessment.

It is also worth noting that, in Reigate and Banstead alone, TDP are consulted on approximately 2,000 applications a year, and therefore in terms of resource officers have to use their knowledge and experience to make desk top assessments as it is not possible to make site visits for the more minor applications where the impact is likely to be insignificant or negligible.”

Contact Officer:

Martin Gilmour, Senior Transport Development Planning Officer, 020 8541 7423

2. Proposed 20mph Zone for Chipstead (relates to Agenda Item 13) – Mr Vic Parks

“I am opposed to the Chipstead Residents Association proposal to introduce 20mph zones on the following grounds:

There is a real danger that the anti-motorist lobby will end up treating humans like robots. For example, automatic speed limiters would prevent drivers from making reasonable driving judgements. Thus – controlled by a computer.

Safety is the “unsinkable argument” often used by “anti” pressure groups. The anti-motorist lobby uses this excuse (Chipstead RA in this case), even though surveys show that Britain is one of the safest places to drive with the safest drivers in the world. Whatever measures are used to make roads 100% safe (accident free), it is an impossible dream. “Making us safe” over the past few decades has been at the cost of more and more unreasonably restrictions, bizarre safety measures and the making of huge in-roads into our civil liberties.

Although a motorist, I occasionally ride a bike. A few motorists do need educating to take care when near cyclists. 20mph zones will not deter these motorists who put cyclists at risk. I believe few motorists deeply resent cyclists and, sometimes, deliberately put them at risk. Apart from the increase in road rage 20mph zones are likely to cause, pollution will increase in low gears. From recent research into 20mph zones, accidents will go up, which contradicts the safety argument! Vehicle wear will also increase substantially. At peak times it is rare to get above 20mph and for off-peak times, 20mph 24/7 is unreasonable.

I wonder whether the influential lobby behind the proposal is the horse-riding fraternity. For example, the report states that “...the lanes were originally intended for horses.” It adds: “[Cyclists and horse riders]...provide a compelling reason for the adoption of the 20mph zone.” I suppose these take precedence over the thousands of people using the local road networks to travel to work, business, domestic, social and pleasure, etc?

According to their report, they considered privatising the roads so that they could “...bring about road closures.” Going down this somewhat selfish road could lead to dividing our national road networks into toll gated roads to be used by a privileged few. Currently, we all own the public road network and pay for it through motor taxes, amongst other means.

Although I sympathise with the Chipstead residents wishing to keep a rural feel about the village, it is a reality that the Greater London sprawl and technological developments, over decades, have finally caught up with them. Chipstead Residents' Association needs to be very careful about what it wishes for. If passed, this proposal would be a precedent and a "thin end of the wedge". Before long, this could spread around other parts of the borough, surrounding areas and nationally like a plague. In Brighton and Hove, for example, the attack on motorists over recent years has reached a crescendo by the council's proposal to make most roads 20mph. This has caused considerable public anger. It is clear that the public do not want them!"

Verbal response to be provided during the discussion on Agenda Item 13.

3. Reigate and Banstead Parking Review Ratification of Proposal of Consultation re. Parking Restrictions – Manor Road, Reigate (Agenda Item 9) – Mrs Jane Straker

"I represent the undersigned members of the community and co-authors of this statement, interested in safety for all road users in the area of Manor Road. Unfortunately several of these persons are unable to attend due to work, family and holiday commitments.

We all supported the original proposal for all day parking restrictions in Manor Road, believing that it addressed our concerns for the safety of all users of Manor Road during the working day. However, we feel that the revised proposal and recommendation is inadequate and will only address our concerns for a small part of the day, and that after 11am, there will be a build up of parking and the current problems will remain for the balance of the day.

We do appreciate that the road is a public resource, and that demands for parking facilities are ever increasing, but feel that this should not be at the expense of safety to road users and residents, which is our sole concern.

Under the consultation, it was proposed that a "No waiting restriction, Monday to Saturday, 08.00 to 18.30 hours" on the south side of Manor Road from the proposed extended double yellow lines on the south side of the road, to the boundary between numbers 5 and 7 be implemented. The recommendation before the committee today is to "Introduce a revised proposal on Manor Road, 'no waiting Monday-Friday, 10am-11am'".

Manor Road, between Somers Road and the boundary of numbers five and nine is made up of two reciprocal bends. Motorists regularly park on both sides of the road and pavement. This compromises the safety of all road users in the immediate area of Manor Road, Pilgrims' Way, Nutley Lane and Somers Road, due to the visibility lines of Manor Road through the bends being totally obscured by parked cars. Negotiating the crossroads of these four roads is extremely dangerous due to lack of visibility. In addition, the need for access from driveways onto the road is disregarded by parking motorists, who often park inconsiderately on or beyond the edges of driveways. Residents endeavouring to exit their driveways have to do so blindly as it is impossible to see whether any vehicles are approaching. Again, this has proved to be an extremely dangerous manoeuvre (these situations are demonstrated by the accompanying photographic evidence).

Despite the recommendations before the committee, the residents remain extremely concerned about the safety of all persons using this area during the time parking will be permitted on the south side of the road.

We would obviously prefer the original proposal, but at the very least, would ask the committee to consider extending by one hour the hours of the restriction of parking indicated in the recommendation, and would suggest an additional one hour period of restricted parking, say between 2pm and 3pm. This would exercise some control over both the morning and the afternoon sessions of long-term parking motorists, but still permit Micklefield parents to park when collecting their children at 3.15pm.

However, the priority is to try and deal with the matter of safety for all road users, and regardless of which scheme is adopted, we feel strongly that there should be a review of the situation within three to six months, to ensure that these road proposals satisfy the objective. If the dangerous situation remains, even for part of the day, we, the residents, will press for further action."

The Chairman responds on behalf of the Local Committee:

"Manor Road and the surrounding roads in this area are used for parking by residents, rail commuters, school parents, local workers and other visitors. Parking space is generally at a premium in this part of Reigate and reducing it will generally have a knock on effect and can cause displacement elsewhere.

The advertised proposal in this location, to introduce a single yellow line waiting restriction with operational times between 08.00 and 18.30 Monday to Saturday, was requested and proposed to reduce obstructive parking and help improve access for residents on this length.

The statutory consultation process resulted in 12 objections from school parents and nearby residents (including a 233 signature petition) highlighting concerns about this proposal. These were that the planned restriction would reduce parking for the nearby school at pick up and drop off times and that other nearby residents and their visitors would have less space to park as a result of displacement.

The modified proposal is to have a restriction between 10.00 and 11.00am, Monday to Friday. This will prevent all day commuter parking on this stretch of road whilst still allowing school parents to park for the school run for short periods each day and other residents to use the road outside the restriction times.

Whilst we recognise the concerns raised in Mrs Straker's question about some residents difficulties using their driveways on occasion, this problem is not uncommon in towns and villages across the UK. Obstruction of a drop kerb access on to the highway is an offence and can be reported to Surrey police or the Reigate and Banstead parking team for enforcement action. The revised proposal being put to the Committee for approval is a compromise to try to meet the needs of all concerned and should improve the current situation."

Contact Officer:

David Curl, Parking Team Manager, 03456 009 009

SURREY COUNTY COUNCIL

LOCAL COMMITTEE (REIGATE & BANSTEAD)

DATE: 16 SEPTEMBER 2013

SUBJECT: MEMBER QUESTIONS AND STATEMENTS

DIVISION: EARLSWOOD & REIGATE SOUTH



1. Kings Mill Lane – Ms Barbara Thomson (Earlswood and Reigate South)

“What safety measures are Surrey going to implement on Kings Mill Lane after the recent spate of very nasty accidents on the bend?”

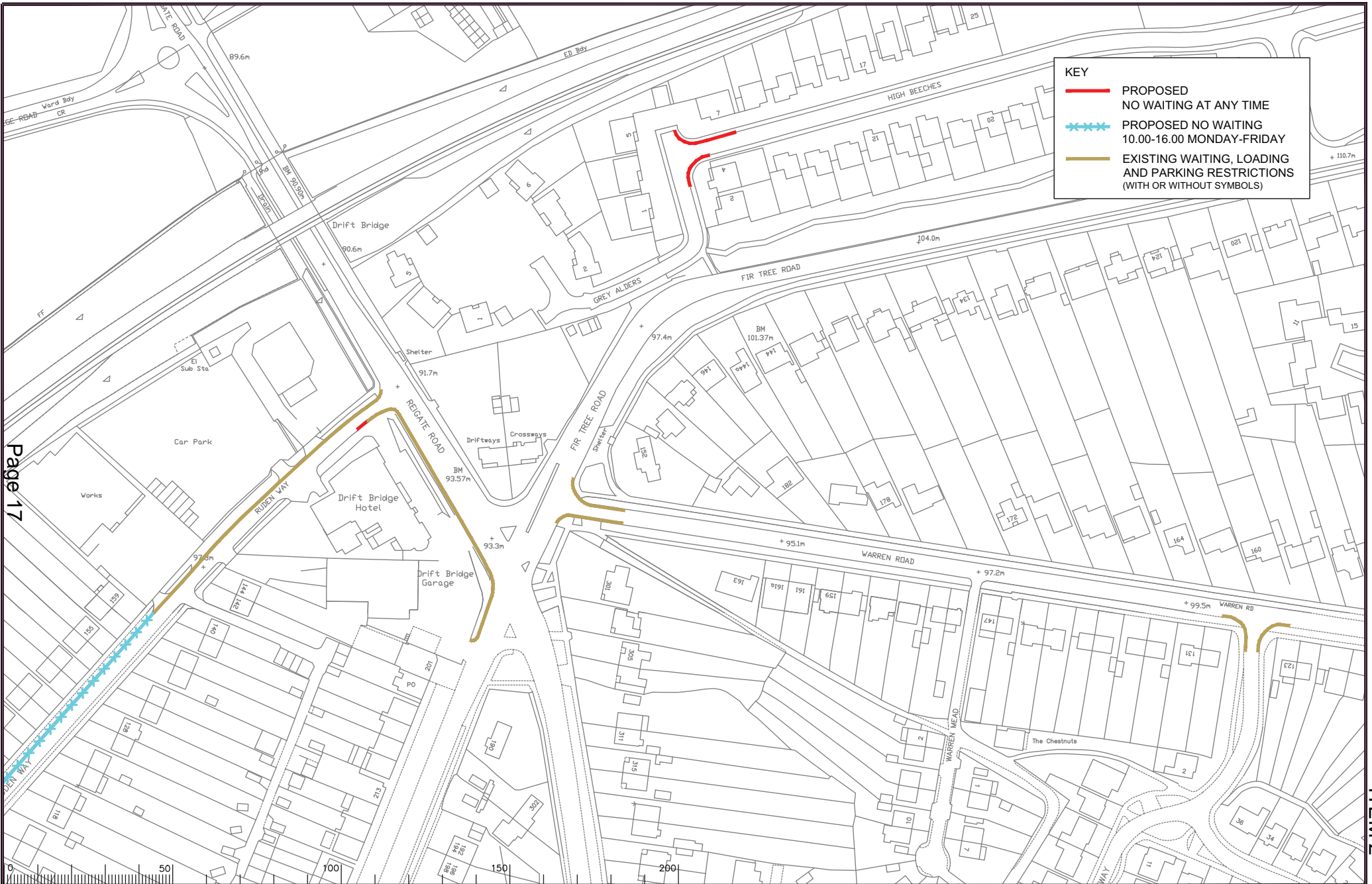
The Chairman responds on behalf of the Local Committee:

“The Area Highways Team Manager has asked that warning signs are placed as soon as possible to indicate to Vehicle Operators that the road is potentially slippery. The Area Manager has also requested further testing of the surfacing condition in this area to allow engineers to come up with an informed solution to improve safety on this length of carriageway.”

Contact Officer:

John Lawlor, Area Team Manager, South East Area Team, 03456 009 009

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KEY

- PROPOSED NO WAITING AT ANY TIME
- * * * * PROPOSED NO WAITING 10.00-16.00 MONDAY-FRIDAY
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

Page 17

ITEM 2

Notes

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date

North Point

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Drawn by: CAH, Date: 2012
 Checked by: RH, Date: 2012
 Approved by: DC, Date: 2012

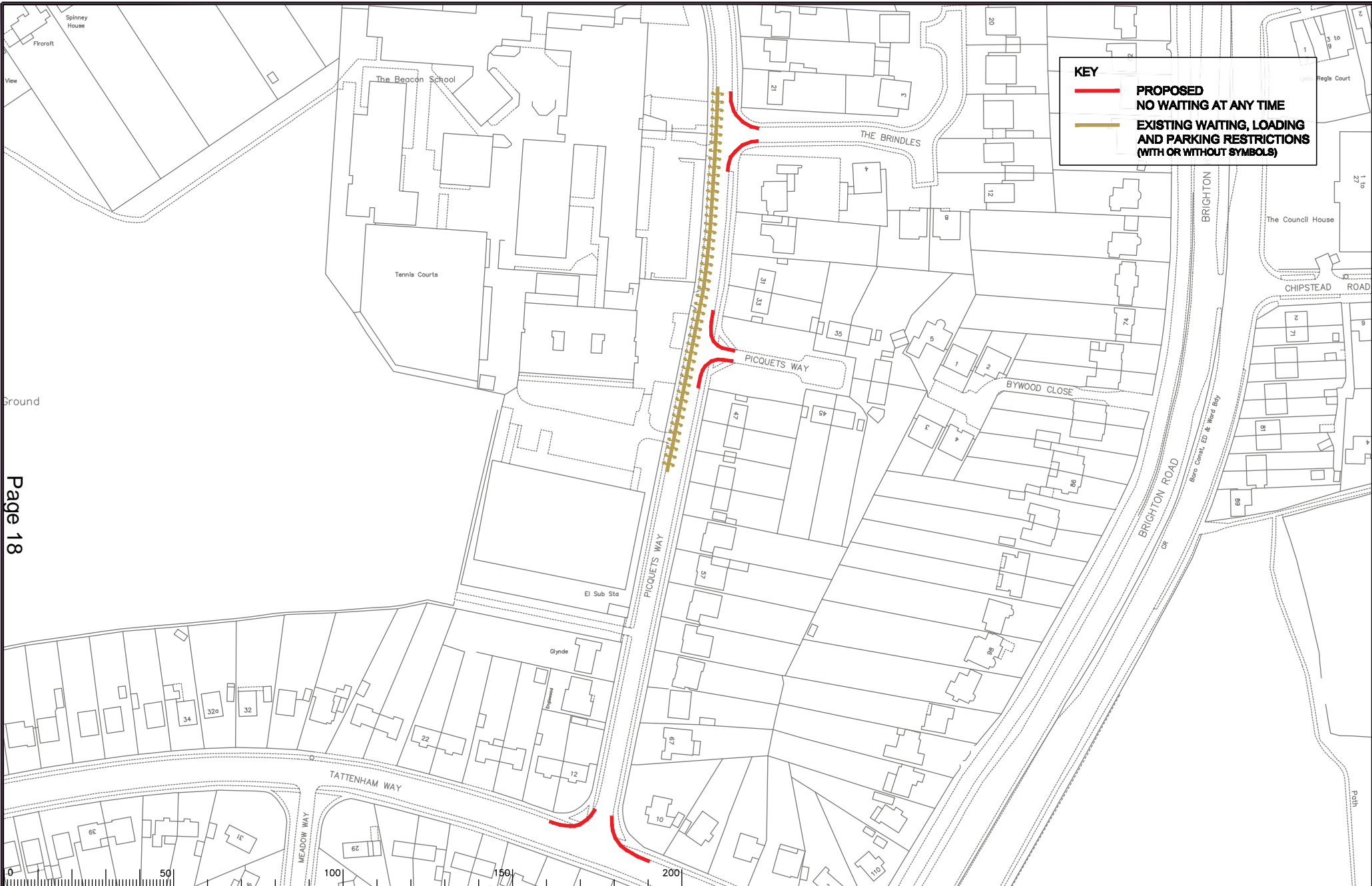
**REIGATE AND BANSTEAD DPE
BANSTEAD**

IMPLEMENTED TRAFFIC ORDERS

Project No. 3282/R&B
 Drawing No. 18001
 Classification PROPOSED

SURREY COUNTY COUNCIL

SHEET OF



Notes

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr.	Sig.	Date

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr.	Sig.	Date

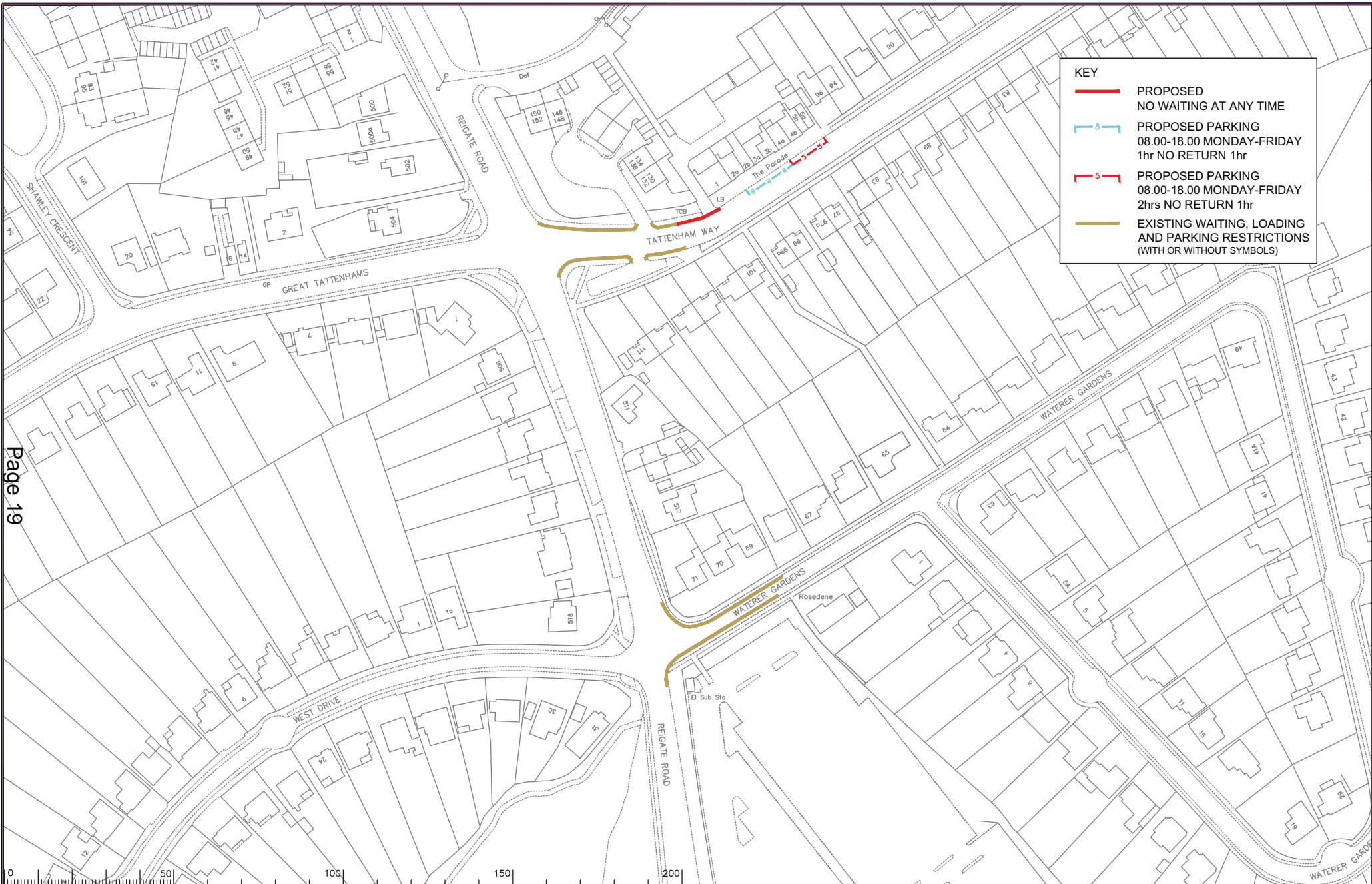
North Point

Drawn by: CAH, Sig. CAH, Date 2/12
 Checked by: RH, Sig. RH, Date 2/12
 Approved by: DC, Sig. DC, Date 2/12

Project: REIGATE AND BANSTEAD DPE BANSTEAD
 IMPLEMENTED TRAFFIC ORDERS

Project No. 3282/R&B
 District Sheet No. 18012
 Drawing No. -
 Revision No. -
 Classification: PROPOSED

SHEET OF



KEY

- PROPOSED**
NO WAITING AT ANY TIME
- PROPOSED PARKING**
08.00-18.00 MONDAY-FRIDAY
1hr NO RETURN 1hr
- PROPOSED PARKING**
08.00-18.00 MONDAY-FRIDAY
2hrs NO RETURN 1hr
- EXISTING WAITING, LOADING**
AND PARKING RESTRICTIONS
(WITH OR WITHOUT SYMBOLS)

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date

Drawn by	CAH	Sig.	CAH	Date	2012
Checked by	RH	Sig.	RH	Date	2012
Approved by	DC	Sig.	DC	Date	2012

Project: REIGATE AND BANSTEAD DPE
TATTENHAM
Drawing: IMPLEMENTED TRAFFIC ORDERS

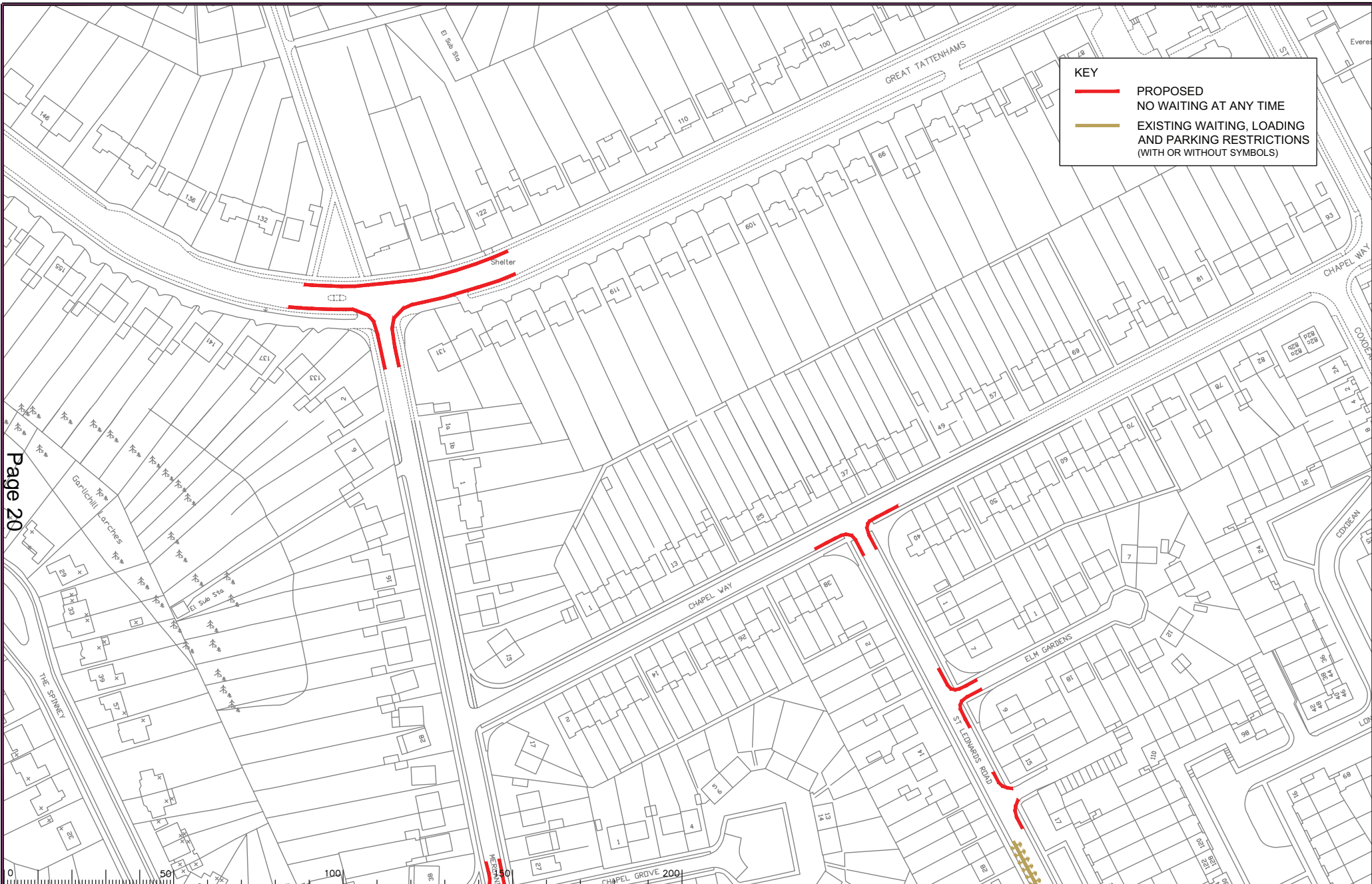
Project No. 3282/R&B
Contract Sheet No. 18022
Rev. -
Classification PROPOSED

SURREY COUNTY COUNCIL

ITEM 2

KEY

- PROPOSED
- NO WAITING AT ANY TIME
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)



Notes

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date

North Point

Checked by	Stp.	Date
CAH	CAH	2012
RH	RH	2012
DC	DC	2012

Project: REIGATE AND BANSTEAD DPE TATTENHAM

Drawing: IMPLEMENTED TRAFFIC ORDERS

Scale: 1:1250

Project No. 3282/R&B

Contract Sheet No. 18025

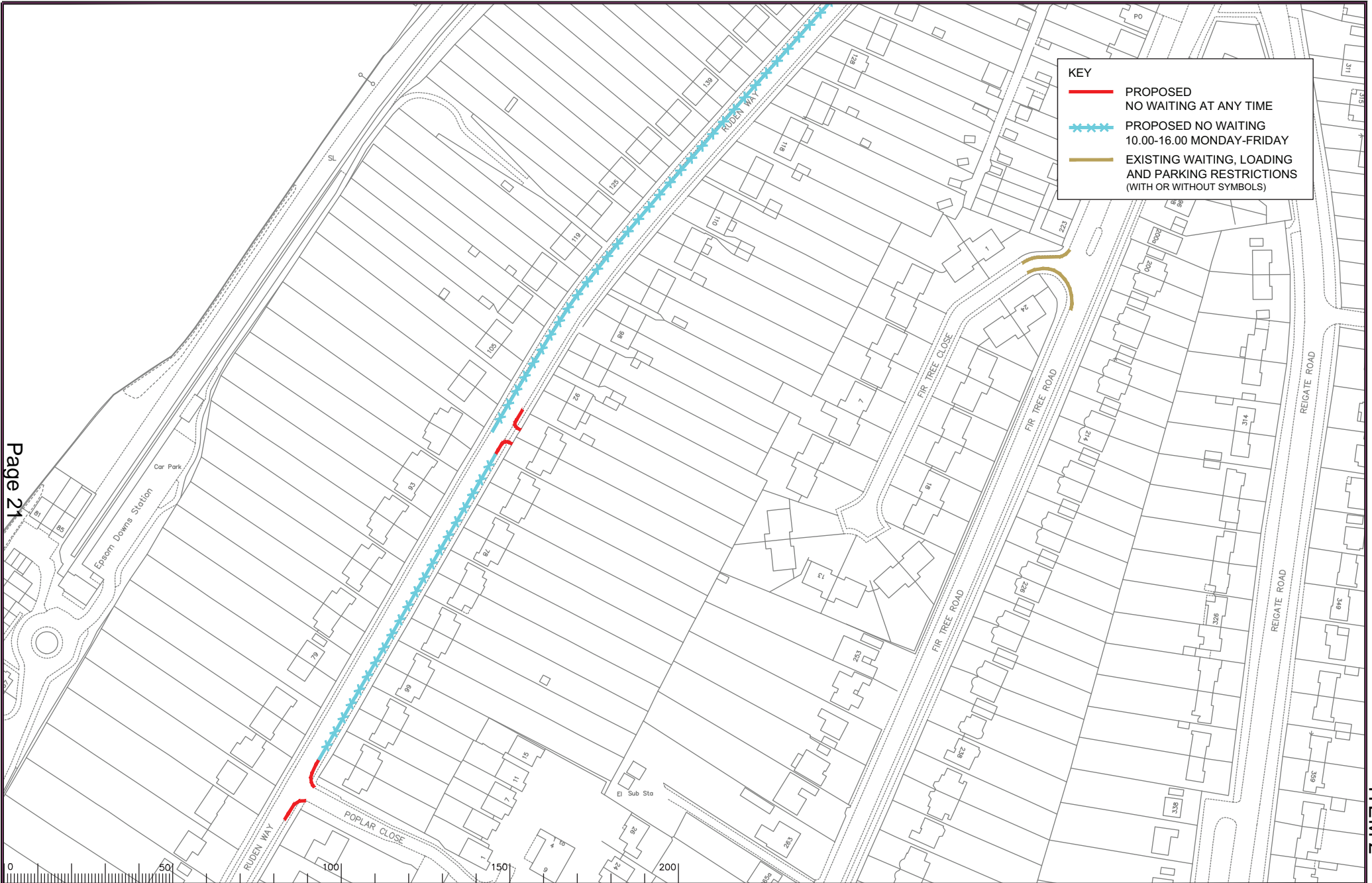
Drawing No. 18025

Rev. -

Classification: PROPOSED

SURREY COUNTY COUNCIL

SHEET OF



KEY

- PROPOSED NO WAITING AT ANY TIME
- - - - PROPOSED NO WAITING 10.00-16.00 MONDAY-FRIDAY
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

Notes

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date

North Point

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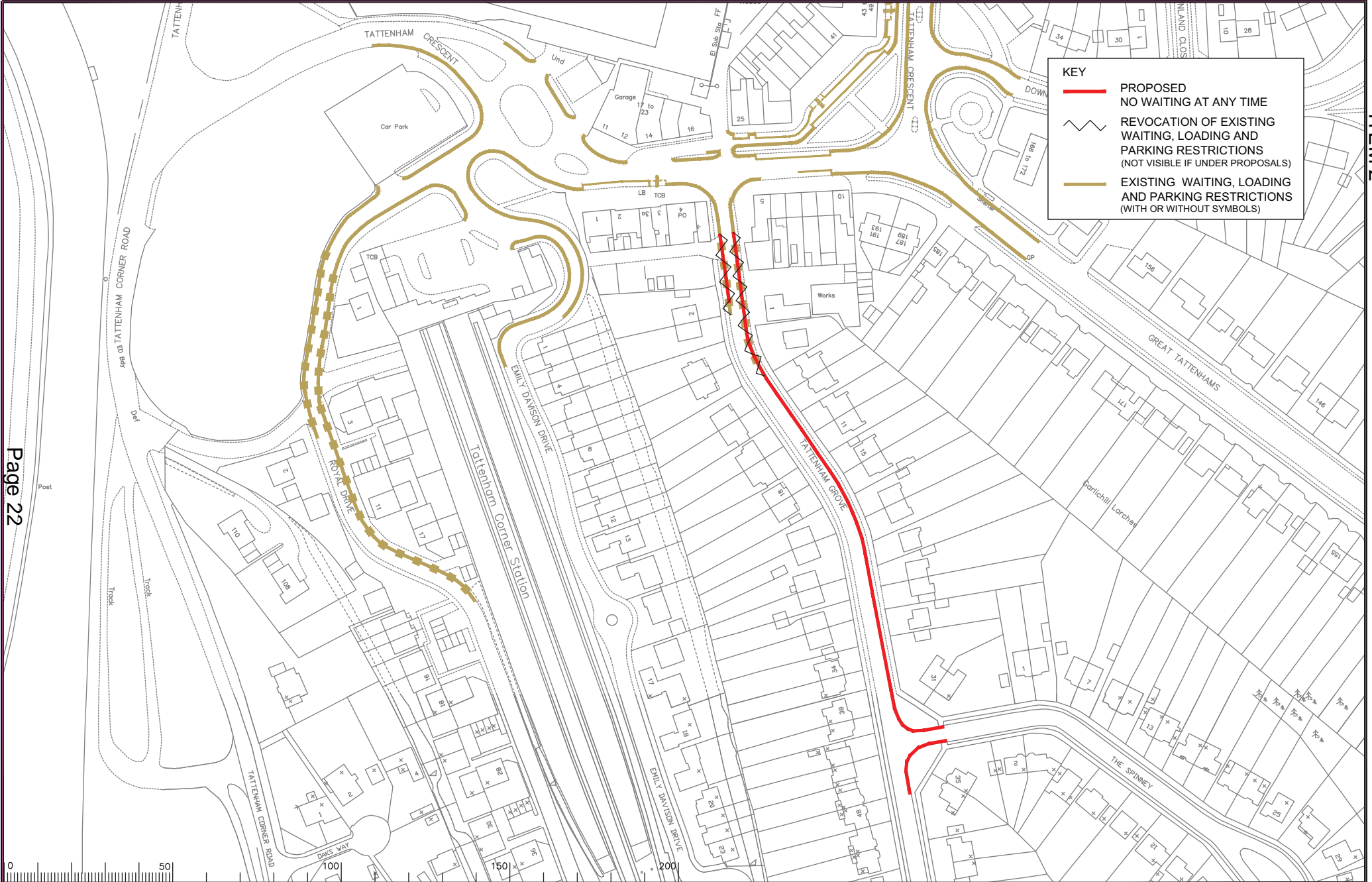
Drawn by: CAH, Sig. CAH, Date 2012
 Checked by: RH, Sig. RH, Date 2012
 Approved by: DC, Sig. DC, Date 2012

Project: REIGATE AND BANSTEAD DPE BANSTEAD

Drawing: IMPLEMENTED TRAFFIC ORDERS

Project No. 3282/R&B
 Contract Sheet No. 18156
 Drawing No. -
 Rev. -
 Classification PROPOSED

SHEET OF



KEY

- PROPOSED NO WAITING AT ANY TIME
- - - REVOCAION OF EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (NOT VISIBLE IF UNDER PROPOSALS)
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)



Notes

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date

North Point

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Drawn by	CAH	Sig.	CAH	Date	1	2012
Checked by	RH	Sig.	RH	Date	1	2012
Approved by	DC	Sig.	DC	Date	1	2012

Project

Reigate and Banstead DPE
TATTENHAM

Implemented Traffic Orders

Drawing

Project No. 3282/R&B
Contract Sheet No. 18159
Drawing No. 18159
Rev. -
Classification PROPOSED

SURREY COUNTY COUNCIL

Project No. 3282/R&B
Contract Sheet No. 18159
Drawing No. 18159
Rev. -
Classification PROPOSED

SHEET OF

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MISSION

To provide a professional and well supported Fire and Rescue Service which reduces community risk in order to save lives, relieve suffering, protect property and the environment

*Surrey Fire and Rescue
Local Committee Report*

April 2012 – March 2013

Completed by

Station Manager Stuart de-Fraine Ford

Community Impact Officer East Area

Reigate & Banstead Borough

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KEY ISSUE

- 1.1 This report outlines the major strands of activity being undertaken within The Reigate & Banstead area by the Surrey Fire and Rescue Service (SFRS) teams based at Reigate & Horley Fire Stations.

SUMMARY

- 1.2 The report contains information on the various activities undertaken by the Borough team to reduce the risk from fire, water and road traffic incidents to the residents of the Reigate & Banstead Borough, including direct contact, public education programmes and campaigns.

OFFICER RECOMMENDATIONS

The Local Committee is asked to:

- 1.3 Recognise the achievements of the borough teams within the Reigate & Banstead Borough and support their commitment to improve initiatives to reduce risk and make the Reigate & Banstead Borough safer through the delivery of the borough/station plan.
- 1.4 Note the targets and initiatives set within the Reigate & Banstead borough plan for 2012/13 and support the Fire and Rescue Service in the delivery of this plan.

REIGATE & BANSTEAD STATISTICS

Within Service/Borough Target		
Close to Service/Borough Target		
Above Service/Borough Target - Action Required		
Key Performance Indicators for 2012/13	2012/2013	2011/2012
Percentage of Fires attended in dwellings with no smoke detection fitted	Service Target < 38%	Service Target < 38%
	21%	29%
No of fatalities due to primary fires	Service Target 7	Service Target 7
	0	0
No of injuries arising from accidental dwelling fires	Borough Target 6	Borough Target 6
	18 (4)	2
No of false alarms caused by AFA's (automatic fire alarms)	Borough Target 225	Borough Target 225
	289	242
No of calls to malicious false alarms attended	Borough Target 19	Borough Target 9
	18	18
No of deliberate Primary & Secondary Fires (excluding vehicles)	Borough Target 121	Borough Target 121
	81	133
No of deliberate & Secondary vehicle fires	Borough Target 24	Borough Target 24
	19	13
No of calls to fires attended - primary	Borough Target 198	Borough Target 271
	224	216
No of calls to fires attended - Accidental fires in dwellings	Borough Target 77	Borough Target 77
	87	81
Percentage of accidental dwelling fires confined to room of origin	Borough Target >91%	Borough Target >91%
	91%	94%
No of fires in non domestic premises	Borough Target 40	Borough Target 40
	49	51
No of HFSVs (Home Fire Safety Visits) Visits to Risk Households	Service Target % at Risk >60%	Service Target % at Risk >60%
	266 (79%)	N/A

Total Visits	335	N/A
--------------	-----	-----

REPORTING AGAINST TARGETS NOT ACHIEVED

1.5 Injuries arising from accidental fires

2012/2013	2011/2012
Borough Target 6	Borough Target 6
18 (4)	2

1.6 None of the injuries arising from accidental fires have deemed to be serious, of the incidents reported all injuries have been precautionary check ups where casualties have either been removed to hospital or received medical intervention at scene due to effects of suffering smoke inhalation or minor burns.

1.7 Number of False Alarms caused by A.F.A'S (automatic false alarms)

2012/2013	2011/2012
Borough Target 225	Borough Target 225
289	242

1.8 Although Reigate and Banstead has a high level of AFA's in the Reigate and Banstead area, most of the repeat offenders are down to premises such as East Surrey hospital. This does not mean that we are not doing anything about this. Our protection teams are working closely with Staff and teams at East Surrey hospital to see if improving procedures in relation to AFA's can reduce the amount of calls that require a fire service appliance from attending.

1.9 No of calls to fires attended -primary

2012/2013	2011/2012
Borough Target 198	Borough Target 271
224	216

Although this year has seen an increase in the number of calls there is no evidence to show an increase in severity of primary fires attended in Reigate and Banstead.

1.10 No of calls to fires attended –Accidental fires in dwellings

2012/2013	2011/2012
Borough Target 77	Borough Target 77
87	81

1.11 Although this year has seen an increase in the number of calls there is no evidence to show an increase in severity of fires in dwellings. There is evidence to show that there has been an increase in the amount of fires in dwellings which have been confined to room of origin. Reigate and Banstead is one of six boroughs within Surrey to see an increase in calls to accidental fires in dwellings.

1.12 No of fires in non domestic premises

2012/2013	2011/2012
Borough Target 40	Borough Target 40
49	51

1.13 Although this year has seen an increase in the number of calls there is no evidence to show an increase in severity of fires in non domestic premises. Reigate and Banstead is one of four boroughs within Surrey to see an increase in calls to accidental fires in non-domestic premises.

COMMUNITY FIRE PROTECTION

1.14

Figures for 2012	
Prosecutions	0
Prohibition Notice - Formal	0
Enforcement Notice - Formal	1
Deficiencies Notice - Informal	28
Licensing Consultations	118 (East area total)
Building Regulation Consultations	735 (East area total)

Reigate & Banstead protection officers carry out statutory enforcement of fire safety legislation and provide the consultation on building regulations, licensing and complex designs for the Borough. They promote the professional and legal face of the Service that interacts with business and partner agencies.

Reigate & Banstead protection officers are responsible for inspecting and preparing reports for all premises subject to statutory control within Reigate & Banstead on behalf of the Fire & Rescue Service. They enforce Fire safety legislation through risk based assessment, whilst working in conjunction with other relevant partners and professional bodies to reduce the risk of fire and associated loss of life and property through enforcement of the RRFSO. (Regulatory Reform Fire Safety Order

COMMUNITY FIRE PREVENTION

1.15 We will undertake intelligence-based Home Fire Safety Visits (HFSV), in the areas most in need of this service, using the provided data and local knowledge to target this work. Currently a target of 60% is expected for our crews to reach vulnerable people and the most at risk from fire in our communities. SFRS will work closely with Adult and Social Care teams to ensure the following are targeted.

- Adults over the age of 65 (Worse at 75)
- Individuals who live alone
- Individuals with Mental Health illnesses, including Dementia & Memory Loss
- Individuals with disability and mobility difficulties
- Individuals who are either Alcohol or Drug dependant
- Individuals who smoke (The above will be compounded if coupled with smoking)

1.16

2012/2013	2011/2012
Service Target % at Risk >60%	Service Target % at Risk >60%
335	N/A
266(79%)	N/A

SAFEGUARDING REFERRALS

1.17 The Service works in collaboration with Social Services to ensure vulnerable adults/children are identified and care action plan is formulated.

2012/2013	2011/2012
Totals	Totals
30	N/A

VOLUNTEERS SERVICE

1.18 Our Volunteers assist firefighters in prevention and education activities. The volunteers work alongside the firefighters delivering crucial safety information to the general public at a wide variety of events, from Open Days to Public Events, and also delivering Home Fire Safety visits to the general public. Our volunteering scheme has proved to be highly successful and we have a high number of volunteers out in the community assisting our firefighters in delivering safety information, as a result we have managed to reach more households and importantly, more vulnerable people.

1.19 If you know of anyone who would be interested in becoming a volunteer for the service please can you provide [this link](#) for them which gives you all

the information you need to know about being a [Surrey Fire Volunteer](http://www.surreyfirevolunteer.org). (www.surreyfirevolunteer.org)

COMMUNITY ENGAGEMENT

Education

- 1.20 The Services education team currently attends Special Educational Needs schools to deliver fire safety advice.

Number of Schools	Number of Pupils
2	44

Firewise Scheme

- 1.21 The Service has a successful referral scheme aimed at young people, who have shown an interest in fire setting.

Reigate & Banstead Borough	
Number of Referrals	6

Youth Engagement Scheme

- 1.22 Youth Engagement Scheme is an innovative scheme run by the Service with support from partners such as the youth support service, Brooklands College. (Public service tutors) The aim of the scheme is to divert young people from anti-social behavior and youth crime.

Reigate & Banstead Borough	
Total Number of Referrals	3
Total Number Offered Taster Session	3
Total Number Started	3
Total Number Graduated	2

Safe Drive Stay Alive

- 1.23 The Services main aim has always been to reduce the injuries and deaths of young people aged 16-25. This is achieving through various activities, mainly Safe Drive Stay Alive.

Reigate & Banstead Borough	
Number of Pupils	1069

WHAT HAPPENS NEXT

- 1.24 Members asked to support the Station(s) plan for 2013/2014
 Members asked to recognise good performance by Reigate & Banstead personnel in 2012/2013

LEAD OFFICER: Eddie Roberts, Area Manager

TELEPHONE NUMBER: 01737 242444

E-MAIL: Eddie.roberts@surreycc.gov.uk

CONTACT OFFICER: Stuart de-Fraine Ford Station Manager –
 Community Impact – East

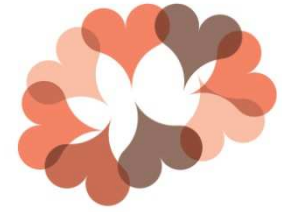
TELEPHONE NUMBER: 01737 242444

E-MAIL: Stuart.defraineford@surreycc.gov.uk

BACKGROUND PAPERS: Reigate & Banstead Borough Plan 2012/2013
 SFRS Public Safety Plan.

Web: www.surrey-fire.gov.uk

File Ref: Reigate & Banstead Borough Report April 2012-March 2013	Owner: SM Stuart de-Fraine Ford Community Impact East Area
Date of Issue: 06/09/2013	Version Number: 6
Consulted: Yes	



**Dementia
Friendly
Surrey**

DEMENTIA FRIENDLY SURREY

LIZ TRACEY

WHAT CARERS AND PEOPLE WITH DEMENTIA HAVE TOLD US THEY WANT

Affordable, welcoming and stimulating support groups and informal one-to-one support.

Opportunities to remain active and contribute to their community.

Greater public awareness.

Improvements to facilities and the physical environment such as dedicated parking bays for carers and more accessible toilets and changing rooms.



BECOMING DEMENTIA FRIENDLY MEANS...



HOW DO WE GET THERE?

Dementia Friendly Surrey Champions:
-working to become more dementia-friendly,
-encouraging others to do the same.



TRAINING

- Free of charge training for community groups, businesses, and other organisations.
- Understanding more about dementia, the challenges it brings and how we can help people with dementia in our community.
- Small businesses and national/global organisations such as Sainsbury's, Nationwide, NatWest and Barclays interested in training staff.



INNOVATION FUND

Bids for up to £5000.

Closing date 30 September

Dementia
friendly
gardens

Arts classes
for people with
early onset/ in
early stages

IT and cookery
classes –
partnership
between care
home and
voluntary sector

Life story and
reminiscence
projects

Information
sessions with
BME
populations

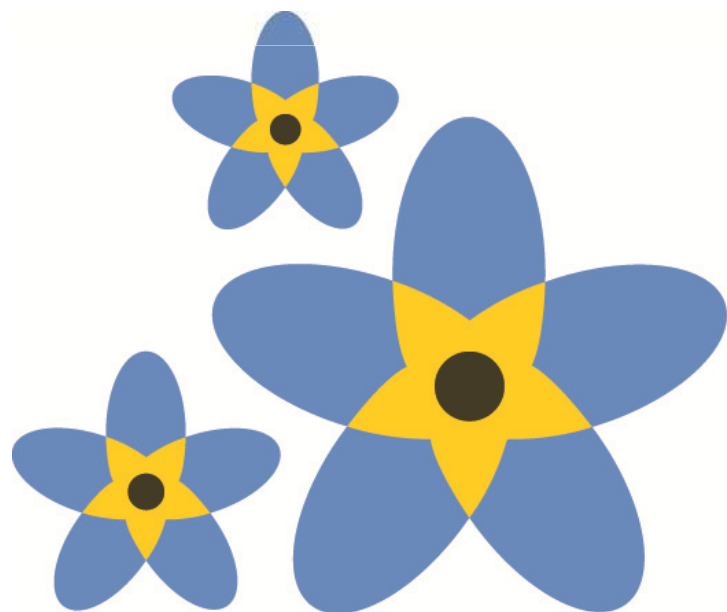
COMMUNITY AWARENESS CAMPAIGN

To challenge the myths surrounding dementia and help people understand how they can make life better for individuals with dementia in their community.



RECOGNITION SCHEME

- A community (with an identified lead person) can register with the scheme.
- That community can issue the recognition logo to any business or organisation that demonstrates how they will become more dementia-friendly.
- Surrey is registered as a whole community.



Working to become
**Dementia
Friendly**

PEER SUPPORT

- There are gaps in peer support across Surrey.
- 6 groups meet in Reigate and Banstead. Most meet once per month.
- Four are for carers only.

Filling gaps:

- Commissioning services.
- Supporting care homes, churches, community groups, former carers, and others to establish local groups.



CHAMPIONS


15 individuals and 35 groups/organisations/services county wide.
2 Champions from Reigate and Banstead.

Examples:

Dentist - North West Surrey

- Encouraging the wider community to become a dementia-friendly village. Links with business forum and other local groups used to set up community meeting.
- Ensuring staff are trained and encouraging other dental practices to train their staff.

Health Club- Guildford

- Offer a free exercise and nutrition session for people living with dementia and their carers.
 - Provide myth busting information at regular coffee mornings.
 - Provide myth busting information to members having a health check.
- 



**Dementia
Friendly
Surrey**

BENEFITS

Supporting people to live independently and safely at home resulting in reduction in avoidable admissions and less time needed in residential or hospital care.

Greater awareness - supporting increase in presentation to primary care and diagnosis rate.

Reduced social isolation and improved wellbeing of the person with dementia and carers.

Benefits for the wider community including older people, families with children, people with other disabilities.



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SURREY COUNTY COUNCIL

LOCAL COMMITTEE (REIGATE & BANSTEAD)



DATE: 2 DECEMBER 2013
 LEAD OFFICER: SANDRA BROWN
 COMMUNITY PARTNERSHIP TEAM LEADER (EAST)
 SUBJECT: LOCAL COMMITTEE AND MEMBERS' ALLOCATION FUNDING
 - UPDATE
 DIVISION: ALL

SUMMARY OF ISSUE:

Surrey County Council Councillors receive funding to spend on local projects that help to promote social, economic or environmental well-being in the neighbourhoods and communities of Surrey. This funding is known as Members' Allocation.

For the financial year 2013/14 the County Council has allocated £12,876 revenue funding to each County Councillor and £35,000 capital funding to each Local Committee. This report provides an update on the projects that have been funded since May 2013 to date.

RECOMMENDATIONS:

The Local Committee (Reigate & Banstead) is asked to note:

- (i) The amounts that have been spent from the Members' Allocation (revenue) and Local Committee capital budgets, as set out in Annex 1 of this report.

REASONS FOR RECOMMENDATIONS:

The allocation of the Committee's budgets is intended to enhance the wellbeing of residents and make the best possible use of the funds. Greater transparency in the use of public funds is achieved with the publication of what Members' Allocation funding has been spent on.

1. INTRODUCTION AND BACKGROUND:

- 1.1 The County Council's Constitution sets out the overall Financial Framework for managing the Local Committee's delegated budgets and directs that this funding should be spent on local projects that promote the social, environmental and economic well-being of the area.
- 1.2 In allocating funds councillors are asked to have regard to Surrey County Council's Corporate Strategy 2010-14 Making A Difference that highlights five themes which make Surrey special and which it seeks to maintain:
- A safe place to live;
 - A high standard of education;
 - A beautiful environment;
 - A vibrant economy;
 - A healthy population.
- 1.3 Member Allocation funding is made to organisations on a one-off basis, so that there should be no expectation of future funding for the same or similar purpose. It may not be used to benefit individuals, or to fund schools for direct delivery of the National Curriculum, or to support a political party.

2. ANALYSIS:

- 2.1 All the bids detailed in Annex 1 have been considered by and received support from the local county councillor and been assessed by the Community Partnerships Team as meeting the County Council's required criteria.

3. OPTIONS:

- 3.1 The Committee is being asked to note the bids that have already been approved.

4. CONSULTATIONS:

- 4.1 In relation to new bids the local councillor will have discussed the bid with the applicant, and Community Partnerships Team will have consulted relevant Surrey County Council services and partner agencies as required.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 5.1 Each project detailed in this report has completed a standard application form giving details of timescales, purpose and other funding applications made. The county councillor proposing each project has assessed its merits prior to the project's approval. All bids are also scrutinised to ensure that they comply with the Council's Financial Framework and represent value for money.
- 5.2 The current financial position statement detailing the funding by each Member of the Committee and the financial position statement for the pooled capital budget is attached at **Annex 1**. Please note these figures will not include any applications that were approved after the deadline for this report

had passed.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 6.1 The allocation of the Members' Allocation and Local Committee's budgets is intended to enhance the wellbeing of residents and make the best possible use of the funds. Funding is available to all residents, community groups or organisations based in, or serving, the area. The success of the bid depends entirely upon its ability to meet the agreed criteria, which is flexible.

7. LOCALISM:

- 7.1 The budgets are allocated by the local members to support the needs within their communities.

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	No significant implications arising from this report
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report
Corporate Parenting/Looked After Children	No significant implications arising from this report
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report
Public Health	No significant implications arising from this report

9. CONCLUSION AND RECOMMENDATIONS:

- 9.1 The spending proposals put forward for this meeting have been assessed against the County standards for appropriateness and value for money within the agreed Financial Framework.

10. WHAT HAPPENS NEXT:

- 10.1 Payments to the organisations have, or will be paid to the applicants, and organisations are requested to provide publicity of the funding and also evidence that the funding has been spent within 6 months.

Contact Officer:

Rowena Zelle, Local Support Assistant, 01372 371635

Consulted:

- Local Members have considered and vetted the applications
- Community Partnership Team have assessed the applications

Annexes:

Annex 1 – The breakdown of spend to date per County Councillor (revenue) and the breakdown of spend to date from the Local Committee's pooled capital budget.

Sources/background papers:

- All bid forms are retained by the Community Partnerships Team

Reigate and Banstead Members Funding - Balance Remaining 2013-2014

Each County Councillor has £12,876 to spend on projects to benefit the local community, the local committee has £35,000 capital funding.

				REVENUE	DATE PAID
Natalie Bramhall	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	£12,876.00	
	EF300368506	SCC, Corporate Parenting	LAC Bursary Scheme	£1,000.00	30.10.2013
	EF300369903	SCC, Highways Department	Provision of green salt/grit bin in Fairlawn Drive Redhill	£1,040.00	
BALANCE REMAINING				£10,836.00	

				REVENUE	DATE PAID
Jonathan Essex	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	£12,876.00	
	EF700206705	E.Surrey Carers Support Assoc.	Carers day trip to Brighton	£1,380.00	17.09.2013
	RAB1213007		St Joseph's Pre-School Jubilee Funday (returned funding)	-£821.00	
	EF300368506	SCC, Corporate Parenting	LAC Bursary Scheme	£500.00	30.10.2013
BALANCE REMAINING				£11,817.00	

				REVENUE	DATE PAID
Bob Gardner	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	£12,876.00	
	EF700202684	Reigate & Banstead Voluntary Service	Merstham Mental Health Week	£200.00	23/08/2013
	EF700205665	Lower Kingswood Church Hall	improvements to Lower Kingswood Church Hall	£1,000.00	05.09.2013
	EF400180491	SCC, Highways Department	Provision of salt bin in Orpin Road Merstham	£1,040.00	30.10.2013
	EF300368506	SCC, Corporate Parenting	LAC Bursary Scheme	£1,000.00	30.10.2013
	EF800204630	The Epiphany Project	The Epiphany Project Women's Support Group	£1,400.00	11.11.2013
BALANCE REMAINING				£8,236.00	

				REVENUE	DATE PAID
Michael Gosling	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	£12,876.00	
	RAB1213035	SCC, Countryside Access Team	Copt Hill Lane Surface Improvement	-£1,500.00	
	EF300368506	SCC, Corporate Parenting	LAC Bursary Scheme	£500.00	30.10.2013
BALANCE REMAINING				£13,876.00	

Reigate and Banstead Members Funding - Balance Remaining 2013-2014

Each County Councillor has £12,876 to spend on projects to benefit the local community, the local committee has £35,000 capital funding.

ITEM 7

				REVENUE	DATE PAID
Zully Grant-Duff	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	£12,876.00	
	RAB1112252		Action for Life - Walking for Health (returned funding)	-£800.00	
	EF300367797	SCC, Highways Department	Micklefield School Flashing Signals	£1,100.00	31.10.2013
	EF300367794	SCC, Highways Department	Holmesdale School Flashing Signals	£1,100.00	31.10.2013
	EF300368506	SCC, Corporate Parenting	LAC Bursary Scheme	£500.00	30.10.2013
	EF800204805	St Mark's Church, Reigate	War Memorial in Alma Road, Reigate - relaying paving stones	£500.00	
	EF800204502	Redhill Redstone Rotary Club	Reigate and Redhill 150th Anniversary Celebration - triumphal arch	£500.00	
BALANCE REMAINING				£9,976.00	

				REVENUE	DATE PAID
Ken Gulati	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	£12,876.00	
	EF800202197	3rd Banstead Scout Group	New store room at Scout Ridge	£2,500.00	16.10.2013
	EF800202197	3rd Banstead Scout Group	New store room at Scout Ridge - plaque	£21.00	11.10.2013
	EF300368506	SCC, Corporate Parenting	LAC Bursary Scheme	£500.00	30.10.2013
BALANCE REMAINING				£9,855.00	

				REVENUE	DATE PAID
Kay Hammond	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	£12,615.00	
	EF700203291	Surrey Search & Rescue	Incident Command	£500.00	05.09.2013
	EF700203858	Horley Town Council	Bay Close jnr goalposts	£300.00	05.09.2013
	EF300368506	SCC, Corporate Parenting	LAC Bursary Scheme	£500.00	30.10.2013
BALANCE REMAINING				£11,315.00	

				REVENUE	DATE PAID
Nick Harrison	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	£12,876.00	
	EF400179157	Surrey Highways	Provision of salt bin in Downs Wood Nork	£1,000.00	27.09.2013
	EF300368506	SCC, Corporate Parenting	LAC Bursary Scheme	£500.00	30.10.2013
	EF300368809	SCC, Highways Department	Provision of grit bin in Shawley Crescent Epsom Downs	£1,040.00	13.11.2013
	EF300368808	SCC, Highways Department	Provision of salt bin in Tangier Wood Burgh Heath	£1,040.00	
BALANCE REMAINING				£9,296.00	

Reigate and Banstead Members Funding - Balance Remaining 2013-2014

Each County Councillor has £12,876 to spend on projects to benefit the local community, the local committee has £35,000 capital funding.

				REVENUE	DATE PAID
Barbara Thomson	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	£12,876.00	
	EF800190833	South Park Ladies FC	Provision of new kit for the team	£2,000.00	05.07.2013
	EF800196408	Surrey Search & Rescue	Vacuum Stretcher	£500.00	07.08.2013
	EF700204380	Whitebushes Village Hall	Whitebushes Village Hall windows	£2,175.00	05.09.2013
	EF800195342	Surrey Young Carers	Surrey Young Carers YAC meals	£2,000.00	04.10.2013
	EF700207992	Reigate and Redhill YMCA	YMCA Sovereign Centre – Yip4Youth Club	£2,514.00	02.10.2013
	EF300368506	SCC, Corporate Parenting	LAC Bursary Scheme	£1,000.00	30.10.2013
	EF700210921	Face2Face East Surrey	Face2Face Parent Befriending	£500.00	25.10.2013
	EF700211566	Redhill Redstone Rotary Club	Reigate and Redhill 150 Year Celebrations - Horsedrawn Bus	£500.00	
	EF300368376	Surrey Highways	Provision of grit bin R & B Grantwood Close Redhill	£1,040.00	01.11.2013
BALANCE REMAINING				£647.00	

				REVENUE	DATE PAID
Dorothy Ross-Tomlin	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	£12,876.00	
	EF700203863	Horley Town Council	Himalayan Balsam Project	£200.00	16.10.2013
	EF300368506	Corporate Parenting Board	LAC Bursary Scheme	£1,000.00	30.10.2013
BALANCE REMAINING				£11,676.00	

				LC CAPITAL	DATE PAID
Local Committee Capital Funding	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	£35,000.00	
		1st & 2nd Horley Scout Group	Refurbishment of Scout Group Building	£9,650.00	05.07.2013
	EF800195991	3rd Banstead Scout Group	New store room at Scout Ridge	£6,000.00	17.09.2013
	EF800198905	Reigate and Redhill YMCA	One Step Beyond	£10,000.00	11.11.2013
BALANCE REMAINING				£9,350.00	

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SURREY COUNTY COUNCIL

LOCAL COMMITTEE (REIGATE & BANSTEAD)

DATE: 2 DECEMBER 2013
 LEAD OFFICER: JOHN LAWLOR, AREA TEAM MANAGER



SUBJECT: HIGHWAYS FORWARD PROGRAMME 2014/15 – 2015/16
 DIVISION: ALL REIGATE & BANSTEAD DIVISIONS

SUMMARY OF ISSUE:

This report seeks approval of a programme of highway works for Reigate and Banstead funded from the Local Committee's delegated capital, revenue and Community Enhancement budgets.

RECOMMENDATIONS:**The Local Committee (Reigate & Banstead) is asked to:**General

- (i) Note that it has been assumed that the Local Committee's devolved highways budget for capital, revenue and Community Enhancement works for 2014/15 remains the same as for 2013/14, at £780,210;
- (ii) Authorise that the Area Team Manager, in consultation with the Local Committee Chairman and Vice-Chairman be able to amend the programme should the devolved budget vary from this amount;

Capital Improvement Schemes (ITS)

- (iii) Agree that the capital improvement schemes allocation for Reigate and Banstead be used to progress the Integrated Transport Schemes programme set out in Annex 1;
- (iv) Authorise the Local Committee Chairman, Vice-Chairman and Area Team Manager, together with the relevant local divisional Member to progress any scheme from the Integrated Transport Schemes programme for the period 2014/15 to 2016/17, including consultation and statutory advertisement that may be required under the Road Traffic Regulation Act 1984, for completion of those schemes;
- (v) Agree that where the Local Committee Chairman, Vice-Chairman, relevant local divisional Member and Area Team Manager agree that an Integrated Transport Scheme should not progress for any reason, a report be submitted to the next formal meeting of the Local Committee for resolution;

Capital Maintenance Schemes (LSR)

- (vi) Agree that the capital maintenance schemes allocation for Reigate and Banstead be divided equitably between County Councillors to carry out Local Structural Repair, and that the schemes to be progressed be agreed by the Area Team Manager in consultation with the Local Committee Chairman, Vice-Chairman and local divisional Members, based on the roads identified in Annex 2;
- (vii) Authorise that the Area Team Manager, in consultation with the Local Committee Chairman and Vice-Chairman, be able to vire money between the capital improvement schemes (ITS) and capital maintenance (LSR) budgets for the period 2014/15 to 2016/17, if required;

Revenue Maintenance

- (viii) Authorise the Area Maintenance Engineer, in consultation with the Local Committee Chairman, Vice-Chairman and relevant local divisional Member, to use £100,000 of the revenue maintenance budget for 2014/15 as detailed in Table 2 of this report;
- (ix) Agree that £5,000 per County Councillor be allocated from the revenue maintenance budget for Highways Localism Initiative works, and that if this funding is not distributed by the end of November 2013, the monies revert to the relevant Members Community Enhancement allocation;
- (x) Agree that the remaining £134,110 of the revenue maintenance budget be used to fund a revenue maintenance gang in Reigate and Banstead and to carry out other minor works identified by the Area Maintenance Engineer, in consultation with the Local Committee Chairman, Vice-Chairman and relevant local divisional Member;
- (xi) Authorise that the Area Maintenance Engineer, in consultation with the Local Committee Chairman and Vice-Chairman, be able to vire the revenue maintenance budget between the identified work headings in Table 2 for the period 2014/15 to 2016/17;

Community Enhancement Fund

- (xii) Agree that the Community Enhancement Funding is devolved to each County Councillor based on an equitable allocation of £5,000 per division; and
- (xiii) Agree that Members should contact the Area Maintenance Engineer to discuss their specific requirements with regard to their Community Enhancement allocation and arrange for the work activities to be managed by the Area Maintenance Engineer on their behalf.

REASONS FOR RECOMMENDATIONS:

To agree a forward programme of highways works in Reigate and Banstead for 2014/15 – 2015/16, funded by the Local Committee's devolved budget. To enable the work programme over the remaining period of the current administration (2014/15 to 2016/17) to be delivered in a flexible and timely manner.

1. INTRODUCTION AND BACKGROUND:
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1.1 Reigate and Banstead Local Committee has a devolved budget for highway works in the borough. This comprises both capital and revenue budgets and a fund for carrying out Community Enhancement works. At the time of writing this report, the County's budget for 2014/15 had not been set. This report assumes that the Local Committee will be receiving the same level of funding as in 2013/14.

1.2 Table 1 summarises the various funding streams together with the assumed budgets for 2014/15. It also refers to the relevant parts of the report which set out how it is proposed to allocate this funding and the recommendations relating to each funding stream.

Funding Stream	Assumed Level of Funding 2014/15	Relevant sections of report	Relevant recommendations
Capital Improvement Schemes (ITS)	£223,050	Paras. 2.1 – 2.4 Annex 1	(iii) – (v)
Capital Maintenance Schemes (LSR)	£223,050	Paras. 2.5 – 2.7 Annex 2	(vi) – (vii)
Revenue Maintenance	£284,110	Paras. 2.8 – 2.10	(viii) – (xi)
Community Enhancement	£50,000	Paras. 2.11 – 2.12	(xii) – (xiii)
Total	£780,210	Para 5.1	(i) – (ii)

Table 1 – Summary of Local Committee Funding Levels 2014/15

1.3 In previous years the Local Committee has agreed a series of virements to enable the highways programme to be delivered without undue delay. It is proposed that these virements, as set out in section 2 of this report, are put in place for the remainder of the current administration i.e. 2014/15 to 2016/17.

1.4 In addition to the Local Committee's devolved budget, there are Countywide capital budgets which are used to fund major maintenance (Operation Horizon), surface treatment schemes, footway schemes, drainage works and safety barrier schemes. Countywide revenue budgets are used to carry out both reactive and routine maintenance works.

1.5 Contributions collected from developers through s106 agreements or Planning Infrastructure Contributions (PIC) are used to fund, either wholly or in part, highway improvement schemes which mitigate the impact of developments on the highway network.

1.6 This report sets out the proposed programme of highway works for Reigate and Banstead funded from the Local Committee's delegated capital, revenue and Community Enhancement budgets.

2. ANALYSIS:**Capital Improvement Schemes (ITS)**

- 2.1 The capital improvement budget is used to carry out Integrated Transport Schemes (ITS) which aim to improve the highway network for all users. In general terms it seeks to meet the objectives set out in the Local Transport Plan by reducing congestion, improving accessibility, reducing the frequency and severity of road casualties, improving the environment, and maintaining the network so that it is safe for public use. It is assumed that the ITS budget will remain at £223,050 in 2014/15.
- 2.2 To improve the planning and delivery of ITS capital improvement schemes, a two year rolling programme has been developed. This will allow for scheme design to be carried out in year 1 with implementation in year 2. **Annex 1** sets out the suggested ITS forward programme for 2014/15 – 2015/16. It should be noted that funding has been allocated under the headings 'small safety schemes' and 'signs and road markings'. This will enable works to be carried out to address issues that arise during the year, subject to approval by the Chairman, Vice-Chairman and relevant divisional Member.
- 2.3 It is recommended that the £223,050 allocation for Integrated Transport Schemes is used as set out in Annex 1. It is proposed that the Area Team Manager, in consultation with the Chairman and Vice-Chairman, be able to vire money, if required, between the schemes listed in Annex 1.
- 2.4 To ensure the timely delivery of schemes, it is proposed that authority is delegated to the Chairman, Vice-Chairman and Area Team Manager, together with the relevant divisional Member to progress the schemes listed in Annex 1, including consultation and statutory advertisement. When it is agreed that a scheme should not progress for any reason, it is proposed that a report be submitted to the next formal meeting of the Local Committee for resolution.

Capital Maintenance Schemes (LSR)

- 2.5 The capital maintenance budget is used to carry out local structural repair (LSR) in roads that would not score highly under the County's prioritisation process but the condition of which are of local concern. It is assumed that the capital maintenance budget will remain at £223,050 in 2014/15.
- 2.6 Roads that would benefit from local structural repair have been identified by the Maintenance Engineer, as given in **Annex 2**. It is suggested that the capital maintenance budget is divided equitably between County Members, with schemes being selected from the Annex 2 by the Area Team Manager in consultation with the Chairman, Vice-Chairman and divisional Members.
- 2.7 To allow flexibility in the delivery of the overall capital programme, authority is sought to allow the Area Team Manager, in consultation with the Local Committee Chairman and Vice-Chairman, to vire money between the capital improvement schemes (ITS) and capital maintenance (LSR) budgets, if required.

Revenue Maintenance

2.8 The revenue maintenance budget is assumed to remain at £284,110 in 2014/15. As in previous years, it is suggested that £100,000 of this budget is used to fund revenue works under specific item headings, as shown in Table 2 below.

Item	Allocation	Comment
Drainage / ditching works	£25,000	Works to be identified by the Area Maintenance Engineer in consultation with the Chairman, Vice-Chairman and relevant local Member
Tree works	£10,000	Works to be identified by the Area Maintenance Engineer in consultation with the Chairman, Vice-Chairman and relevant local Member
Carriageway or footway patching works	£40,000	Works to be identified by the Area Maintenance Engineer in consultation with the Chairman, Vice-Chairman and relevant local Member
Parking	£15,000	Contribution towards 2014/15 parking review in Reigate and Banstead
Signs and Road markings	£5,000	Works to be identified by the Area Maintenance Engineer in consultation with the Chairman, Vice-Chairman and relevant local Member
Low Cost Measures	£5,000	Works to be identified by the Area Maintenance Engineer in consultation with the Chairman, Vice-Chairman and relevant local Member
Total	£100,000	

Table 2 – Suggested Revenue Maintenance expenditure for 2014/15

2.9 It is proposed that the Area Maintenance Engineer, in consultation with the Chairman and Vice-Chairman, be able to vire money, if required, between the item headings set out in Table 2.

2.10 It is proposed that the remaining £184,110 is allocated as set out below.

- (i) £50,000 to fund the Highways Localism Initiative, an allowance of £5,000 per County Member. This initiative allows Parish Councils and Residents' Associations to bid to the Local Committee for the funding of local revenue projects.

It is proposed that any of the £5,000 per County Member allocated for Highways Localism Initiative works in their divisions, if not distributed by the end of November 2014, will revert to the relevant Members Community Enhancement allocation.

- (ii) £100,000 to fund a revenue maintenance gang to carry out minor works throughout Reigate and Banstead.
- (iii) £34,110 to fund works to resolve other local issues as identified by the Area Maintenance Engineer in consultation with the Chairman, Vice-Chairman and relevant local Member.

Community Enhancement

2.11 The Community Enhancement fund is allocated to County Members to pay for improvements in their local areas. The budget for Reigate and Banstead is £50,000, which equates to an allowance of £5,000 per County Member.

ITEM 8

The Reigate and Banstead Local Committee has delegated authority to decide how this funding is allocated.

- 2.12 To ensure all Members have the ability and flexibility to promote projects in their areas, it is recommended that the Local Committee delegate funding and decision making to each County Councillor on the basis of an allocation of £5,000 per Member. This does not preclude Members pooling their funding across divisional boundaries should they so wish. It is proposed that the Area Maintenance Engineer will continue to manage the Community Enhancement Fund on Members' behalf.

3. OPTIONS:

- 3.1 The Local Committee is being asked to approve a forward programme of highway works for Reigate and Banstead.

4. CONSULTATIONS:

- 4.1 The proposed programme of highway works for Reigate and Banstead has been developed in consultation with the Chairman, Vice-Chairman and divisional Members of the Local Committee.
- 4.2 Appropriate consultation will be carried out as part of the delivery of the works programme.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 5.1 This report has assumed that Local Committee will receive the same level of funding for 2014/15 as it received this financial year, that is £780,210. It is proposed that authority be given to the Area Team Manager, in consultation with the Local Committee Chairman and Vice-Chairman to amend the programme should the devolved budget vary from this amount.
- 5.2 The Local Committee's devolved highways budget is used to fund works which are a priority to the local community. A number of virements are suggested to enable the budget to be managed to enable the programme to be delivered in a flexible and timely manner.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 6.1 It is an objective of Surrey Highways to treat all users of the public highway equally and with understanding.

7. LOCALISM:

- 7.1 The Highways Service is mindful of the localism agenda and engages with the local community as appropriate before proceeding with the construction of any highway scheme.
- 7.2 Specific funding is allocated from the Local Committee's devolved budget which allows Parish Councils and Residents' Associations to bid to the Local Committee for the funding of local revenue projects.

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	Set out below
Sustainability (including Climate Change and Carbon Emissions)	Set out below
Corporate Parenting/Looked After Children	No significant implications arising from this report
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report
Public Health	No significant implications arising from this report

8.1 Crime and Disorder implications

A well-managed highway network can contribute to reduction in crime and disorder.

8.2 Sustainability implications

The use of sustainable materials and the recycling of materials is carried out wherever possible and appropriate.

9. CONCLUSION AND RECOMMENDATIONS:

9.1 The report sets out the proposed programme of highway works for Reigate and Banstead for 2014/15 – 2015/16, to be funded from the Local Committee's delegated capital, revenue and Community Enhancement budgets. It is recommended that the Local Committee agree the programme as set out in section 2 of this report together with the suggested delegated authorities and virements to enable flexible and timely delivery of the programme. It is recommended that these virements are put in place for the remainder of the current administration, i.e. 2014/15 to 2016/17.

10. WHAT HAPPENS NEXT:

10.1 Officers will progress schemes and deliver works for 2014/15 and will update Members at future meetings.

Contact Officer:

Anita Guy, Senior Engineer, South East Area Team, 03456 009 009

Consulted:

Annexes:

Annex 1: Integrated Transport Schemes Programme 2014/15 – 2015/16

Annex 2: Local Structural Repair Schemes List 2014/15

Sources/background papers:

None

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**REIGATE & BANSTEAD
INTEGRATED TRANSPORT SCHEME (ITS) PROGRAMME 2014/15 - 2015/16**

Scheme/Title	2014/15			2015/16			Comments
	D	C N	Budget Allocation	D	C N	Budget Allocation	
Garratts Lane/Holly Lane, Banstead - SRTS pedestrian improvements	•	•	£50,000				Design options completed 2013/14. Funding required for detailed design and implementation.
Frenches Road, Redhill - suspension of bus gate		•	£15,000				Legal order being made to permanently suspend bus gate. Design of raised table completed 2013/14. Funding required for implementation.
Headley Common Road, Espom - speed limit reduction	•	•	£10,000				Amendment of speed limit to remove short length of National Speed Limit
Bletchingley Road, Merstham - improvements to existing zebra crossing		•	£30,000				Design funded by developer contributions. Funding required for implementation of scheme - footway widening, placing of zebra on new raised table, signing improvements.
B2032 Outwood Lane, Chipstead - footway improvements between Hazlewood Lane and the Ramblers Rest		•	£45,000				Design funded by developer contributions. Funding required for implementation of scheme - footway widening, improved access to footway
A242 Gatton Park Road, Reigate - removal of traffic islands, provision of pedestrian refuge in Carlton Road	•		£5,000	•		£50,000	Petition to Local Committee March 2013. Investigate removal of traffic islands in Gatton Park Road, design of pedestrian refuge in bellmouth of Carlton Road. Implement scheme in 2015/16.
Carshalton Road, Woodmansterne - SRTS Improvements	•		£5,000	•		£50,000	Petition to Local Committee September 2013. Agreed to trial draft Road Safety Outside Schools policy. Funding to design and implement any measures identified.
Mark Street, Reigate - one-way working	•	•	£15,000				Short length of one-way working in narrow (southern) end of Mark Street.
Merland Rise, Epsom Downs - pedestrian crossing to replace existing kerb build-out	•		£5,000	•		£60,000	Provide a formal pedestrian crossing in the vicinity of the entrance to Epsom Downs Primary School.
Lee Street, Horley - pedestrian crossing facility	•		£4,000				Design of pedestrian crossing (possible pedestrian refuge) near Whitmore Way.
Sangers Drive, Horley - Safer Routes to School	•		£4,000				Design of road safety measures near Manorfield School.
Schemes to be agreed by Committee for design				•		£15,000	
Stage 3 Road Safety Audits	•	•	£5,000	•	•	£5,000	Post construction road safety audits of schemes implemented in 2013/14.
Small safety schemes	•	•	£20,050	•	•	£33,050	Schemes to be identified during the year.
Signs and road markings	•	•	£10,000	•	•	£10,000	Schemes to be identified during the year.
			£223,050			£223,050	

KEY:
D = Design
CN = Construction

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CAPITAL MAINTENANCE SCHEMES (LOCAL STRUCTURAL REPAIR) 2014/15	
Road	Division
Elmshorn, Banstead - whole cul-de-sac (77m length)	Nork and Tattenhams
Royal Drive, Epsom Downs - patches	Nork and Tattenhams
Watermead, Tadworth - whole cul-de-sac (136m length)	Tadworth, Walton and Kingswood
Heathcote, Tadworth - patches	Tadworth, Walton and Kingswood
Buckland Road, Lower Kingswood - Stubbs Lane to Dents Grove (224m length)	Merstham & Banstead South
Worsted Green, Merstham - patches	Merstham & Banstead South
Washington Close, Reigate - whole cul-de-sac (60m length), including footway	Reigate
Greystones Drive, Reigate (subject to Laglands Close and Firth Drive being confirmed on Operation Horizon programme for 2014/15) - whole cul-de-sac (143m length)	Reigate
Bolters Road South, Horley - whole cul-de-sac (500m length)	Horely West, Salfords and Sidlow
The Glebe, Horley - whole cul-de-sac (75m length)	Horley West, Salfords and Sidlow
Smallfield Road, Horley - Wheatfield Way roundabout to Stonecourt (157m length)	Horley East
Church Road, Horley - A23 to Victoria Road (315m length)	Horley East
Prince Albert Square, Redhill - between nos. 65 and 87 (100m length)	Earlwood & Reigate South
Edgefield Close, Redhill - whole cul-de-sac (130m length)	Earlwood & Reigate South
Gordon Road, Redhill - whole road (100m length)	Redhill East
Crossland Road, Redhill - whole road (180m length)	Redhill East

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Road	Division
Wraylands Drive, Reigate - whole cul-de-sac (150m length)	Redhill West and Meadvale
St John's, Redhill - patches	Redhill West and Meadvale
Wellesford Close, Banstead - whole cul-de-sac (325m length)	Banstead, Woodmansterne and Chipstead
De Burgh Park, Banstead - whole cul-de-sac (138m length)	Banstead, Woodmansterne and Chipstead

SURREY COUNTY COUNCIL

LOCAL COMMITTEE (REIGATE & BANSTEAD)

DATE: 2 DECEMBER 2013
 LEAD OFFICER: JOHN LAWLOR, AREA TEAM MANAGER
 SUBJECT: HIGHWAY SCHEMES UPDATE
 DIVISION: ALL



SUMMARY OF ISSUE:
At the 4 March 2013 Local Committee, Members agreed a programme of revenue and capital highway works in Reigate and Banstead. Delegated Authority was given to enable the forward programme to be progressed without the need to bring further reports to the Local Committee for decision. This report sets out recent progress.
RECOMMENDATIONS:
The Local Committee (Reigate & Banstead) is asked to note the contents of the report.
REASONS FOR RECOMMENDATIONS:
To update the Local Committee on the progress of the highway works programme in Reigate and Banstead.

1. INTRODUCTION AND BACKGROUND:
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- 1.1 In March 2013, Local Committee agreed its forward programme for both Integrated Transport Schemes (ITS) Capital Improvement Schemes and ITS Capital Maintenance Schemes. Local Committee also agreed the allocation of its revenue budget for maintenance works.
- 1.2 To allow flexibility in the delivery of the Local Committee's highways work programme, delegated authority was given so that works could be progressed without the need to bring further reports to the Local Committee for decision.
- 1.3 In addition to the Local Committee's devolved highways budget, developer contributions are used to fund, either wholly or in part, highway improvement schemes to mitigate the impact of developments on the highway network.

2. ANALYSIS:

2.1 **Annex 1** sets out progress on the approved programme of highway works in Reigate and Banstead. It also provides an update on schemes being progressed using developer contributions.

3. OPTIONS:

3.1 Not applicable.

4. CONSULTATIONS:

4.1 Not applicable

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

5.1 Budgets are closely monitored throughout the financial year and monthly updates are provided to the Local Committee Chairman and Vice-Chairman. The Local Committee have put in place arrangements whereby monies can be vired between different schemes and budget headings.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

6.1 It is an objective of Surrey Highways to treat all users of the public highway equally and with understanding. The needs of all road users are considered as part of the design process for highway schemes.

7. LOCALISM:

7.1 Funding has been allocated from the revenue maintenance budget to fund the Highways Localism Initiative.

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	Set out below
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report
Corporate Parenting/Looked After Children	No significant implications arising from this report
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report
Public Health	Set out below

8.1 Crime and Disorder implications

A well-managed highway network can contribute to reduction in crime and disorder.

8.2 Sustainability implications

The use of sustainable materials and the recycling of materials is carried out wherever possible and appropriate.

9. CONCLUSION AND RECOMMENDATIONS:

9.1 Progress on the programme of revenue and capital highway works in Reigate and Banstead is set out in Annex 1. The Local Committee is asked to note the contents Annex 1.

10. WHAT HAPPENS NEXT:

10.1 Delivery of the highway works programme will continue and an end of year update report will be presented to the March 2014 meeting of the Local Committee.

Contact Officer:

Anita Guy, Senior Engineer, South East Area Team, 03456 009 009

Consulted:

Not applicable

Annexes:

Annex 1: Summary of Progress

Sources/background papers:

- Report to Reigate and Banstead Local Committee, 4 March 2013, Highways Forward Programme 2013/14 – 2014/15 (Item 15)
-

CAPITAL ITS IMPROVEMENT SCHEMES			
Project: A2022 Croydon Lane, Banstead			
Detail:	Pedestrian refuge and localised road widening	Division:	Banstead, Woodmansterne and Chipstead
Allocation: £30,050			
Progress: Scheme not being progressed at the current time due to estimated cost of works. Agreed by Local Committee in September 2013.			
Project: A2044 Woodhatch Road, Redhill			
Detail:	Accident remedial measures	Division:	Earlswood and Reigate South
Allocation: £25,000			
Progress: Phase 2 of works at bend south of Dunlin Close. Scheme to include improvements to existing signs and road markings, and provision of anti-skid. Completed.			
Project: Garratts Lane/Holly Lane, Banstead			
Detail:	Safer Routes to School pedestrian improvements	Division:	Banstead, Woodmansterne and Chipstead
Allocation: £8,000			
Progress: Two options have been developed for improving the pedestrian facilities at the junction of Garratts Lane/Holly Lane. There is potential developer funding available from a site in the neighbouring division to contribute towards implementation, subject to discussion with that divisional Member. Awaiting feedback from divisional Member on preferred option.			
Project: B2036 Balcombe Road, Horley			
Detail:	Footway and accessibility improvements	Division:	Horley East
Allocation: £45,000			
Progress: Completed.			

CAPITAL ITS IMPROVEMENT SCHEMES

Project: Vernon Walk, Tadworth			
Detail:	Footway improvements	Division:	Tadworth, Walton and Kingswood
Allocation: £60,000			
Progress: Completed			
Project: Frenches Road, Redhill			
Detail:	Permanent suspension of bus gate	Division:	Redhill East
Allocation: £10,000			
Progress: Road Safety Audit has been carried out on design of raised table within existing kerb build-out and removal of equipment associated with rising bollard. Statutory Notice for raised table advertised August 2013. Works may be delayed until 2013/14 if there is insufficient budget to complete this financial year. Permanent revocation of Traffic Regulation Order covering bus gate advertised 14 th November 2013.			
Project: Small Safety Schemes			
Detail:	To be identified	Division:	All
Allocation: £20,000			
Progress: Implementation of the A217 speed limit reduction between Dovers Green and Ironsbottom, as agreed by Local Committee in June 2013.			
Project: Signs and Road Markings			
Detail:	To be identified	Division:	All
Allocation: £10,000			
Progress: Signing of HGV route to Albert Road North Industrial estate. Signs ordered.			
Project: Stage 3 Road Safety Audits			
Detail:	To be carried out as required	Division:	All
Allocation: £5,000			
Progress: No stage 3 road safety audits carried out to date.			

CAPITAL ITS MAINTENANCE SCHEMES (LOCAL STRUCTURAL REPAIR)		
Project	Division	Update
Long Walk, Epsom Downs	Nork and Tattenhams	Completed
Maybury Close (extending into Ballards Green), Burgh Heath	Tadworth and Walton	Completed
Bourne Road, Merstham	Merstham & Reigate South	Completed
Redwood Mount, Reigate	Reigate	Completed
Montfort Rise, Salfords	Horley West	Moved to Operation Horizon programme for 2013/14. LSR funding transferred.
Rosemary Lane, Horley	Horley East	Completed
Priory Drive, Reigate	Earlswood & Reigate South	Completed
Hillfield Road, Redhill	Redhill East	Completed
Linkfield Lane, Redhill	Redhill West	Moved to Operation Horizon programme for 2013/14. LSR fund used to treat Fairlawn Drive.
Pound Road, Banstead	Banstead & Woodmansterne	Completed
Fairlawn Drive, Redhill	Redhill West	Completed

POTENTIAL DEVELOPER FUNDED SCHEMES

Project: Bletchingley Road, Merstham

Detail: Pedestrian crossing facility improvements

Division: Merstham and Banstead South

Progress:

Feasibility design of measures to improve the existing zebra crossing under the railway bridge. Draft proposal to be discussed with divisional Member.

Project: A217/Smithy Lane/Buckland Road, Lower Kingswood

Detail: Junction signalisation

Division: Merstham and Banstead South

Progress:

Safety Audit on detailed design been carried out. Drawings amended to take into account comments made. To be priced. Scheme been placed on Intermediate Schemes list.

Project: Chequers Lane, Walton on the Hill

Detail: Priority give-way

Division: Tadworth, Walton and Kingswood

Progress:

Investigation of previous proposal to install measures to slow traffic entering the village from the west. Divisional Member to be consulted on requirements for this location.

Project: Tadworth Street, Tadworth

Detail: Localised road widening

Division: Tadworth, Walton and Kingswood

Progress:

Localised road widening to provide additional traffic land on approach to A217 Brighton Road roundabout. Utilities equipment identified as requiring diversion at budget estimated cost of £129,110. Still awaiting detailed estimate from utilities. Scheme on hold until detailed estimate received. Officers to meet with The Children's Trust to discuss reinstatement of fence along new boundary. Revenue budget to be used for removal/replacement of trees, in consultation with The Children's Trust and the Reigate and Banstead Tree Officer, to improve the local environment.

POTENTIAL DEVELOPER FUNDED SCHEMES		
Project: Outwood Lane, Chipstead		
Detail: Pedestrian improvements	Division: Banstead, Woodmansterne and Chipstead	
Progress: Investigate improvements to existing footway on Outwood Lane between the Ramblers Rest and Hazelwood Lane. Draft proposal to be discussed with divisional Member. .		
Project: A23 High Street, Merstham		
Detail: Convert existing zebra to signal control	Division: Merstham and Banstead South	
Progress: Design completed, safety audit carried out. On hold until feasibility design of traffic signals at the junction of High Street/School Hill completed.		
Project: Epsom Road North, Epsom Downs		
Detail: Accident Remedial Scheme	Division: Nork and Tattenhams	
Progress: Scope of scheme to be agreed and design brief issued. Divisional Member to be consulted on requirements for this location.		
Project: A23 Brighton Road/Salbrook Road/ Lodge Lane, Salbrook		
Detail: Junction Improvement	Division: Horley West, Salfords and Sidlow	
Progress: Expansion of activities on the Salbrook industrial site (Police Holding Centre, new Fire Station, waste recycling centre) will increase traffic movements at the existing priority junction, which already has a poor safety record. Design of junction improvement (roundabout) to be carried out. This proposal has been added A23 Corridor Economic Support Scheme in the Reigate and Banstead Strategic Economic Plan.		

ROAD SAFETY TEAM SCHEMES

Project: A23 Horley Road, Redhill

Detail: Provision of anti-skid and parking bays

Division: Redhill East; Redhill West and Meadvale; Earlswood and Reigate South

Progress:

Developer funded scheme to provide three parking bays in Horley Road and anti-skid surfacing on both approaches to the junction with Church Road and Woodlands Road. Completed

Project: A217 Reigate Hill/Gatton Bottom/Wray Lane, Reigate

Detail: Traffic Signals

Division: Reigate; Merstham and Banstead South

Progress:

Feasibility design for signalisation of junction. Awaiting amended design drawing showing tie-in with Reigate Hill two-lane approach, plus second option, to assist traffic from Wray Lane. Junction being modelled to consider capacity, delays and any possible impact on M25 J8 roundabout.

Project: A23 High Street/School Hill, Merstham

Detail: Traffic Signals

Division: Merstham and Banstead South

Progress:

Feasibility design for signalisation of junction. Stage 1 Road Safety Audit carried out. Traffic surveys to be carried out September, then junction to be modelled to consider impact on capacity and delays. Working with Strategy Team to incorporate cycle improvements under LSTF.

EXTERNALLY FUNDED SCHEMES	
Project: Yew Tree Bottom Road, Epsom Downs	
Detail: Provision of footway	Division: Nork and Tattenhams
<p>Progress: Scheme funded by Adult Social Care. Detailed design of localised carriageway widening and new footway to link to existing footway in service road completed. Significant statutory undertaker's plant diversion required, which will need to be completed before the footway works can commence. Awaiting programme dates from UKPN and Virgin Media. Changes to street lighting columns completed.</p>	

Note: Information correct at time of writing (15/11/13)

SURREY COUNTY COUNCIL

LOCAL COMMITTEE (REIGATE & BANSTEAD)

DATE: 2 DECEMBER 2013

LEAD OFFICER: PAUL FISHWICK, PROJECT MANAGER, TRANSPORT POLICY

SUBJECT: REDHILL BALANCED NETWORK UPDATE AND STATION ROAD (EASTERN END) CONSULTATION

DIVISION: REDHILL EAST; REDHILL WEST AND MEADVALE



<p><u>SUMMARY OF ISSUES:</u></p> <p>This paper is to update Members on the Redhill Balanced Network and feedback received following the 6 week consultation on Station Road (eastern end), Redhill.</p>
<p><u>RECOMMENDATIONS:</u></p> <p>The Local Committee (Reigate & Banstead) is asked to:</p> <ul style="list-style-type: none"> (i) NOTE the feedback from the consultation and the need for further discussions with Solum Regeneration (developer of Redhill railway station) (ii) DELEGATE the decision on the layout and material usage to the Area Team Manager in consultation with the Chairman of the Local Committee, Member Task Group Members, and Project Manager and report the findings to the next available Local Committee.
<p><u>REASONS FOR RECOMMENDATIONS:</u></p> <p>The Local Committee are asked to note the feedback from the consultation and to agree to delegate the decision on the material usage to the Area Team Manager in consultation with the Chairman, Member Task Group and Project Manager, to enable the detailed design and contract documentation to be commenced at the first opportunity to allow the works to start during the summer (August) of 2014 with an anticipated completion of November 2014.</p> <p>Any delay in progressing this scheme will mean that works would be carried out during the winter (January to March 2015), which should be avoided and the grant funding is only allocated up to 31 March 2015.</p>

1. INTRODUCTION AND BACKGROUND:

- 1.1 The Local Committee received a report at their last meeting on the 16 September 2013 that included an update on the Redhill Balanced Network project and the planned consultation on Station Road (minute 59/13 refers).
- 1.2 The highways works commenced on 23 September with utility diversions and plant protection measures. Kier starting civils works on 30 September at the A23 Lombard Roundabout.
- 1.3 Although it is early in the works programme, progress to date is on schedule.
- 1.4 Approvals are in place for Reigate and Banstead Borough Council's contribution to the scheme costs.
- 1.5 Station Road public realm designs were subject to public consultation during the winter of 2012/13. A further 6-week consultation was carried out between 23 September and 3 November 2013 with details included in **Annex A**.
- 1.6 The public realm improvements including physical measures planned for Station Road will bring vehicle access into line with restrictions included within the existing traffic order.
- 1.7 The main changes to Station Road, common to both outline designs, will involve replacing the existing gate with rising bollards and coded keypad plus new paving, cycle parking and seating in a design similar to that used elsewhere in the town centre. Disabled parking bays will be removed and new ones provided elsewhere in the town centre.
- 1.8 Planned new developments will see an increase in disabled parking provision in the town centre e.g. 55 spaces in the Sainsbury development.
- 1.9 One of the design aims for the Station Road public realm scheme was to create a safer pedestrian environment. The Redhill Balanced Network bid included a significant personal injury reduction in the Station Road (eastern end) area, where in a 6 month period up to 31 May 2012, there were four collisions of varying severity, three of which involved pedestrians.

2. ANALYSIS:

Station Road consultation

- 2.1 The consultation asked people to consider two design options for the layout of Station Road (between Station roundabout and Maple Square) and whether Marketfield Rd is a good location for relocation of the disabled bays.
- 2.2 The consultation attracted 64 responses which is considered good compared to the much larger Redhill Balanced Network that received 128.
- 2.3 Questions 1 and 2 asked people whether or not they liked each design option. The results were:
 - Option 1 (Square pattern) received 53 responses of which 56.6% (30) were in favour of this option.

- Option 2 (Stripe pattern) received 55 responses of which 45.5% (25) were in favour of this option.

2.4 Question 3 asked people to say which option they preferred. Of the 56 people who expressed an opinion, 53.5% (30) opted for option 1 (square pattern).

2.5 As the results are very close, indicating no strong dislike or preference for either design, it is recommended that the final choice is made based on discussions with developers Solum Regeneration on the designs for the station entrance and a further review of long term plans for use, management and maintenance for each design.

Station Road 'gateway' and Redhill Railway Station

2.6 Whilst the consultation was open, planning permission was granted to Solum to carry out the improvement works at Redhill railway station which abuts the Station Road 'Gateway' project.

2.7 Discussions will take place with Solum as soon as possible to seek their agreement to the same paving design and materials being used in front of the station entrance to maintain continuity of design through to the town centre.

2.8 The design aims to create a coherent visual link between the rail and bus stations and town centre, and reflects a design approach used in recent public realm projects elsewhere in town centres, creating a safe, attractive environment for pedestrians and cyclists.

Disabled parking bays in Marketfield Road

2.9 Question 4 asked people what they thought of Marketfield Road as a location for disabled parking bays. This was answered by 57 people with just over 80% (46) expressing that this was a very good or good location.

2.10 The 11 people who thought it was a poor location said this was because it was not near the town centre. However the proposed location is near the Belfry entrance. There are four existing disabled bays very close by, in Marketfield Way car park and the High Street.

2.11 The remainder of the questions related to age, travel modes and home post codes, and the full summary is provided in Annex A.

2.12 The questionnaire allowed for additional feedback, but the majority of comments made related to either a further comment on the questions that had already been asked or improvements that should come about on completion of the Redhill Balanced Network.

3. OPTIONS:

3.1 During the detailed design process, there has been continued consultation with key stakeholders, including Reigate and Banstead Borough Council, bus operators, statutory undertakers, Belfry shopping centre etc to attempt to include as many of their requirements as possible within the project. This process will continue during the Station Road East developments.

4. CONSULTATIONS:

- 4.1 The project has been the subject of a public consultation between 9 November and 4 January 2013, before the Local Pinch Point Bid was submitted. The consultation was widely publicised by newsletter, county and borough web sites and social media, press articles.
- 4.2 However, as stated in 3.1 above, key stakeholders will be continue to be consulted during the detailed design process.
- 4.3 Any traffic orders and notices needed for the wider balanced network scheme will be advertised and any objections will need to be dealt with by the Area Team Manager, in consultation with the Chairman, vice chairman, Divisional Members and Project Manager, under delegated authority from this Local Committee (subject to approval).
- 4.4 The Station Road East proposals were the subject of an 6-week public consultation (23 September to 3 November). The feedback from this consultation has been summarised in paragraphs 2.2 to 2.4 above and further details included within Annex A.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 5.1 The indicative costs for the Station Road public realm works were included within the overall estimated costs for the scheme that was presented to this committee on 3 December 2012. These costs were included within the bid made to the Department for Transport (DfT) on 20 February 2013.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 6.1 In developing the county council’s Local Sustainable Transport Fund (LSTF) programme, cycling programmes and initial Station Road layouts the following impacts and actions have been identified:

Key Impacts	Actions
Positive Impact - all	Removal of unnecessary vehicles from Station Road (eastern end) should reduce personal injury accidents.
Positive Impact - all	Removal of disabled bays from Station Road (eastern end) will reduce the potential vehicle / pedestrian conflict. Marketfield Road planned location for disabled bays will provide a shorter distance to the Belfry shopping centre and be closer to the planned Marketfield Road development.

<p>Limitation of information provision at bus stops</p> <p>Negative impact – age, disability, race</p>	<p>Provision of audio information on bus and at stop, where possible</p> <p>Provision of information in other languages where demographics show relevance</p> <p>Provision of printed information to visual standards, where possible, and where physical limitations allow. (In addition, availability of information in large font on request). Ongoing monitoring and evaluation.</p>
<p>Improved accessibility (bus)</p> <p>Positive impact – age, disability, pregnancy and maternity</p>	<p>Greater understanding of bus users' needs. Understanding the needs of all passengers including those with mobility issues. "Consumer testing". Engagement with local community. Improving infrastructure at bus stops and accessibility to bus stops. Working with bus operators to ensure ongoing accessibility improvements. Improving accessibility from pavement to bus. Ongoing monitoring and evaluation</p>
<p>Improved information provision (bus)</p> <p>Positive impact – age, disability, race</p>	<p>Improved bus service information to be provided, as appropriate, in line with Surrey County Council's bus stop standards, including ticket costs and ticketing structures, timetable information, real-time passenger information (RTPI) via at-stop displays and other means and onward journey information (wayfinder) at stops. Assessing census and other evaluation data, targeting improvements appropriately and proportionately. Upskilling and training staff as to best practice with regard to Surrey County Council's bus stop standards. Ongoing monitoring and evaluation</p>
<p>Improved reliability and safety and security (bus)</p> <p>Positive impact – age, disability, pregnancy and maternity, race</p>	<p>Realistic journey timetable scheduling (aided by upgraded RTPI system). Working with bus operators where possible to reschedule bus running times to ensure appropriate punctuality. Monitoring of reliability. Promote efficient boarding and</p>

	<p>alighting by various mechanisms including cashless ticketing system (smartcards). Improved traffic management (including priority for late running buses). Ongoing monitoring and evaluation.</p>
<p>Improved end-to-end bus journey experience</p> <p>Positive impact – age, disability, pregnancy and maternity, race, sex, sexual orientation</p>	<p>Ensure all new stops installed meet Surrey County Council’s bus stop standards best practice, and then revisit current bus stops to improve/upgrade where achievable. Implementation of bus stop design guidance best practice. Identifying suitable facilities needed at each stop by assessing current usage and forecasting future needs. Maintaining the standard of facilities provided. Implementation of new technology and initiatives to enhance bus journey experience. Ongoing monitoring and evaluation</p>
<p>Reduced casualties, particularly among young people (cycle)</p>	<p>Prioritise schemes that address casualties, particularly around schools and destinations that attract young people - include in scheme prioritisation criteria</p> <p>Ensure that subsidised cycle training is made widely available, effectively promoted and tailored to different needs, including family training to support parents in teaching children to cycle safely (through LSTF)</p>
<p>Increased independence for young, older and disabled people</p>	<p>Consider areas that currently have poor accessibility and popular destinations as part of scheme prioritisation.</p> <p>Consult on issues for disabled people with the Surrey Access Forum</p> <p>Work with Wheels for All to support provision for disabled people (through LSTF)</p>
<p>Improved (actual or perceived) safety for older people, women, pregnant women and parents of young children</p>	<p>Ensure standards for new cycling infrastructure are of sufficient quality that they will feel safe for use by all, including young children.</p> <p>Provision of subsidised family cycle</p>

	training to equip parents with skills to cycle safely with their children.
Increased opportunity for physical activity	Community funding focused on areas of deprivation, and with an increased emphasis in 13/14 on sustainable travel measures inc cycling.
Potential loss of pavement space or conflict between cyclists and pedestrians	Consider as part of scheme design - consider referencing within cycling infrastructure standards
Younger people-more reliant on walking and cycling as a mode of transport	Identify key routes that link school, retail leisure and business destinations. (the puffin and toucan crossings, shared footways (pedestrian /cycle) provides improved connectivity between residential and retail/business areas and the railway station)
Older people – less likely to cycle due to mobility and other concerns;	Upgrading and introducing improved crossings will improve connectivity between residential and retail/business areas and the railway station)
Gender – our research suggests women are less confident cycling in busy traffic although cycle casualty rates amongst males are higher than females.	Development of off road cycle routes designed with least confident cyclists in mind.
Disability – people with mobility problems and visual impairment adversely affected by busy roads.	Upgrading and introducing improved crossings will improve connectivity between residential and retail/business areas and the railway station.

7. LOCALISM:

7.1 The headline benefits for the Redhill Balanced Network project are as follows:

- Tackling congestion
- Improved journey time reliability
- Reduced journey times
- Reduced vehicle operating costs
- Increased walking and cycling
- Reduced severance, such as between the railway station and the town centre and under Station Road railway bridge.

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	No significant implications arising from this report
Sustainability (including Climate Change and Carbon Emissions)	Set out below
Corporate Parenting/Looked After Children	No significant implications arising from this report
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report
Public Health	Set out below.

8.1 Sustainability and Public Health implications

Increased walking and cycling, where it replaces motorised forms of transport such as the car, will improve air quality and reduce carbon emission levels, which is a key objective of the LSTF. Passenger transport and modal shift from the car to buses are a further key objective of the LSTF project currently in progress.

Transport is responsible for one third of carbon emission in Surrey. Surrey's Local Transport Plan has a target to reduce carbon emissions from (non-motorway) transport by 10% (absolute emissions) by 2020, increasing to 25% reduction by 2035 from 2007 baseline of 2,114k tonnes.

Increased walking and cycling has a positive impact on the health of a person. The NHS identifies cycling as an activity which provides significant health benefits. The emerging Surrey Health and Well-being Strategy has identified obesity as one of the priority public health challenges.

The whole project including the improved walking and cycling facilities will be marketed to residents and businesses and cycle training will be offered to those less confident of cycling to encourage take up and to maximise the benefits of the new infrastructure.

It is also expected that increased levels of walking and cycling to and around the town centre will have a positive effect on Redhill's economy with recent studies suggesting that pedestrians and cyclists actually spend more on a trip into a town than motorist.

The relocation of disabled bays to Marketfield Road and physical closure to all unnecessary vehicles within Station Road (eastern end) should provide for a significant reduction in personal injury accidents between vehicles and pedestrians.

9. CONCLUSION AND RECOMMENDATIONS:

- 9.1 The highways works are now under construction, and the second phase will follow in early January 2014.
- 9.2 The utilities (gas, water, electric and telecommunications), have commenced and will continue carrying out works on the Redhill town centre highway network, carrying out protective and diversionary works.
- 9.3 Although the funding award came slightly later than planned, the project is currently still on track to be delivered by the DfT funding deadline of March 2015. This is a very tight timescale
- 9.4 Approvals are in place for Reigate and Banstead Borough Council's contribution to the scheme costs.
- 9.5 Design options for Station Road public realm improvements were subject to public consultation during the winter of 2012/13 and a further 6-week consultation was carried out this autumn with details included in Annex A.
- 9.6 The feedback on which design option was preferred by the public was not conclusive. But a clear majority of respondents thought Marketfield Road a good location for disabled parking bays.
- 9.7 It is therefore recommended that the Local Committee notes the consultation findings and delegates the decision on the layout and material usage to the Area Team Manager in consultation with the Chairman of the Local Committee, Member Task Group, and Project Manager and report the findings to the next available Local Committee.

10. WHAT HAPPENS NEXT:

- 10.1 Subject to the approval of this Local Committee, officers from both Surrey County Council and Reigate & Banstead Borough Council will determine the most appropriate layout and materials, taking into account the recent consultation, views of Solum who will be carrying out the Redhill railway station development and further consideration of long term plans for use, management and maintenance. .
- 10.2 Detailed design is planned to be carried out during the winter of 2013/14, with construction commencing during August 2014, with a target to complete the works by end of November 2014.
- 10.3 Any slippage in this programme, would mean construction taking place during the winter months of January and February 2015, which should be avoided if possible.

Contact Officers:

Paul Fishwick, Project Manager, Transport Policy
 Narendra Mistry, Principal Design Engineer, Strategic Project Team
 Contact number 03456 009 009

Consulted:

www.surreycc.gov.uk/reigateandbanstead

ITEM 10

Surrey County Council officers: Marc Woodall, James Price, John Lawlor, Anita Guy
Reigate and Banstead Borough Council officer: Yvonne Shaw

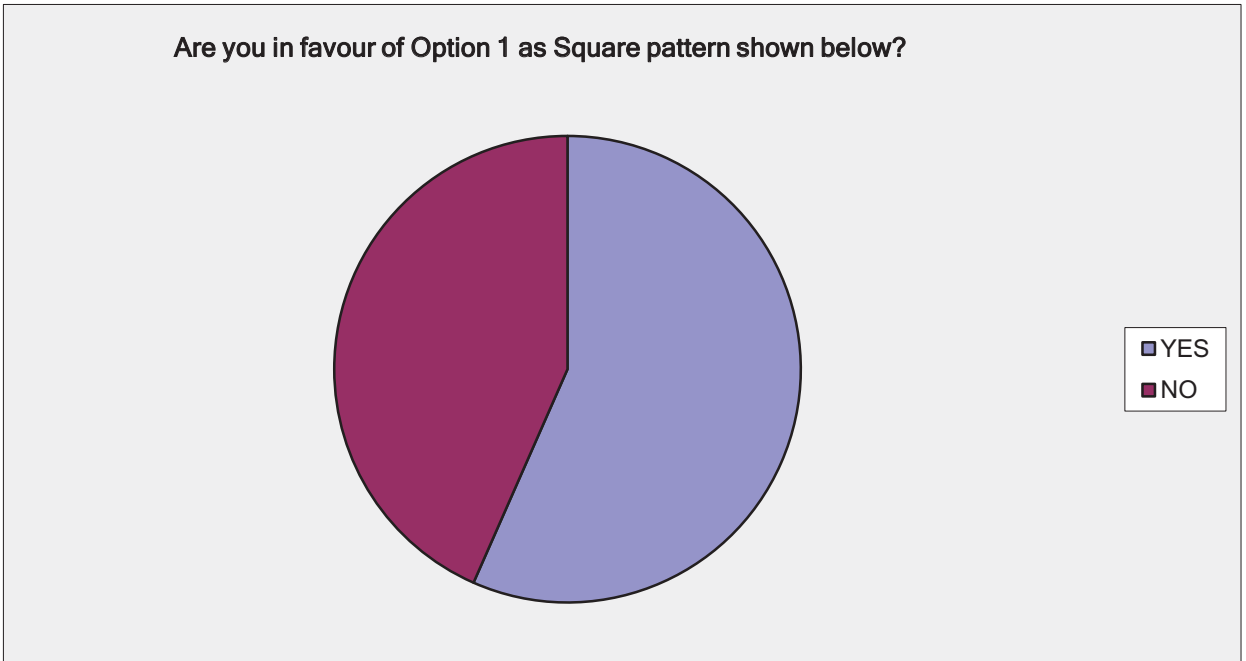
Annexes:

Annex A

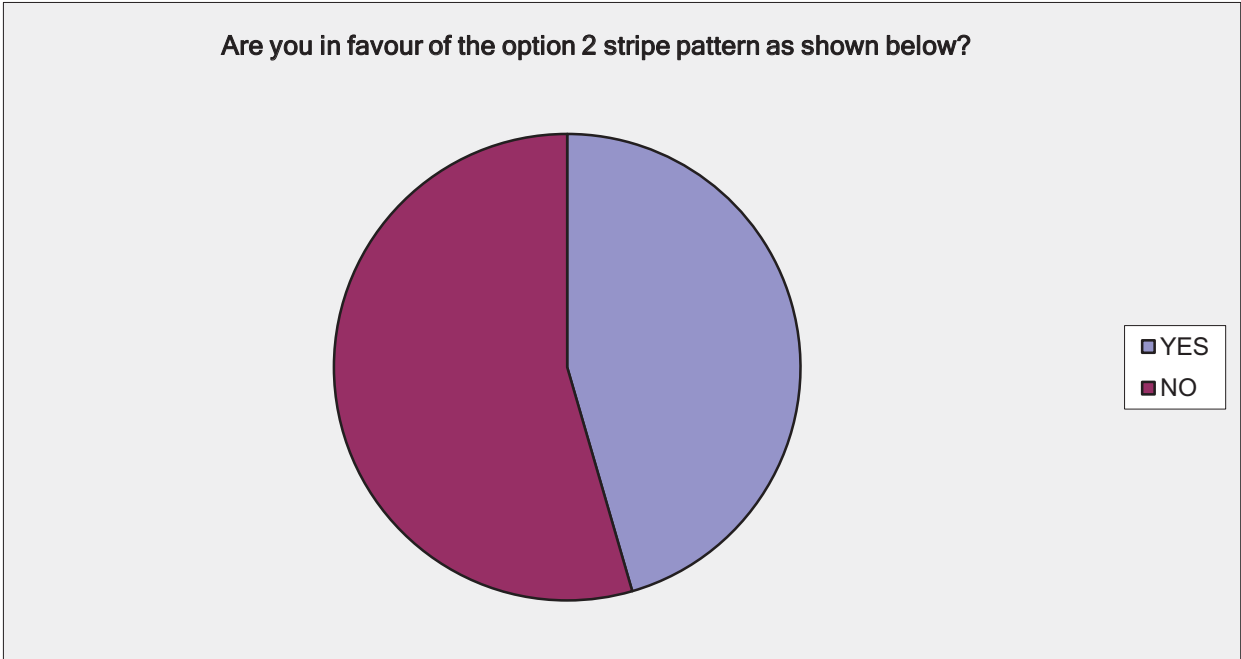
Sources/background papers:

Local Pinch Point Fund bid – 20 February 2013 and award 31 May 2013
Consultation 23 September to 3 November 2013.

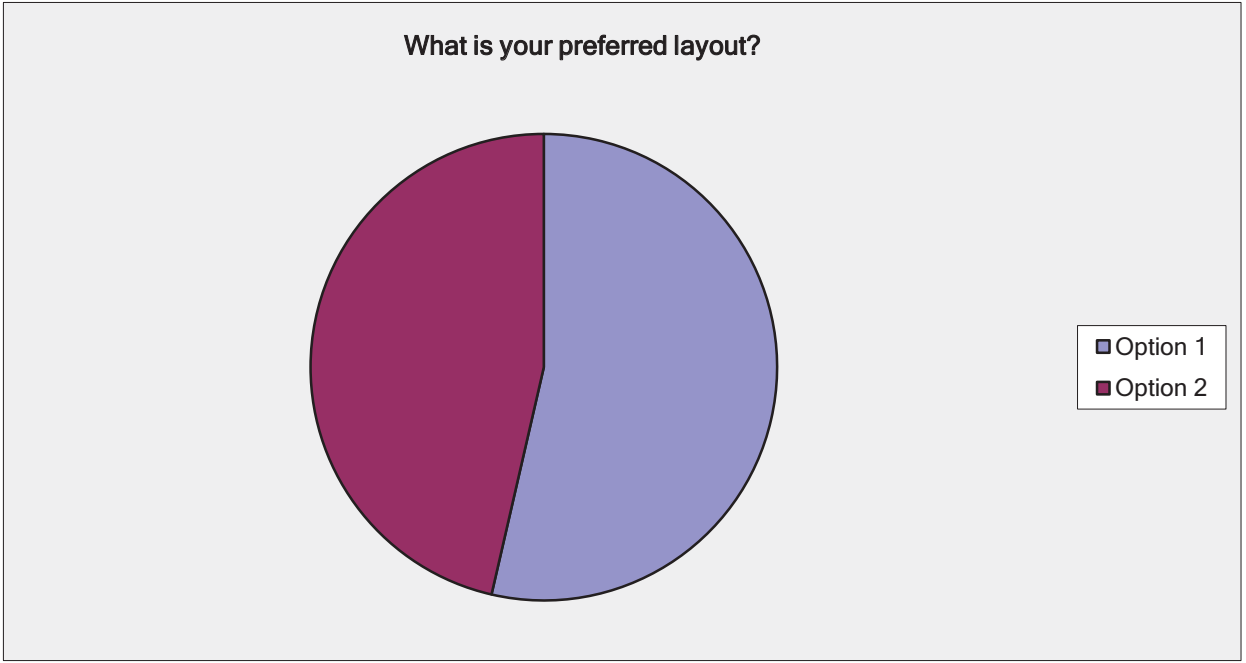
Station Road East Public Realm Consultation		
Are you in favour of Option 1 as Square pattern shown below?		
Answer Options	Response Percent	Response Count
YES	56.6%	30
NO	43.4%	23
<i>answered question</i>		53
<i>skipped question</i>		11



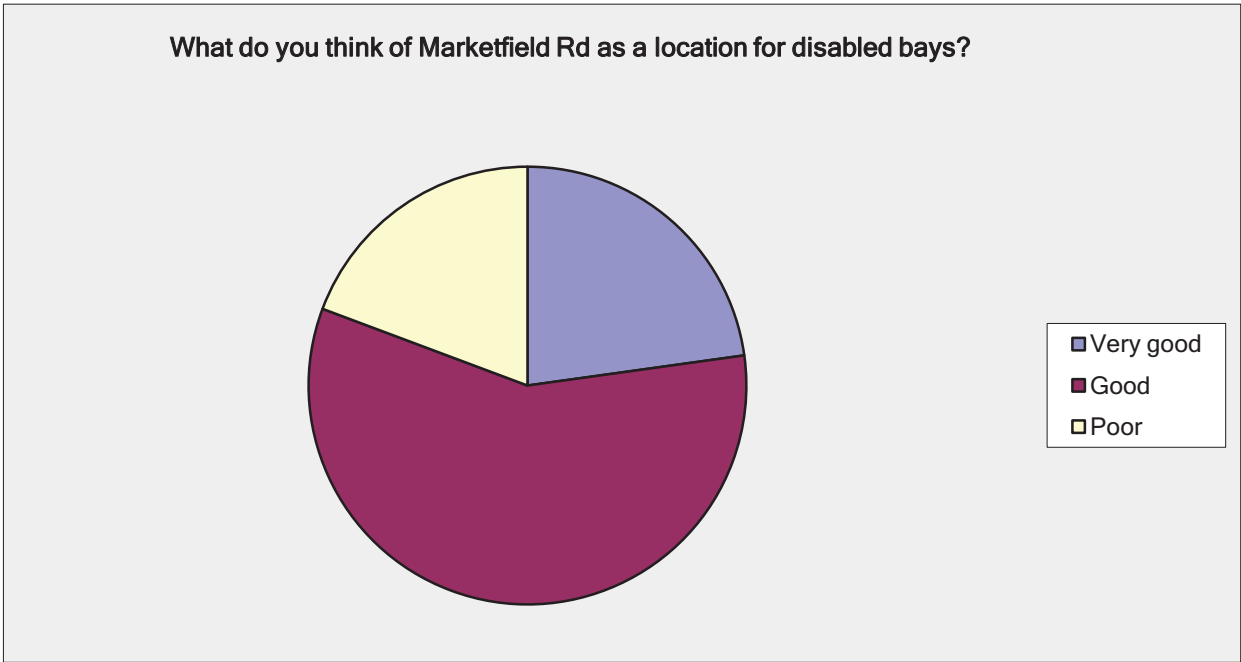
Station Road East Public Realm Consultation		
Are you in favour of the option 2 stripe pattern as shown below?		
Answer Options	Response Percent	Response Count
YES	45.5%	25
NO	54.5%	30
<i>answered question</i>		55
<i>skipped question</i>		9



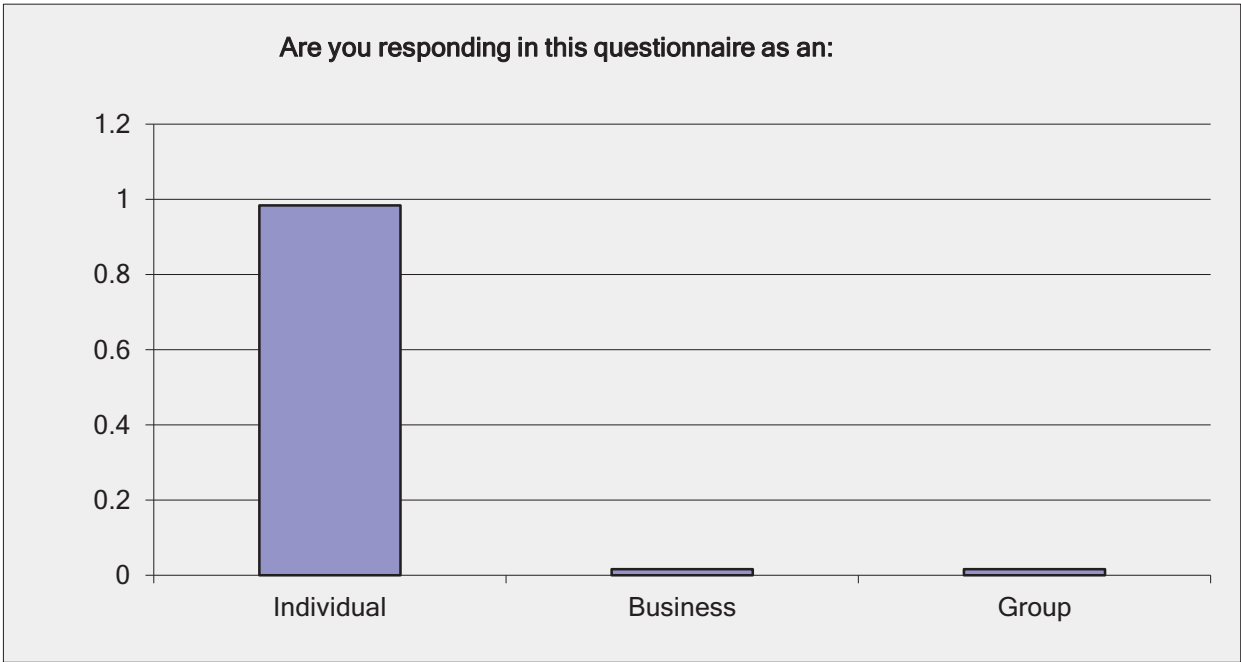
Station Road East Public Realm Consultation		
What is your preferred layout?		
Answer Options	Response Percent	Response Count
Option 1	53.6%	30
Option 2	46.4%	26
<i>answered question</i>		56
<i>skipped question</i>		8



Station Road East Public Realm Consultation		
What do you think of Marketfield Rd as a location for disabled bays?		
Answer Options	Response Percent	Response Count
Very good	22.8%	13
Good	57.9%	33
Poor	19.3%	11
<i>answered question</i>		57
<i>skipped question</i>		7



Station Road East Public Realm Consultation		
Are you responding in this questionnaire as an:		
Answer Options	Response Percent	Response Count
Individual	98.4%	60
Business	1.6%	1
Group	1.6%	1
<i>answered question</i>		62
<i>skipped question</i>		2



Station Road East Public Realm Consultation	
Please provide your postcode	
Answer Options	Response Count
	57
<i>answered question</i>	57
<i>skipped question</i>	7

Cloud View List View

Showing 6 Most Important Words and Phrases

RH2		10%	6
RH1 4BE		8%	5
RH1 1DN		3%	2
RH1 2EZ		3%	2
RH1 6BT		3%	2
RH6		3%	2

All postcodes

CR3 5PG

GU2 4AB

KT17 2PS

KT22 7BA

RH1 4BE, RH1 4JR, RH1 1AQ, RH1 2JT, RH1 3EU, RH1 2EZ, RH1 4RG, RH1 1DN, RH1 6BT

RH1 2AQ, RH1 3BN, RH1 4AT, RH1 2EZ, RH1 1NZ, RH1 1PA, RH1 6EX, RH1 1HT, RH1 4BE, RH1 3JX

RH1 6DU, RH1 6AH, RH1 1TD, RH1 4BE, RH1 2JA, RH1 4BD, RH1 2DY, RH1 2DD, RH1 1NX, RH1 4BE

RH1 1DN, RH1 6ER, RH1 5BA, RH1 1DL, RH1 6HY, RH1 1JT, RH1 1EZ, RH1 4BE, RH1 2EX, RH1 6BT

RH1 1DE, RH1 1JS, RH1, RH1 2BW, RH1 5JF

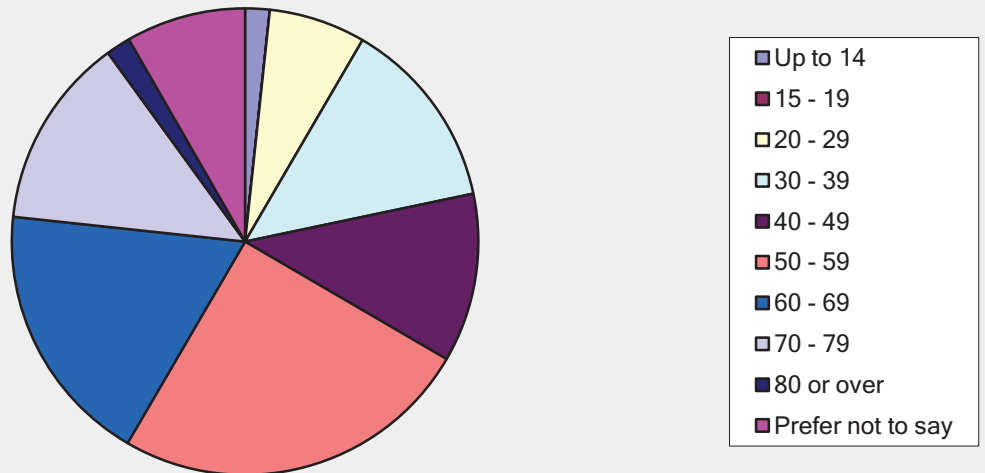
RH2, RH2, RH2 7PA, RH2 8AF, RH2 7DZ, RH2

RH3 7BH

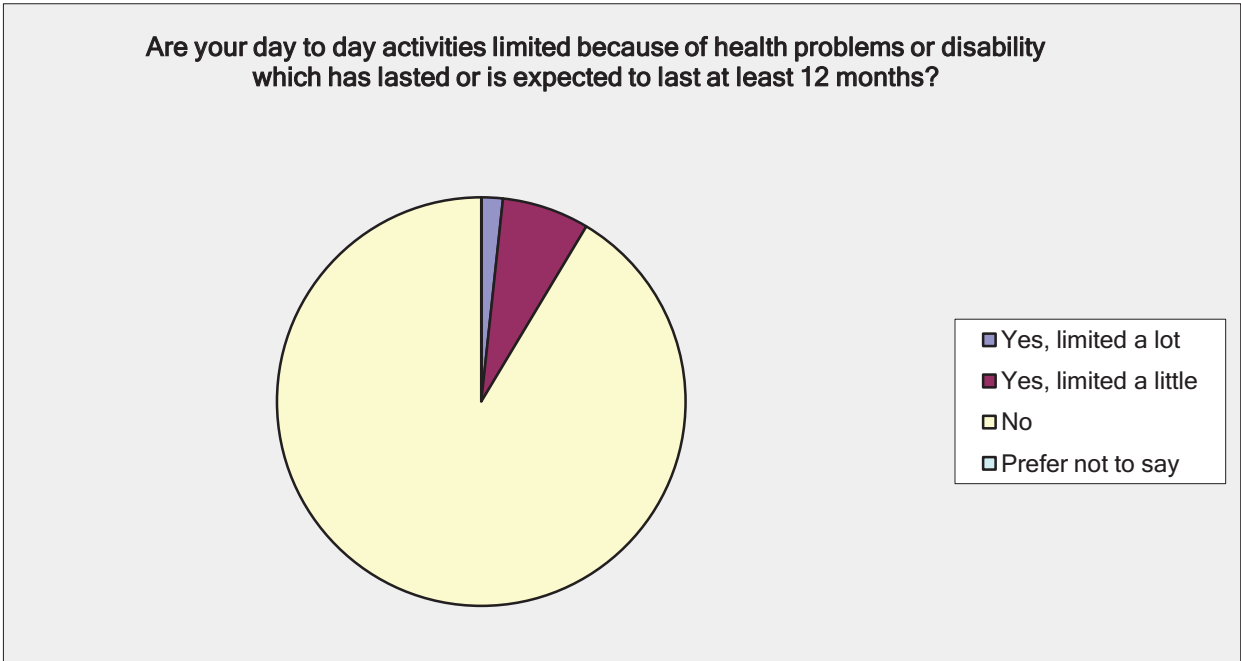
RH6 9SE, RH6 9XH

Station Road East Public Realm Consultation		
Which of the following groups best describe you?		
Answer Options	Response Percent	Response Count
Up to 14	1.7%	1
15 - 19	0.0%	0
20 - 29	6.7%	4
30 - 39	13.3%	8
40 - 49	11.7%	7
50 - 59	25.0%	15
60 - 69	18.3%	11
70 - 79	13.3%	8
80 or over	1.7%	1
Prefer not to say	8.3%	5
<i>answered question</i>		60
<i>skipped question</i>		4

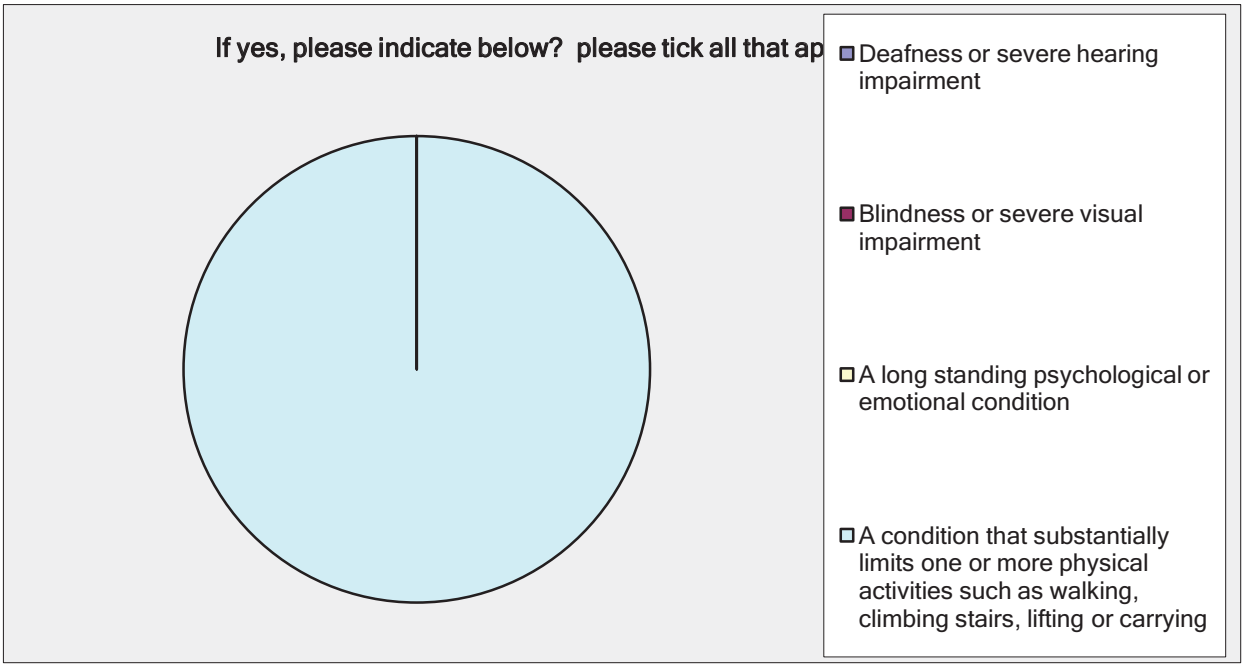
Which of the following groups best describe you?



Station Road East Public Realm Consultation		
Are your day to day activities limited because of health problems or disability which has lasted or is		
Answer Options	Response Percent	Response Count
Yes, limited a lot	1.7%	1
Yes, limited a little	6.9%	4
No	91.4%	53
Prefer not to say	0.0%	0
<i>answered question</i>		58
<i>skipped question</i>		6



Station Road East Public Realm Consultation		
If yes, please indicate below? please tick all that apply		
Answer Options	Response Percent	Response Count
Deafness or severe hearing impairment	0.0%	0
Blindness or severe visual impairment	0.0%	0
A long standing psychological or emotional	0.0%	0
A condition that substantially limits one or	100.0%	5
Other (please specify)		2
<i>answered question</i>		5
<i>skipped question</i>		59



Station Road East Public Realm Consultation	
Any additional comments	
Answer Options	Response Count
	20
<i>answered question</i>	20
<i>skipped question</i>	44

Comments:

This proposal only covers the area outside the front of the station. Of more interest to me are the proposals for the rear of the station at the bottom of Redstone Hill / Noke Drive junctions with respect to pedestrian passage past the proposed roundabouts. Not possible to complete online - The website does not work. I don't want to join Survey Monkey!!!

Marketfield Road location is too far from most shops. I also visit Redhill to attend the gym

Option - where is this?

Neither of the options appear radical enough to drastically improve this area. Firmly oppose the removal of trees in middle of roundabout. Stopping up Station Road improvement. Needs to be more activity in this area. Trading both sides. More tree planting/seating. Found drawings very difficult to place or follow.

The Lombard roundabout has been broken, perhaps 95% of the whole time it's been there. It gets repaired perhaps annually and breaks within a month. Could we take the cheaper option of a heavy duty roundabout to cope with the HGV / landfill lorries we get? (Frenches Road roundabout barely last a week after repairs, as it uses domestic bricks and pavements tiles and D&B do not (or can't afford) regular repairs. The 'lawn' in the middle of the roundabout will tend to look grim with D & B normal budget and will encourage people to cross the middle of the roundabout - a small hedge will not stop a pathway being formed. I doubt Frenches Road roundabout has seen a gardener this year.

Looking at the plan in question 2 - I see no provision for cycle tracks around this complex traffic hub. Are there defined cycle areas within the centre area? I don't understand the map in question 4 as it is not clear where the exit / entrance to this car parking will be or where the disabled bays (how many??) are placed. North seems to be incorrect in question 4? Closing Station Road East is an excellent idea. It's a source of constant parking problems, broken bollards and anti social behaviour around the taxi pick up point? Where will taxis pick up in the new scheme?

Although I have no mobility needs, I'm sure the proposed development for Marketfield Road will enable people with mobility needs to have access to Redhill Town Centre / Belfry Shopping Centre

It will be ideal for the railway station and bus station, with other improvements in the area for businesses. Marketfield Rd should be suitable being central.

I have also posted a completed questionnaire to the Council offices as the form didn't say where to post it. Also when I tried to log on to the web site given on the questionnaire the only answer I got was an invitation to join survey monkey, This current contact was sent via an e-mail from Jonathan Essex.

Very severe congestion in Redhill needs to be addressed very urgently. Congestion mainly due to traffic lights by the bus station changing to red every 14 seconds when trains/school disgorging

Putting disabled bays further from the centre seems somewhat misguided - to say the least!

No indication of relative costs of options. Is consultation cost justified for so few questions? I disapprove of the road and station development proposals anyway, which will cause catastrophic road traffic congestion.

Poor plans: how are the patterned represented in the randomly placed squares intended to be applied? Annotations are almost illegible. Just stop messing about and put down normal sensible paving. Stop trying to be 'clever'.

This is a really poor consultation exercise. It is quite insulting that the only choice for local people is the pattern on the paving stones. Not really feeling included and valued. If you want to find the best place to put disabled parking bays you need to ask disabled people/groups to work with you. Your consultation reads as if providing disabled parking is optional.

1] Well maintained vegetation + trees will look attractive but has to be frequently litter-picked and maintained to look good. Whose responsibility & budget for this task? 2] Have any traffic flow calculations for the 'balanced network' project been published to support this large amount of public expenditure? If so where are they please?

The existing white granite stone paving has never been cleaned as promised since being laid and I hope that any new proposed paving is kept clean and is stable to avoid trip hazards which Maple Square is covered in.

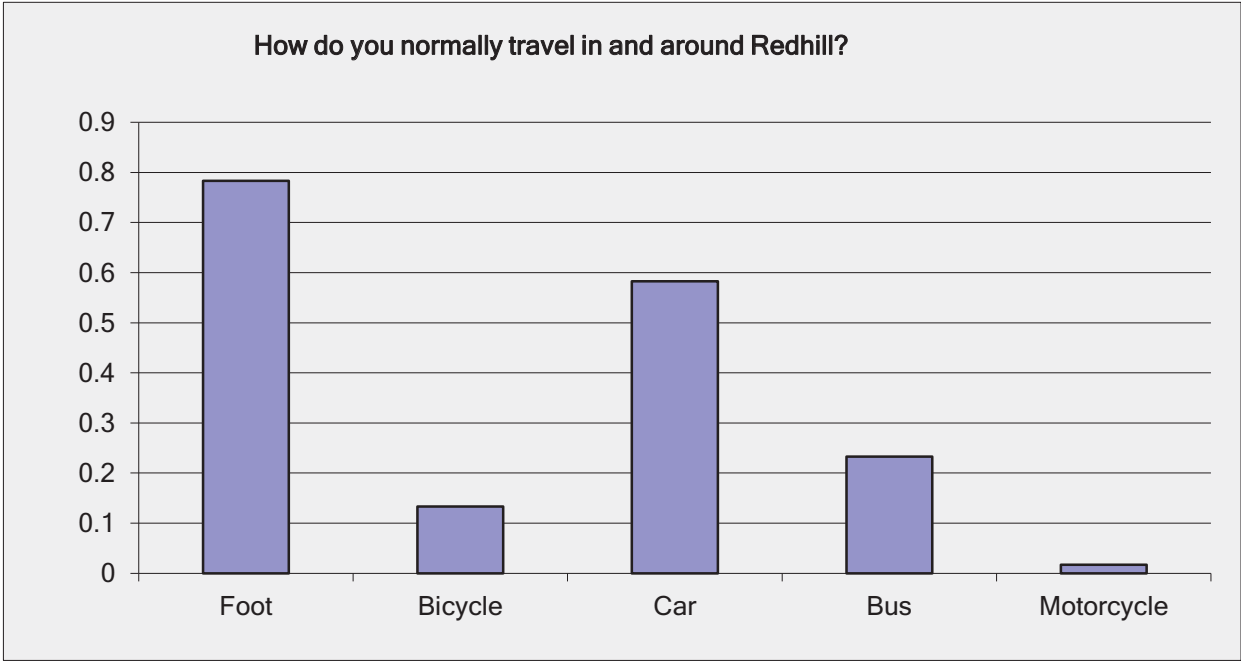
I'm not keen on either paving design, but prefer stripes to the random squares.

I love how you let other people decide on what THEY would like better!!!!!!

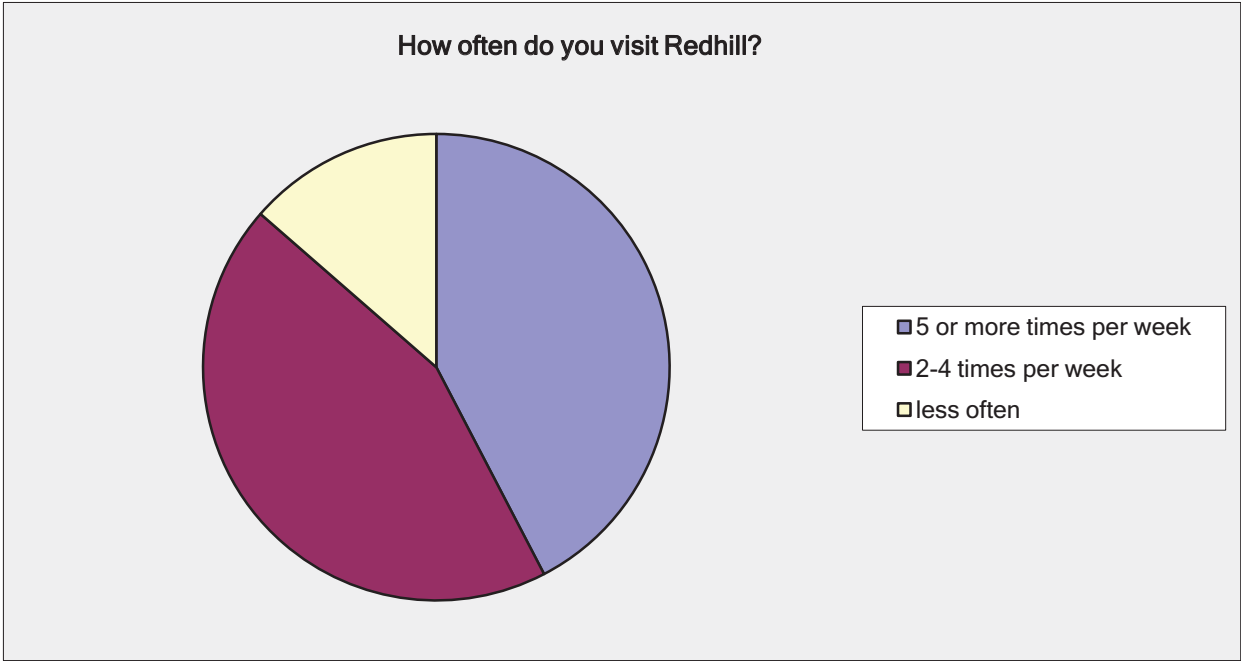
Why are you employing WSP?

I would support proposals to introduce added cycle lanes/shared space/segregation through the existing pedestrianised town centre, plus Station Road East, which does not require conflict with pedestrians or use of illegal access routes. This would need clear signage and marking and also subtle markings of pavement colour contrasts, in order to emphasise the scheme. Existing rules and signage are unclear and no guidance seems to be apparent to cyclists as to whether or not they may use the area (but many do). Protected cycle racks and a cycle hire scheme at the West end of the town centre (near St Matthew's Church), another in the Hatchlands Road area, and finally some further provision towards Reigate and Earlswood, would be an interesting extension of the scheme at Redhill Station, in order to allow cycle throughput from the Station Road (in addition to the ideas mentioned above).

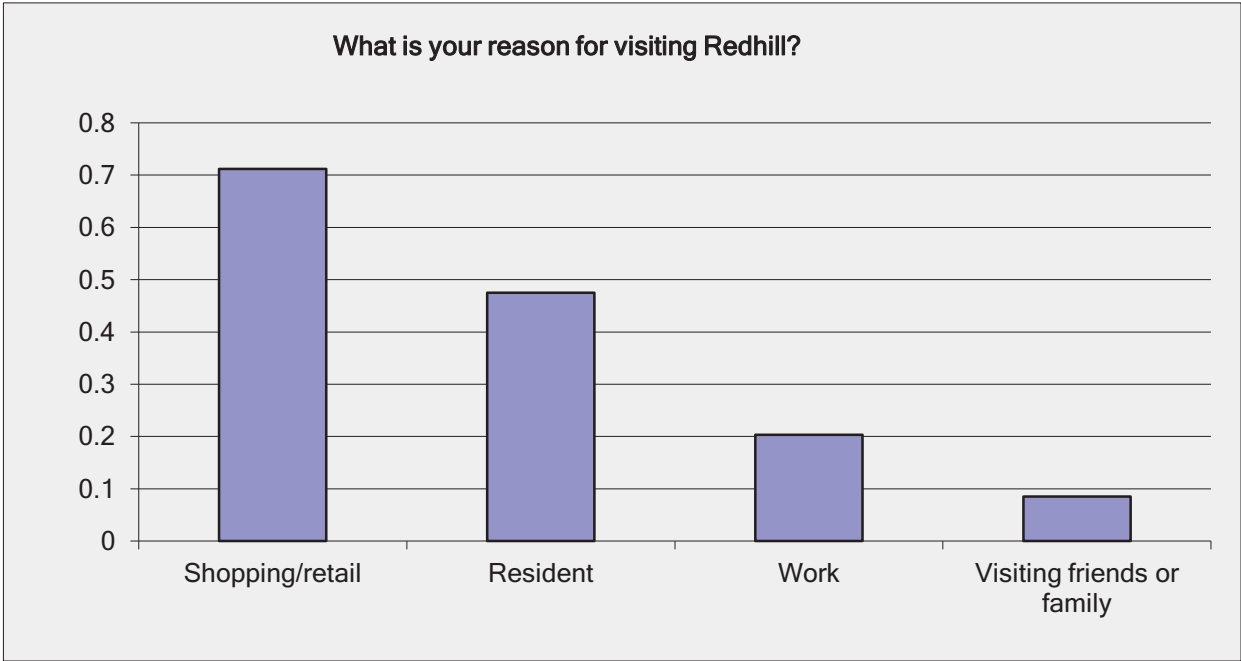
Station Road East Public Realm Consultation		
How do you normally travel in and around Redhill?		
Answer Options	Response Percent	Response Count
Foot	78.3%	47
Bicycle	13.3%	8
Car	58.3%	35
Bus	23.3%	14
Motorcycle	1.7%	1
Other (please specify)		2
<i>answered question</i>		60
<i>skipped question</i>		4



How often do you visit Redhill?		
Answer Options	Response Percent	Response Count
5 or more times per week	42.4%	25
2-4 times per week	44.1%	26
less often	13.6%	8
	<i>answered question</i>	59
	<i>skipped question</i>	5



Station Road East Public Realm Consultation		
What is your reason for visiting Redhill?		
Answer Options	Response Percent	Response Count
Shopping/retail	71.2%	42
Resident	47.5%	28
Work	20.3%	12
Visiting friends or family	8.5%	5
<i>answered question</i>		59
<i>skipped question</i>		5



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SURREY COUNTY COUNCIL

LOCAL COMMITTEE (REIGATE & BANSTEAD)

DATE: 2 DECEMBER 2013

LEAD OFFICER: MARC WOODALL – TRAVEL SMART ENGAGEMENT TEAM
MANAGERSUBJECT: LOCAL SUSTAINABLE TRANSPORT FUND – TRAVEL SMART
PROGRAMME – WAYFINDER SIGNAGE

DIVISION: REDHILL EAST; REDHILL WEST AND MEADVALE

**SUMMARY OF ISSUE:**

In June 2012, Surrey County Council was successful in securing an award of £14.3 million in grant funding from the Department of Transport's Local Sustainable Transport Fund (LSTF). This is in addition to the award of £3.9 million LSTF Key Component secured in July 2011.

Both grants are for the period up to 31 March 2015 and jointly form the Surrey Travel SMART programme. As part of the Surrey Travel SMART programme, a total of £4.8 million has been allocated for sustainable travel improvements in Redhill/Reigate.

This report asks Members to consider the final designs for wayfinding signs to be installed in Redhill town centre and the local area.

RECOMMENDATIONS:

The Local Committee (Reigate & Banstead) is asked to agree :

- (i) The final designs, sign locations and map base for the wayfinder signage programme
- (ii) For the programme to proceed to installation in 2014, subject to final LSTF Task group sign off of costs

REASONS FOR RECOMMENDATIONS:

Redhill town centre currently has 9 different signage systems in place for pedestrians. These signs are in varying states of repair, with many holding incorrect or obsolete information on them. The programme will replace these with a new consistent map based wayfinding system making it easier to local people and visitors to navigate effectively around and through the town centre. The reason for these recommendations is to allow the project to proceed with agreed final designs to the installation phase.

1. INTRODUCTION AND BACKGROUND:

- 1.1 Surrey County Council has been successful in securing £18.2 million from the Department for Transport's (DfT) Local Sustainable Transport Fund (LSTF) to deliver the Surrey Travel SMART programme. £3.9 million was awarded in July 2011 with a further £14.3 million awarded in June 2012 as part of the large bid of £16 million. The aim of the fund is to deliver sustainable travel measures that support economic growth and carbon reduction. A total of £4.8 million of the large bid funding is allocated for sustainable travel improvements in Redhill and Reigate.
- 1.2 This report provides an update on the wayfinder signage element of this programme. One of the key objectives of the LSTF programme for Redhill was 'to maximise local regeneration benefits from the Redhill town centre development by improving public transport, walking and cycling'.
- 1.3 Evidence from other areas of the UK, such as London, Glasgow and Bristol has demonstrated that improved, consistent pedestrian signage can contribute positively to the public realm of an area, increase dwell time and promote confidence in using walking as a means of getting around an area.
- 1.4 Research was commissioned in January 2013 to consider the introduction of a wayfinder signage system in Redhill town centre. This piece of research considered the existing pedestrian signage offer in Redhill, the benefits a new system could bring, how any system could fit into the character of the town and how it could contribute to the future economic vitality of the town. This programme is part of a roll out of new signage in Redhill, Guildford and Woking.
- 1.5 As a result of this research, designs for a new system of pedestrian signage have been completed, together with proposed sign locations and a map base for the signs.

2. ANALYSIS:

- 1.1 As part of the initial research into pedestrian signage in Redhill, an initial audit of the current pedestrian signs in Redhill town centre identified nine different systems currently in use throughout the town. Over the years many of these signs have been damaged and much of the information is obsolete as destinations have changed, like for example the relocation of Redhill Post Office. It was therefore recommended that a new system of wayfinding signage be introduced into the town centre area.
- 1.2 Existing wayfinding programmes have established the principles of good practice in developing legible, clear, accessible and predictable systems enabling people to navigate around and through town centres better. These systems rely on the provision of information predominately via a map orientated in a 'heads up' (the map orientated in the way that you are facing, rather than the traditional north at the top) fashion. The research therefore established the case for an introduction of a map based wayfinding system for Redhill.

- 1.3 An assessment of the character of Redhill was undertaken to ensure that the new system was sympathetic to the existing public realm in the town, but also contributes positively to an improved look and feel of the area. Whilst, to maintain good value for money in the programme, some elements of the product design are common to Guildford, Woking and Redhill, the material and colour of the accent of the signage is unique in each town. **Annex A** is an extract of the research document demonstrating how the look and feel of the town centre was considered in the product development.
- 1.4 During this time user testing was also undertaken with people in Redhill to understand what information they thought should be included on any map base.
- 1.5 A detailed assessment of major town centre and nearby destinations, key entry points, and pedestrian desire routes were all considered in establishing the best locations for wayfinder signage to be introduced. **Annex B** provides detail of the locations for new signage to be introduced. Working on the principles of good practice from existing wayfinding schemes, these locations were selected based key decision/choice points for pedestrians along routes experiencing the highest levels of footfall
- 1.6 The signage products for the programme were designed to provide authoritative, legible and clear location information, reflect the look and feel of Redhill and be consistent with signs being installed in other parts of Surrey. Different types of signs have been developed for different locations, depending upon footfall and whether the location is considered an entry point. **Annex C** provides a visual of the product family. It should be noted that the Large arrival point (with seat) and trail marker signs are not proposed for installation as part of this programme.
- 1.7 The new map base, focussing on facilities and infrastructure for pedestrians has been developed to provide the mapping element of the new signage. This means that in contrast to conventional A to Z maps, footways, steps and pedestrianised areas have greater prominence than roads. The map base uses a high contrast colour scheme making the interpretive information easy to see in all light conditions. **Annexes D and E** provide examples of the map design. Please note that these maps undergoing final checks and corrections.
- 1.8 A tender process to establish a supplier, and receive final prices for manufacture, installation and maintenance is being undertaken throughout December. The final costs will be shared with the Reigate and Banstead LSTF task group in January 2014. The coming months will also include the development of a maintenance strategy for the signs which will be presented to the Task Group as soon as possible.
- 1.9 If the committee approves the recommendations of this report then installation of the signage will begin in the summer of 2014, with the full roll out anticipated to be approximately three months.

3. OPTIONS:

- 3.1 Signage design options, locations and the product family have been discussed and agreed with attendees at stakeholder workshops and at the Reigate and Banstead LSTF task group, held in October 2013.

4. CONSULTATIONS:

- 4.1 During the research phase of this programme extensive user testing was undertaken with people on the street in Redhill town centre, who provided feedback on what information they would use and how they get around town at the moment.
- 4.2 Stakeholder workshops for the Wayfinder mapping element of the programme have been undertaken with representatives from Reigate and Banstead Borough Council, local businesses and education establishments who have worked together to refine and design the new map based signage that will be installed in Redhill Town Centre. Stakeholders at the workshop were also given the opportunity to consider suitable locations for sign installation.
- 4.3 The Reigate and Banstead LSTF task group have also considered the designs and signage locations, and have provided feedback on the scale of installation to be funded as part of the LSTF programme.
- 4.4 The views and opinions collected during consultation have influenced and been incorporated into the final designs which form this report.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 5.1 The business case for the Travel SMART bid included a financial section that does not form part of this report and was approved by the DfT.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 6.1 The major elements of the LSTF programme have been subject to Equality Impact Assessments. These documents are published on the Surrey County Council website and can be found by clicking on the following link:

<http://www.surreycc.gov.uk/your-council/equality-and-diversity/Ensuring-our-decisions-are-fair/completed-equality-impact-assessments/completed-equality-impact-assessments-t>

7. LOCALISM:

- 7.1 Stakeholder engagement and user testing of the products have encouraged a significant element of localism in the design process for the signs.

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	No significant implications arising from this report. The signs will be

	made of robust vandal proof materials. Existing schemes have reported very low levels of vandalism on their signs.
Sustainability (including Climate Change and Carbon Emissions)	Set out below
Corporate Parenting/Looked After Children	No significant implications arising from this report
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report
Public Health	Set out below

8.1 Sustainability implications

The central aims of the Travel SMART Programme are to encourage the uptake of sustainable transport, enabling economic growth and reducing carbon emissions. The measures included in the Travel SMART programme therefore have positive sustainability outcomes.

8.2 Public Health implications

The Travel SMART programme is making significant investment in providing new infrastructure and promoting active travel such as walking and cycling. Evidence suggests that investment in these schemes have a proportionate benefit in overall public health. Walking promotions in particular are being linked with the Surrey CC Public Health team's 'Walk for Life' campaign.

9. CONCLUSION AND RECOMMENDATIONS:

9.1 This report provides an update to the Local Committee on the progress made to date with the Travel SMART programme in Redhill and Reigate. The report asks members to note the following items:

- (i) The final designs, sign locations and map base for the wayfinder signage programme
- (ii) For the programme to proceed to installation in 2014, subject to final LSTF task group sign off of costs

10. WHAT HAPPENS NEXT:

10.1 With the agreement of Committee members, the wayfinding scheme will now progress into its construction/implementation phase with the aim of new signs being installed during Sumer 2014.

Contact Officer:

Marc Woodall, Travel SMART Engagement Manager and Redhill/Reigate lead.
Tel: 01483 519556
Email : marc.woodall@surreycc.gov.uk

ITEM 11

Consulted:

Reigate and Banstead LSTF task group
Surrey County Council and Reigate and Banstead Borough Council Officers

Annexes:

Annex A – Look and feel of Redhill signage
Annex B – Redhill signage locations
Annex C – Redhill product family
Annex D Redhill local area map
Annex E- Redhill wider area map

Sources/background papers:

- Surrey County Council LSTF Large bid document. Document can be accessed at: <http://www.travelsmartsurrey.info/about>
 - Redhill Wayfinding Scheme – Report for Surrey County Council
-

4.3 Design Best Practice

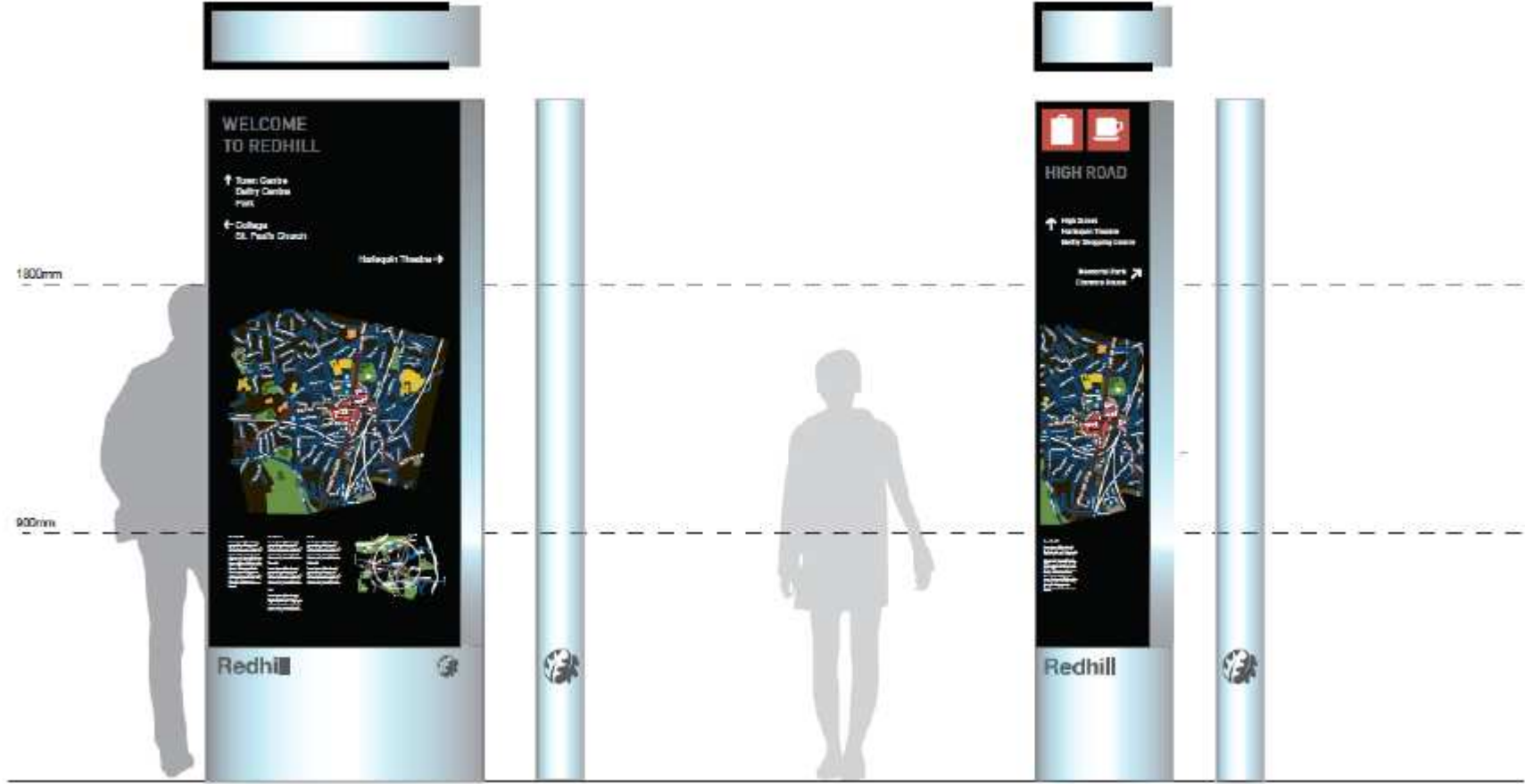
Using materials and colours found to form part of the visual identity of Redhill and Surrey as a base, we looked at existing best practice wayfinding systems and environmental graphics that use a similar colour and material palette.

In addition, we sought out examples of other wayfinding systems that had the same focus on the quality of materials that we found and admired in many of the buildings and streets within Surrey.

We quickly identified that a common element in many existing systems was bringing the quality and choice of the materials to the fore. In the examples, this was accomplished by wrapping the information, such as wayfinding information, around the material to allow people to see a large section of the wood or concrete finishes.

In Redhill, selecting a material that accurately reflects the streetscape and surrounding buildings will help the signs fit harmoniously within the streetscape.





Atkins was supported by Maynard a specialist design company in creating the design and look of the new signage system. The initial stages of this process involved multiple visits to Redhill and Surrey, where reoccurring colours, designs and motifs were recorded and used to build up a picture of the existing visual identity of the town.

Using materials and colours found to form part of the visual identity of Redhill and Surrey as a base, we looked at existing best practice wayfinding systems and environmental graphics that use a similar colour and material palette. In addition, we sought out examples of other wayfinding systems that had the same focus on the quality of materials that we found and admired in many of the buildings and streets within Surrey.

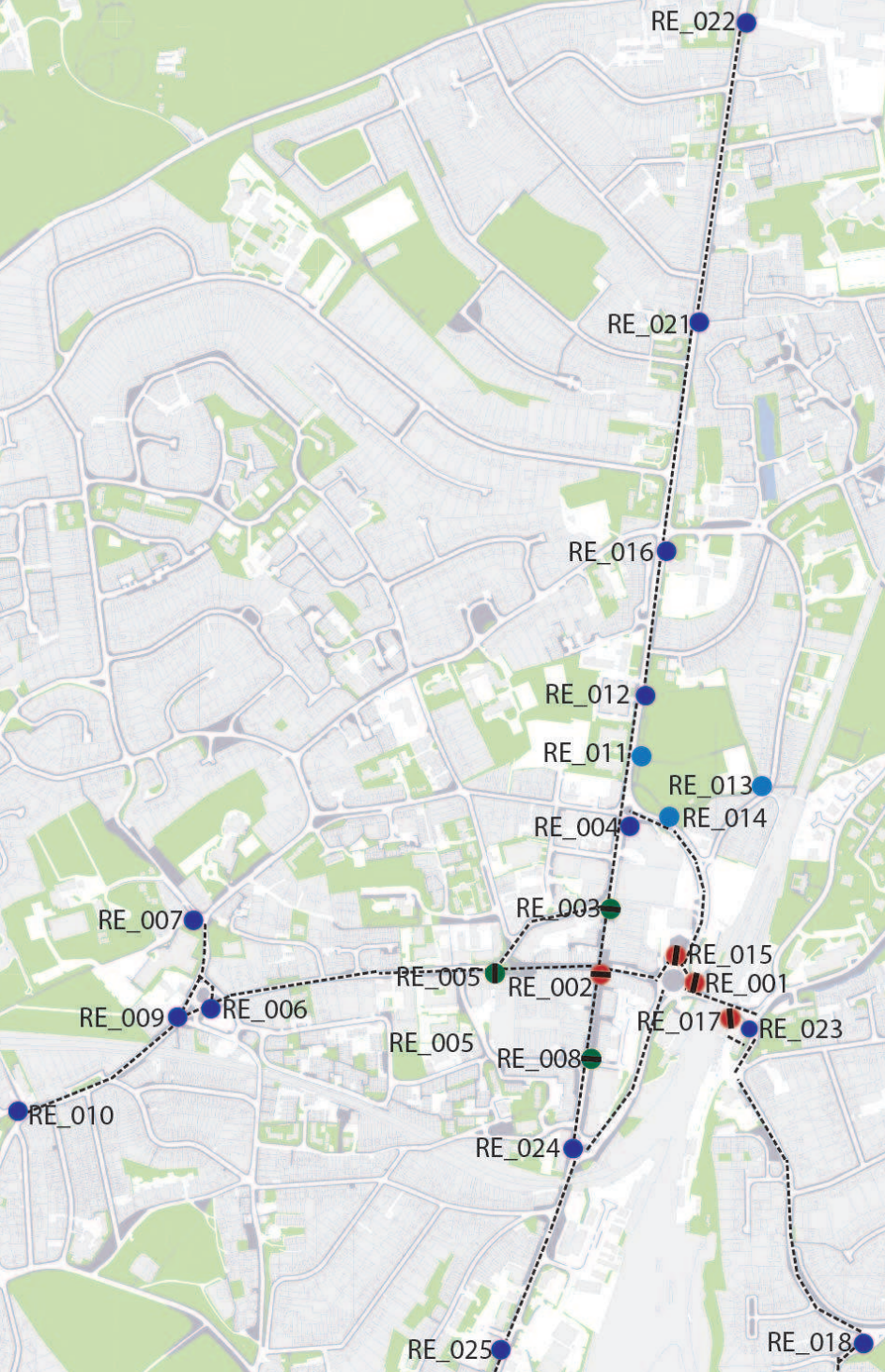
We quickly identified that a common element in many existing systems was bringing the quality and choice of the materials to the fore. In the examples, this was accomplished by wrapping the information, such as wayfinding information, around the material to allow people to see a large section of the wood or concrete finishes.

In Redhill, selecting a material that accurately reflects the streetscape and surrounding buildings will help the signs fit harmoniously within the streetscape. As such the accent material/finish on the signage will be stainless steel. This will match the material used on a lot of the new street furniture used in much of the more recent public realm works in the town centre (i.e. Station Road west and London Road).

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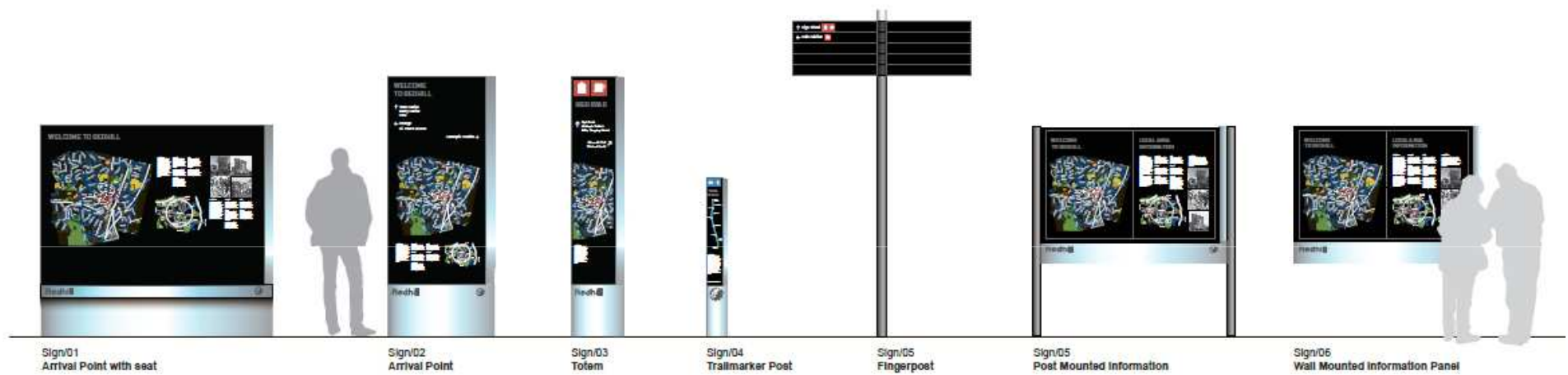
Key

- Wider Totem
- Navigation Totem
- Fingerpost
- Information Boards



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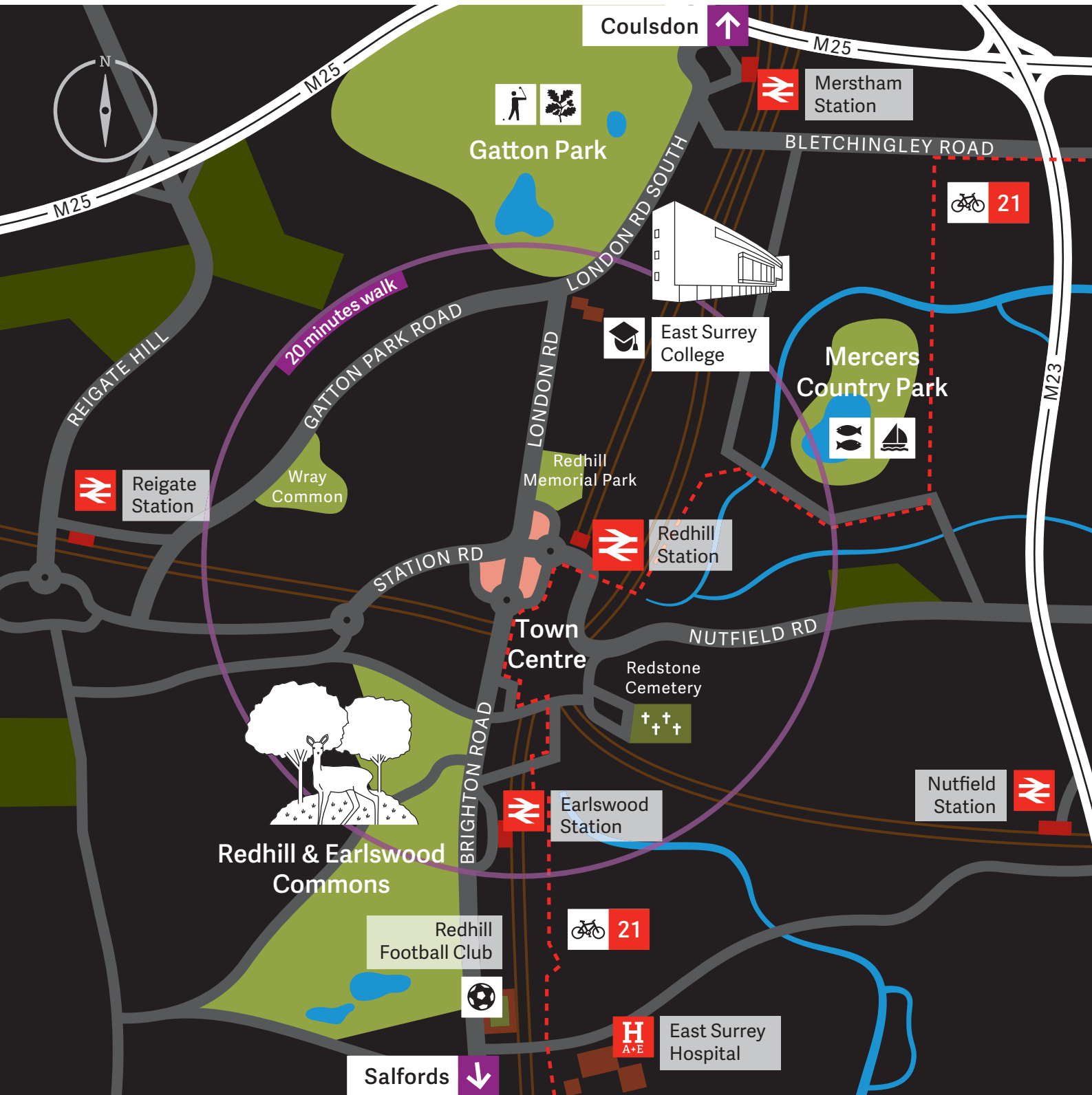
Annex C



Surrey County Council working in partnership with other local organisations. Travel SMART funding is provided by the Department for Transport.

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SURREY COUNTY COUNCIL

LOCAL COMMITTEE (REIGATE & BANSTEAD)

DATE: 2 DECEMBER 2013
 LEAD OFFICER: DAVID BULLEN
 SENIOR TRADING STANDARDS OFFICER



SUBJECT: SURREY TRADING STANDARDS WORK IN REIGATE AND BANSTEAD DURING 2013

DIVISION: ALL REIGATE AND BANSTEAD DIVISIONS

SUMMARY OF ISSUE:
A report to provide an update on Surrey Trading Standards work affecting Reigate and Banstead Borough in 2013, including changes.
RECOMMENDATIONS:
The Local Committee (Reigate & Banstead) is asked to note the content of the report and provide feedback to help Surrey Trading Standards enhance their understanding of, and response to, local needs and issues.
REASONS FOR RECOMMENDATIONS:
This report is for information only and does not contain any recommendations.

1. INTRODUCTION AND BACKGROUND:

- 1.1 Surrey Trading Standards have responsibility for dealing with unsafe or unfair trading practices and applying regulations in relation to quality, quantity, safety, description and price. We also enforce regulations covering the composition, labelling and advertising of food and ensuring animal health and welfare on farms, minimising the risk of spread of animal disease.
- 1.2 We support and educate reputable businesses, providing information and advice on consumer and regulatory issues.
- 1.3 We tackle rogue traders and deceptive business practices, protecting all Surrey residents, particularly the most vulnerable, from anti social behaviour, doorstep deception, scams and other illegal practices

2. ANALYSIS:**2.1 Business Advice:**

Surrey Trading Standards operates a business advice line 5 days a week for businesses based in Surrey. We offer free initial advice on consumer

protection legislation and free signposting to other sources of information, including trader advice leaflets.

Between 1 November 2012 and 31 October 2013 we have dealt with 268 enquires from businesses based in Reigate and Banstead seeking advice on such things as civil rights when dealing with customers and how to label food. In Reigate and Banstead 48 businesses have registered for our chargeable business advice service.

We also promote the Better Regulation Delivery Office (BRDO) Primary Authority scheme to businesses, which offers them more protection from prosecution. We have one business so far in Reigate and Banstead that has signed up for a Primary Authority partnership – Toyota Financial Services (UK) PLC.

2.2 **Buy With Confidence approved trader scheme:**

The Buy With Confidence (BWC) scheme is an approved register of businesses, which have been thoroughly vetted and approved by Trading Standards to ensure that they operate in a legal, honest and fair way.

Surrey membership presently stands at 446 members; 63 members are in Reigate and Banstead. There has been an increase in Reigate and Banstead membership of over 10% since 2012.

A new 'Buy with Confidence Directory' is now available through the SCC Contact Centre, Local District and Borough Councils, libraries & Citizens Advice Bureaus in Reigate and Banstead.

Surrey Trading Standards promoted the Buy with Confidence approved trader scheme by a pull up display in both Horley and Redhill libraries in August 2013.

BWC members, until recent legislative changes, could also join the 'Support With Confidence' (SWC) scheme. SWC provides a list of care and support services (including financial advisors, solicitors, disabled adaptations, plumbers and cleaning companies), who have undergone appropriate training and background checks and enables residents to select care using funding under the new national regime of Self Directed Support.

There are a total of 54 SWC Members in Surrey including 9 based in Reigate and Banstead.

2.3 **Eat Out Eat Well (EOEW):**

The Eat Out Eat Well Award has been developed to reward caterers throughout Surrey who make it easier for their customers to make healthy choices when eating out. It has three levels – Bronze, Silver, and Gold, and is symbolised by an apple logo in the shape of a heart.

There are currently 160 active members of the healthy eating scheme in Surrey with 14 of these based in Reigate and Banstead. Members include

Three Arches Restaurant, East Surrey Hospital and Chapters Cafe, Donyngs Leisure Centre, Redhill.

Surrey Trading Standards work in partnership with Reigate and Banstead Environmental Health to identify possible EOEW members, carry out assessments and to help develop and publicise the scheme.

2.4 Doorstep Crime/Rogue Trading:

Surrey Trading Standards Rapid Action Team has recorded 407 incidents of cold calling within Surrey in the last 12 months, with 39 incidents being reported in Reigate and Banstead. One intervention was made in the last 12 months regarding doorstep conmen in Reigate and Banstead. Surrey Police are always in attendance when interventions are made as part of partnership working and to ensure consumer/officer safety.

2.5 TV show (hunting the doorstep conmen):

This two part series ran at 9pm, on ITV1 in July 2013 on national TV. Hunting the Doorstep Conmen (episode 2) featured Surrey County Council's Trading Standards Service Rapid Action Team challenging and confronting Doorstep Traders, executing warrants at two addresses where suspects were arrested for Rogue Trading incidents concerning fraudulent building work and money laundering. Viewers included consumers & businesses in the Reigate and Banstead area.

2.6 Stop Cold Caller sticker packs:

Surrey County Council Trading Standards were one of the first authorities in the country to develop a stop cold callers sticker scheme. We work closely with Surrey Police and other agencies to help reduce incidents of distraction burglary and rogue trading. Our sticker initiative is designed to empower residents, giving them the confidence to deal with cold calling traders.

Since the launch of this initiative in October 2011 we have disseminated around 150,000 Stop Cold Caller leaflets and 'SuperStickers' throughout Surrey. Within Reigate and Banstead we have distributed approximately 15,000 sticker packs. These have been made available in the boroughs libraries, community centres, council offices and via residents associations, Neighbourhood Watch and Surrey Police. We have also distributed these to Raven Housing Trust, the East Surrey Reablement Team and the East Surrey Long Term Team.

2.7 Vulnerable Person's Officer:

Surrey Trading Standards Service has an officer who has additional responsibility as the 'vulnerable person's officer'. This officer has developed close links with adult social care and also tries to develop links with organisations involved in the care and support of vulnerable adults. We now routinely receive referrals from adult social care about vulnerable people who might have become victims to doorstep crime and scams and we refer people

ITEM 12

to Adult Social Care if we have a concern for their personal safety or their propensity to be targets of doorstep crime and/or scams.

We have recently provided a talk for the Pension Service based in Redhill about our work and alerting them to be vigilant for anyone who might be the victim of scams or doorstep crime.

2.8 **Scam Hub project:**

Surrey County Council Trading Standards Service is taking part in a major project in the South East of England known as the "Scam Hub".

Recently the Metropolitan Police intercepted a large consignment of scam mail at Heathrow Airport. This was operation Sterling. Amongst the consignment was a list of scam victims. Surrey Trading Standards Service has received approximately 750 of these names located within the county. As part of the project, the service is making contact with all of these people to offer support to those identified to be at risk of financial abuse from scams.

A total of 72 possible victims within Reigate and Banstead have been contacted.

2.9 **Working with the Illegal Money Lending Team (IMLT):**

The IMLT have been set up to tackle loan sharks who lend money without the appropriate licence issued by the Office of Fair Trading. Loan Sharks rarely, if ever, give any paperwork and if payments are missed they often use intimidation and violence to get money from their 'clients'. Surrey Trading Standards work in partnership with the IMLT including taking part in several targeted campaigns across Surrey using social and economic "mapping techniques".

The IMLT are training Surrey Police and are willing to run sessions for Council and Housing Association staff and local Benefit Fraud Investigation Teams.

In February 2013 Surrey Trading Standards worked with the Illegal Money Lending Team to raise awareness of loan sharks, seek intelligence and offer support. Two "high risk" areas were identified to focus on within the borough based on risk factors and these were Merstham Ward and Horley West Ward. During a week in February it is estimated that information reached about 10% of residents in both these areas.

2.10 **Social media:**

Surrey Trading Standards Service make full use of social media to promote our service and alert residents and businesses to scams, rogue traders, product recalls and current issues.

TS @lerts is an email news bulletin produced by Surrey County Council Trading Standards Service. TS @lerts are currently sent to 443 individuals and 293 business contacts. An evaluation has found that the alerts are then

www.surreycc.gov.uk/reigateandbanstead

disseminated to over 8,000 people. A proportion of this information will have been received by people in the Reigate and Banstead area.

A recent TS Alert about a product recall on FlexPen products (insulin products for diabetics) that may contain the wrong amount of insulin and could have life threatening consequences was received by someone who had been feeling unwell after using one of the affected products. Until seeing this alert she was not aware of why she was unwell and without this information her condition could have become worse.

The latest bulletins can be found at <http://www.surreycc.gov.uk/business-and-consumers/latest-news-for-business-and-consumers>. To sign up to TS @lerts contact trading_standards@surreycc.gov.uk

We have 231 people who “like” us on facebook but our liked pages then can reach 700-800 individuals.

We have 1387 “followers” on Twitter and one of our tweets during Social Media Week 2013 (September 21-27) reached 49,334 users of twitter.

2.11 **Animal Health:**

Animal health legislation exists to protect both human, through the food chain, and animal health. This prevents the introduction of serious, notifiable diseases such as Foot and Mouth and includes requirements for maintaining records and ensuring livestock are identified. Measures also exist to protect the welfare of livestock, whether on farms, in transit or at abattoirs.

Using the intelligence we receive from various sources enables us to concentrate resources on non-compliant livestock keepers and address emerging issues. Although we do not currently undertake a programme of routine visits to livestock keepers across the County, new keepers are contacted to ensure that they are made aware of their obligations. We also respond to specific enquiries, complete planned projects and engage with the organisers of livestock shows. From 1st November 2012 to 31st October 2013 we have responded to 584 enquiries and carried out 98 inspections. During this period in Reigate and Banstead, 3 inspections were carried out and 32 enquiries were dealt with. Broken down this equates to 15 new keepers, 3 animal welfare and 14 other animal health matters.

2.12 **Petroleum:**

Surrey County Council Trading Standards Service has been involved with improvements to a number of Petrol Filling Stations in the Reigate and Banstead area, as well as our normal licensing activities. The licensing function includes the service having a role overseeing the ongoing methods, both physical and managerial, to reduce the risk of fire and explosion at any site in the Reigate and Banstead area. This can include having a role with any works on a site, from the re-branding (changing the advertising signage on the canopy, or the roadside display), of the site to a new petrol wholesaler, to the rebuilding of a larger shop, and major refurbishment of the petroleum installation on a current site. In the event that any new sites should be

proposed to the planning authorities, we would also have a role while these are being built.

2.13 **Underage sales:**

Trading Standards' resources to reduce sales of age-restricted products are primarily focused on advisory visits to businesses to check, and provide comprehensive guidance, on compliance with the law on age restricted products. Trading Standards carries out test purchases in accordance with the government's Code of Practice on Age Restricted Products at problem premises. Test purchase exercises with regard to alcohol are carried out in partnership with the Police. We welcome information in particular on premises that are believed to be selling alcohol, tobacco and other age-restricted products to children. Information can be provided via tsintelligence@surreycc.gov.uk or through the Citizens Advice Consumer Service on 08454 040506.

Between 1 November 2012 and 31 October 2013 there have been 18 advice visits carried out at premises in Reigate and Banstead.

At the end of October we participated in a regional E-Cigarette project involving informal test purchasing with a 16 year old volunteer at 4 premises in Reigate and Banstead. Currently E-Cigarettes are not regulated and there are no age restrictions. From 2015/16 the MHRA will take regulatory responsibility for E-Cigarettes. Findings from this informal project will be fed back to the industry and the MHRA.

2.14 **Food Standards:**

Surrey Trading Standards is responsible for enforcing food standards e.g. the labelling and quality of food, to ensure consumers are not misled.

We carry out this function in partnership with our colleagues at Reigate and Banstead Environmental Health who are responsible for food hygiene and safety. As well as giving advice and dealing with enquires and complaints we also visit food businesses to ensure they are trading fairly.

Between 1 November 2012 and 31 October 2013, we have visited 138 food premises in Reigate and Banstead.

2.15 **Fireworks safety project 2013:**

Trading Standards has a duty to ensure that businesses who sell fireworks are licensed and that fireworks are stored safely and not sold to persons under the age of 18.

This year within Reigate and Banstead

- 23 'Registration Certificates' were issued (certificates run from 01.10.13 - 30.09.14). Registrations permit businesses to store up to 250kg Net Explosive Weight of explosives & can sell fireworks at permitted times of the year. In the case of R&B - all are storing fireworks [i.e. no ammunition]
- One business has an additional permit to sell fireworks all year round.

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- There are no 'Licensed stores' i.e. stores that can hold up to 2000kg Net Explosive Weight of explosives.
- Reigate and Banstead were issued 14% of the total number of registrations issued around the County this year.
- Four visits were conducted in Reigate and Banstead this year, in partnership with SCC Fire and Rescue Service and the premises were identified as follows: one premise was new; one had not been visited for a number of years and two were found to be not in compliance the previous year.
- All Issues were resolved through advice at the time of the visit, with prompt follow up inspections where appropriate.
- There have been no reports of anti-social behaviour involving fireworks and no complaints of any other nature in Reigate and Banstead.

3. OPTIONS:

3.1 This report is for information only.

4. CONSULTATIONS:

4.1 This report is for information only.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

5.1 Trading Standards is a relatively small service, serving all 11 Districts and Boroughs within Surrey from its office based in Redhill. Annual savings were identified in a Public Value Review carried out in 2011. This has been achieved through restructuring the service, reducing management costs, reducing the number of teams, and increasing income, which is vital to the service. At the same time we have managed to maintain the service and front line posts. The service has a current annual budget of just over £2.45m of which there is an income expectation of over £300,000.

EQUALITIES AND DIVERSITY IMPLICATIONS:

6.1 There are no particular identified equalities and diversity implications that are raised by this report, however, Equalities Impact Assessments have been carried out in relation to key areas of the Service that are customer facing. Advice and education about doorstep crime is provided to vulnerable groups and we do talks for professional groups who can cascade our community safety messages to members of the public.

7. LOCALISM:

7.1 The purpose of this report is to update the Local Committee on the work taking place in Reigate and Banstead.

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	The main areas that impact on

	community safety are age restricted sales and tackling doorstep crime and deception. We protect local residents in a range of ways and help to reduce the fear of crime.
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report
Corporate Parenting/Looked After Children	No significant implications arising from this report
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report
Public Health	The main areas that impact on public health are age restricted sales, tackling doorstep crime and deception and promotion of the 'Eat Out Eat Well' healthy eating scheme

9. CONCLUSION AND RECOMMENDATIONS:

9.1 The Local Committee is asked to note the report for information.

Initial Contact Officer: David Bullen, 01372 371743, david.bullen@surreycc.gov.uk

Consulted: Officers of Surrey Trading Standards only

Annexes: None

Sources/background papers: None

SURREY COUNTY COUNCIL**LOCAL COMMITTEE (REIGATE & BANSTEAD)****DATE: 2 DECEMBER 2013****LEAD OFFICER: SARAH QUINN, COMMUNITY PARTNERSHIP AND COMMITTEE OFFICER****SUBJECT: CABINET FORWARD PLAN****DIVISION: ALL REIGATE & BANSTEAD DIVISIONS****SUMMARY OF ISSUE:**

The Cabinet leads the preparation of the Council's policies and budget and makes recommendations to the County Council on major policy plans, the budget and Council Tax. The Cabinet takes decisions within this framework of plans and procedural rules approved by the Council. It is held to account by the Council for its performance.

The Forward Plan details the reports and decisions the Cabinet will be considering over the next three months. This report highlights the key decisions of interest to the Local Committee. It is not a definitive list, and the full Forward Plan is available on the Surrey County Council website via the following link:

<http://mycouncil.surreycc.gov.uk/documents/1125/Printed%20plan%20November%202013%20-%20February%202014.pdf?T=4>

RECOMMENDATIONS:**The Local Committee (Reigate & Banstead) is asked to:**

- (i) Note the Forward Plan of the County Council's Cabinet.
- (ii) Consider whether it wishes to make any representations to the Cabinet on upcoming items.

REASONS FOR RECOMMENDATIONS:

In order to keep the Local Committee informed of upcoming Cabinet decisions and to provide an opportunity for local Members to make representations to the Cabinet.

KEY DECISIONS OF INTEREST TO THE LOCAL COMMITTEE:
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4 December 2013 – Cabinet

- **Langshott Infant School, Horley** To determine the statutory notices that propose the expansion of Langshott Infant School so that it becomes a primary school from September 2014.

17 December 2013 - Cabinet

- **Surrey Cycling Strategy** To approve the Surrey Cycling Strategy, following consultation.
- **Surrey Highways Road Investment Strategy** To accelerate the £100m road investment programme (Operation Horizon) and delivery in 3 rather than 5 years. To agree the process to design the road investment programme to be delivered from 2016 – 2021.
- **Holmesdale Infant School, Reigate** To approve the business case for the project to increase Holmesdale Infant School from a 3 form of entry (270 places) to a 4 form of entry (360 places) infant school with an existing nursery facility (26 FTE places) to provide additional places under the schools basic need programme.
- **Expansion of schools – New Primary School, Merstham (Part 2 annexes)** To approve the business case for a new primary school in Merstham to provide pupil places under the schools basic need programme.
- **Merstham Regeneration Project (Part 2 report)** To consider entering into a Memorandum of Understanding with Reigate and Banstead Borough Council and Raven Housing Trust to provide a framework to implement a regeneration scheme that will involve a new library and youth skills centre as part of a wider community facility.
- **Provisional Education Performance Outcomes 2013** To formally note the provisional education performance outcomes for the end of the 2012/13 academic year.

15 January 2014 – Cabinet Member Decisions – Cabinet Member for Transport, Highways and Environment

- **Real Time Passenger Information (RTPI) (Part 2 report)** To award a contract for an initial 3 year term (with a provision to extend up to a total of 7 years) for the maintenance, operation and supply of the RTPI system from April 2014.

16 January 2014 – Cabinet Member Decisions – Leader

- **Community Improvements Fund** To consider the recommendations of the Community Improvements Fund Panel and to approve the successful applications and to note the update on applications approved in September 2013.

Contact Officer:

Sarah Quinn, Community Partnership and Committee Officer, 01737 737695

Consulted:

N/A

Annexes:

None

Sources/background papers:

- Cabinet Forward Plan November 2013 – February 2014
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SURREY COUNTY COUNCIL

LOCAL COMMITTEE (REIGATE & BANSTEAD)

DATE: 2 DECEMBER 2013

LEAD OFFICER: SARAH QUINN, COMMUNITY PARTNERSHIP AND COMMITTEE OFFICER

SUBJECT: LOCAL COMMITTEE FORWARD PLAN

DIVISION: ALL REIGATE & BANSTEAD DIVISIONS

**SUMMARY OF ISSUE:**

To note the forward programme of reports to the Local Committee (Reigate & Banstead) in 2013-14 as set out below, and to agree the meeting dates for 2014-15.

This is an indicative forward programme. Further items are likely to be added and the list is subject to amendment.

RECOMMENDATIONS:

The Local Committee (Reigate & Banstead) is asked to:

- (i) Note the report for information.
- (ii) Make suggestions for future agenda items.
- (iii) Agree the meeting dates for 2014-15.

REASONS FOR RECOMMENDATIONS:

In order to keep the Local Committee informed of upcoming items on its forward programme and provide an opportunity for local Members to suggest future agenda items.

LOCAL COMMITTEE FORWARD PLAN 2013-14:

Monday 3 March 2014. 2.00pm, Reigate Town Hall

Member Allocations Report
Highways Schemes End of Year Update
Operation Horizon – Year 1 Update
Travel SMART Legacy Programme
Reigate & Banstead Parking Review 2014-15
Integrated Transport Schemes List
Rights of Way report – Reigate Priory

MEETING DATES 2014-15:

Formal Meetings (all 2pm at Reigate Town Hall) – All Members

Monday 9 June 2014
Monday 22 September 2014
Monday 1 December 2014
Monday 2 March 2015

Informal Meetings (all 10am at Reigate Town Hall) – County Members only unless marked *

Monday 28 April 2014*
Monday 14 July 2014*
Monday 27 October 2014
Monday 19 January 2015

Contact Officer:

Sarah Quinn, Community Partnership and Committee Officer, 01737 737695

Consulted:

Local Committee (Reigate & Banstead) Members

Annexes:

None

Sources/background papers:

None
